Anuradha Srinivasan

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Project Analyst

Skills

Personal Skills

Languages

English ★★★★★
German ★★☆☆☆
Hindi ★★★★☆
Kannada ★★★★★

Profile

- A seasoned professional with close to 6 years experience in Project Management, Program Management, Operations Man- agement and Business Analysis across the tenure.
- Pro cient in Project Monitoring, data collation and analysis of PMO metrics for various organisational KPIs and Health Dashboard Reports.
- Expert in SDLC processes including Waterfall model.
- Proficient in Dashboard plotting in Microsoft Excel.
- Extensive experience in reviewing of Project artefacts for various Process and QA compliance requirements.
- Co-ordinated and communicated project delivery and cost requirements to key support functions.
- Assisted in budget management activities including variance analysis, events tracking, financial results report, expenses forecasting and forecast validation.
- Performed tracking, monitoring, reviewing, and reporting cost to cost center owner to ensure adherence to the project budget.
- Good communication skills, interpersonal skills, self-motivated, quick learner and a team player.

Experience

May'17-Present Consultant, Fractal Analytics India Deputed to Client - Philips Innovation Campus, Bangalore

- To provide insights driven analytical solutions to BT PMO team to track deployment, adoption and success of cross functional programs & initiatives such as Planning, Dependency mapping, Road Maps across markets, Business Groups & portfolio sites.
- Bring in higher visibility of the projects' well-being for all programs to the project teams and the entire BT PMO.
- Hands on experience in SharePoint to streamline the existing document man- agement and storage system.
- Managed the Tableau solution on BT Integrated Roadmap, Dependency mapping, World map view, BT Schedule performance view, comparison Base-lined/Actual milestones by portfolio, Site level information, Business Group view KPI' and 'E2E Foundation Mapping view KPI' to understand the scope of each program/project and measure their performance across portfolios.
- Expertise on Microsoft Project(MSP) to track the Program activities at Project level check for the progress.

Aug'12–May'13 Offshore Project Transformation Lead IBM Global Business Services

- Managed the Demand Management Solution(DMS) tool which is a combination of Rational Team Concert interfacing with Resource Optimization (RO) Engine. This solution would be used primarily for managing demand for enhancement and new development work.
- Responsible for reporting the Analytics on demand/supply for the Lilly Account.
- Access Management for Demand Management Solution tool, Lotus Live, RTC.
- Guiding Practitioners through achieving Foundation, Experienced, Expert & Thought leadership milestones.
- Helping the Transformation Team with all logistics related tasks for training and travel.
- Creating process documents for the tasks handled. Help with documenting solutions, process flows and user guides.

Aug'11–Aug'12 Program Coordinator - PM Center of Excellence, Delivery Excellence IBM Global Business Services

- Guiding the Practitioners & helping them understand the career milestones established for the MPP capability, including the milestone requirements: accreditation, certification, and validation, re-validation.
- Developing the profession goals through a capability milestone plan and suggesting high-level approaches to the practitioners to follow, as they work towards achieving the capability milestones.
- Guiding Practitioners through achieving Foundation, Experienced, Expert & Thought leadership milestones.
- Managed Career Smart Framework Suite of tools & the Career Framework tool.
- Successfully co-ordinated & driven many PM Certification Review Boards. Also assisted the PMs in pack writing and pack submission.
- Assigning mentors to the Practitioner to attain Sr. or Exec PM Certification.
- Providing weekly / monthly status reports on candidates packs, levels & assignments status.
- Instrumental in interacting with other teams on a global level to ensure that the standards are followed and acknowledged world wide standard goals.

Jan'10–Aug'11 Security Delivery Specialist - TCP / IP Vulnerability Scanning IBM India Pvt. Ltd.

- Responsible for defining, developing, implementing and assuring security policies, processes, tools and architectures that encompass: - Logical controls - Network security controls - Physical controls - Risk management - Security incident & issue management - Security integrity advisory processes - Security status checking.
- Expertise in analyzing and translating business requirements into control objectives, design security controls and implement them along with a security management cycle.
- Requesting for Security checks on the Servers for OS/Applications/Database against the Security Policies.
- Following up with the technical SMEs and Security Advisors for closure of these changes (tickets).
- Tracking the KPIs of each customer handled and updating the results to senior management.
- Provide adequate advance warning for major changes to all parties involved.
- Assist Service Managers in achieving the agreed SLAs in terms of availability by effective process management / co-ordination with various teams.

Mar'09–Sep'09 Associate Consultant   Unilog Content Solutions Pvt. Ltd., Mysore

- Hands on experience on e-procurement systems which are used to automate the purchasing workflow with a searchable internal catalog generating purchase orders.
- Catalog data management: The charge of communicating with the suppliers and integrate their catalog data in the systems.
- Technical check: The quality of the data improvisation is made by checking each catalog to ensure that it meets the specifications and quality requirements.
- Data maintenance (Data Quality Services): The maintenance and optimization of all associated suppliers and product information are done, such as text, images, classification systems or features.
- Consulting & training: Consultation services regarding the details of catalog creation and management.
- Creating and managing relationships between organizations: Create organizations in net markets between the suppliers and buyer and provide a comprehensive and active support for the full range of sales and purchasing processes.

Awards & Recognitions

2013   Received "IBM Bravo" and "IBM Thank You" awards for demontrating persistent performance and commitment which contributed to IBM's business values.

2012   IBM Eminence and Excellence Beacon Award for outstanding SME

2011   IBM GBS Eminence and Excellence Spark Award for upcoming talent

2010   Performance Excellence for top talent.

2010-2011 Received 2 "IBM Thank You" award for contributing to IBM business values and meeting internal stakeholder expectation.

2012   Received "IBM Blue Thx" for demonstrating persistent performance and commitment which contributed to IBM's business values.

Workshops & Trainings

Project Management Principles - PM99G.

Project Management Fundamentals - PM54G

Participated in the One day workshop - "Principles of Project Management" in collaboration with Rotary Club and Project Management Institute, Bangalore Chapter in Nov 2010

2-day boot camp on "How to implement GDF (Global Delivery Framework)"

SQA audit training organized by IBM UK

Anuradha Srinivasan