

	 ICT Desk I-Tickets
OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:169
Request Category:	Correction-Form
Correction Type:	NewBusiness
Date requested:	2023-12-21 12:32:39
Section Head:	Agnes Musangi
Requested By:	Michael Shisia
Approval:	approved
Approved By:	Roslyne Obondi
Correction Category:	Underwriting
Policy No:	OLG/CAR/02/90481/12
What is Required	Please amend the expiry date from 19/12/2025 to 18/03/2025
Done By (IT Staff)	Lucas Khalumba
Comments	Expiry period has been amended as requested.
Date Completed	2023-12-21 13:21:53
1: Document(s) Associated with ticket:	<ul style="list-style-type: none"> View Document 1
OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:168
Request Category:	Correction-Form
Correction Type:	NewBusiness
Date requested:	2023-12-21 11:42:25
Section Head:	Agnes Musangi
Requested By:	Ann Mathu
Approval:	UnApproved

OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:169
Approved By:	Roslyne Obondi
Correction Category:	Marine
Policy No:	OLG/06/85037/23C
What is Required	Amend excess to 2.5% of claim amount min kshs 10,000
Done By (IT Staff)	
Comments	
Date Completed	2023-12-21 11:42:25
1: Document(s) Associated with ticket:	<ul style="list-style-type: none"> View Document 1
OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:167
Request Category:	Correction-Form
Correction Type:	Renewal
Date requested:	2023-12-20 11:42:31
Section Head:	Agnes Musangi
Requested By:	Ravinder pall
Approval:	approved
Approved By:	Roslyne Obondi
Correction Category:	Underwriting
Policy No:	COMP/H/9909043/D
Renewal Number:	OLG/R/08/1766554/02
What is Required	(Agilis catch - up) Kindly amend the Insured's name to read ABAI AFRICAN ADVENTURES and the value of the vehicle to read Kshs. 990,000/-
Done By (IT Staff)	Kevin Ngure
Comments	Done.
Date Completed	2023-12-20 12:58:15

OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:169
1: Document(s) Associated with ticket:	<ul style="list-style-type: none"> • View Document 1
OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:166
Request Category:	Correction-Form
Correction Type:	Policy Reinstatement
Date requested:	2023-12-20 10:42:54
Section Head:	Agnes Musangi
Requested By:	Jack Richard
Approval:	approved
Approved By:	Roslyne Obondi
Correction Category:	Underwriting
Policy No:	48118
What is Required	Please Reinstate the Policy above as per the details provided here
Done By (IT Staff)	Lucas Khalumba
Comments	Policy reinstated as requested.
Date Completed	2023-12-20 12:58:15
1: Document(s) Associated with ticket:	<ul style="list-style-type: none"> • View Document 1
OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:165
Request Category:	Correction-Form
Correction Type:	Authorization For Bypass of Cancellation
Date requested:	2023-12-20 09:57:24
Section Head:	Agnes Musangi
Requested By:	Jack Richard
Approval:	approved

OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:169
Approved By:	Roslyne Obondi
Correction Category:	Underwriting
Policy No:	48118
What is Required	Lapsed policy-Kindly reinstate to renew
Done By (IT Staff)	Kevin Ngure
Comments	This is the wrong form for reinstatement. Please fill correct form.
Date Completed	2023-12-20 10:42:01
1: Document(s) Associated with ticket:	<ul style="list-style-type: none"> • View Document 1
OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:164
Request Category:	Correction-Form
Correction Type:	Payments
Date requested:	2023-12-19 23:17:06
Section Head:	Kevin Ngure
Requested By:	Robinson Mwaura
Approval:	UnApproved
Approved By:	Martin Ngugi1-TEST
Correction Category:	Accounts/Admin
Policy No:	
What is Required	Change Cheque Number to 20233 test
Done By (IT Staff)	
Comments	
Date Completed	2023-12-19 23:17:06
1: Document(s) Associated with ticket:	<ul style="list-style-type: none"> • View Document 1

OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:169
OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:163
Request Category:	Correction-Form
Correction Type:	NewBusiness
Date requested:	2023-12-19 16:59:18
Section Head:	Agnes Musangi
Requested By:	Ravinder pall
Approval:	approved
Approved By:	Roslyne Obondi
Correction Category:	Underwriting
Policy No:	COMP/07/4451455/12
What is Required	Kindly amend the period of insurance to read from 01/01/2021 to 31/12/2021 since this is an agilis catch-up entry.
Done By (IT Staff)	Kevin Ngure
Comments	This record was not entered in catchup program and has hit the current book of December 2023. There is no Agilis policy number associated with the record and as such the correction is not valid. If the record had been entered in catchup, the entry date should read as 28-02-2023.
Date Completed	2023-12-20 11:02:59
1: Document(s) Associated with ticket:	<ul style="list-style-type: none"> • View Document 1
OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:162
Request Category:	Correction-Form
Correction Type:	Endorsement
Date requested:	2023-12-19 13:12:37
Section Head:	Agnes Musangi
Requested By:	Jack Richard

OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:169
Approval:	approved
Approved By:	Roslyne Obondi
Correction Category:	Underwriting
Policy No:	COMP/07/464748/07
Endorsement Number:	E/07/169131/07
What is Required	Kindly amend the cancellation catchup endorsement premium to read 35,217 70 88 ----- 35,375
Done By (IT Staff)	Kevin Ngure
Comments	Done.
Date Completed	2023-12-19 16:58:13
1: Document(s) Associated with ticket:	<ul style="list-style-type: none"> • View Document 1
OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:161
Request Category:	Correction-Form
Correction Type:	Renewal
Date requested:	2023-12-19 12:14:24
Section Head:	Agnes Musangi
Requested By:	Jackline Onyimbo
Approval:	approved
Approved By:	Roslyne Obondi
Correction Category:	Underwriting
Policy No:	OLG/PA/09/67026/07
Renewal Number:	OLG/R/09/1752558/07
What is Required	Kindly amend period to read: - 01/08/2023 to 31/07/2024 but not as otherwise debited. Rist note attached for reference.
Done By (IT Staff)	Kevin Ngure
Comments	Done.

OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:169
Date Completed	2023-12-19 16:58:13
1: Document(s) Associated with ticket:	<ul style="list-style-type: none"> View Document 1
OCCIDENTAL INSURANCE COMPANY LIMITED	Ticket No:160
Request Category:	Correction-Form
Correction Type:	NewBusiness
Date requested:	2023-12-19 10:47:22
Section Head:	Agnes Musangi
Requested By:	Michael Shisia
Approval:	approved
Approved By:	Roslyne Obondi
Correction Category:	Underwriting
Policy No:	OIC/ECL/11/90315/12
What is Required	A. On the schedule of employees please add: 2 FITTERS @ 561,600 B. On clauses please remove the clause "Riot and Strike endorsement"
Done By (IT Staff)	Kevin Ngure
Comments	Done.
Date Completed	2023-12-19 14:32:11
1: Document(s) Associated with ticket:	<ul style="list-style-type: none"> View Document 1