

MATEUSZ ZAKRZEWSKI

team leader & projekt manager



PERSONAL DATA & CONTACT

◆ Mateusz Zakrzewski
30.03.1991

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PROFILE

I have five years of work experience as a team leader in companies that reach out to the international market. I possess a broad knowledge on the construction of fiber-optic broadband networks – FTTx. I am a graduate of a Norwegian school with education programme for electrical subjects. Norway has been my residence for over ten years. My goal is a permanent job that would allow me to develop and utilize the knowledge I have acquired.

EXPERIENCE

2016–2018

TECHNITEL NORGE AS Project Manager/Team Leader

- Team management
- Planning and coordination of project works
- Maintaining contact with producer
- Reporting of performed work
- Responsibility for equipment and vehicles owned by the company
- Company's budget allocation
- Participation in comprehensive management of projects
- given in assignment at all stages of their implementation
- Control of work progress and tool implementation effects, as well
- as identification of potential risks
- Analysis and assessment of risks related to projects
- Teamwork supervision and effective collaboration
- with all parties involved in project implementation
- Preparation of project documentation
- Coordination of collaboration with external partners participating in projects

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SKILLS

- Safety leader – complementary competence
- Learning programming at JAVA-Software Development Academy
- JavaScript(in developing), HTML, CSS, jQuery, Sass, GitHub, SQL
- Leadership, work organization, anticipating challenges, involvement and motivation, communication independence, group work skills
- Driving licence – class B, C, C+E
- ADR certification

LANGUAGES

- NORWEGIAN – EXCELLENT COMMAND
- ENGLISH – VERY GOOD COMMAND

EDUCATION

2009 – 2012

- Bildøy Skole, Elektrofag – Upper secondary school on Bildøy, education programme for electrical subjects

2008 – 2009

- Olsvikåsen Videregående Skole – Olsvikåsen High School

2006 – 2008

- High School in Konin

EXPERIENCE (CONT.)

2015–2016

Djønne Modul AS Team leader

Planning and coordination of project work

- Reporting of completed work

2014–2015

M3 Transport – large goods vehicle driver, class C+E

- Maintaining contact with customers and suppliers
- Transport of flammable materials
- Full responsibility for vehicle
- Supervision of loading and unloading goods
- Keeping equipment in good condition and
- Ensuring efficient vehicle usage

2014

SAR AS – large goods vehicle driver, class C+E

- Maintaining contact with customers and suppliers
- Transport of flammable materials
- Supervision of loading and unloading goods
- Keeping equipment in good condition and ensuring efficient vehicle usage
- Completing documents in a timely and efficient manner

2012-2014

Peter Dahl AS – moving service

- Maintaining contact with clients
- Vehicle care and maintenance
- Passive participation in transporting goods
- Preparing reports