

NOTICE OF THE 33rd ANNUAL GENERAL MEETING

Notice is hereby given that the 33rd Annual General Meeting (AGM) of Shareholders of **KOHINOOR CHEMICAL COMPANY (BD) LIMITED** will be held on Monday, December 21, 2020 at 03.00 PM on a Digital Platform, to transact the following businesses:-

AGENDA

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended June 30, 2020 together with the Auditors' Report and Directors' Reports thereon.
2. To approve dividend for the year ended June 30, 2020.
3. To elect/re-elect Directors who will retire by rotation as per the relevant provisions of Articles of Association.
4. To consider and approve the appointment of the Independent Director.
5. To appoint Statutory Auditors and to fix their remuneration for the financial year 2020-2021.
6. To appoint Corporate Governance Compliance Auditors and to fix their remuneration for the financial year 2020-2021.
7. To transact any other business with the permission of the Chair.

Date: **November 29, 2020**
Dhaka

By the Order of the Board

Sd/-
Mohd. Shamim Kabir, FCMA
Company Secretary

Note:

1. **“Record Date” shall be the November 26, 2020 (Thursday).**
Shareholders whose names appeared in the Depository/Members Register on the Record Date will be eligible to join the meeting and will qualify for Dividend.
2. A member entitled to join and vote at the Annual General Meeting may appoint a proxy to join and vote on his/her behalf. The proxy form, duly stamped (BDT. 20.00), must be sent to the Company's Corporate Office or through e-mail (orion.share@orion-group.net) not later than 48 hours before the time fixed for the meeting and in default, Form of Proxy will not be treated as valid.
3. Annual Report and Proxy Form along with the notice will be sent to all the members through post/courier/e-mail. The members may also collect the Annual Report or the Proxy Form from the webpage (kohinoor-bd.com) of the Company. AGM joining procedure will be notified later through e-mail.
4. Members are requested to update their BO ID contact information i.e. address, mobile no. and e-mail address through their concerned DP.

Attention : As per BSEC Guidelines, the Shareholders shall not be entertained with any gift/food item in the ensuing AGM