

GuppY 4.6.17 : Using the Private Groups.

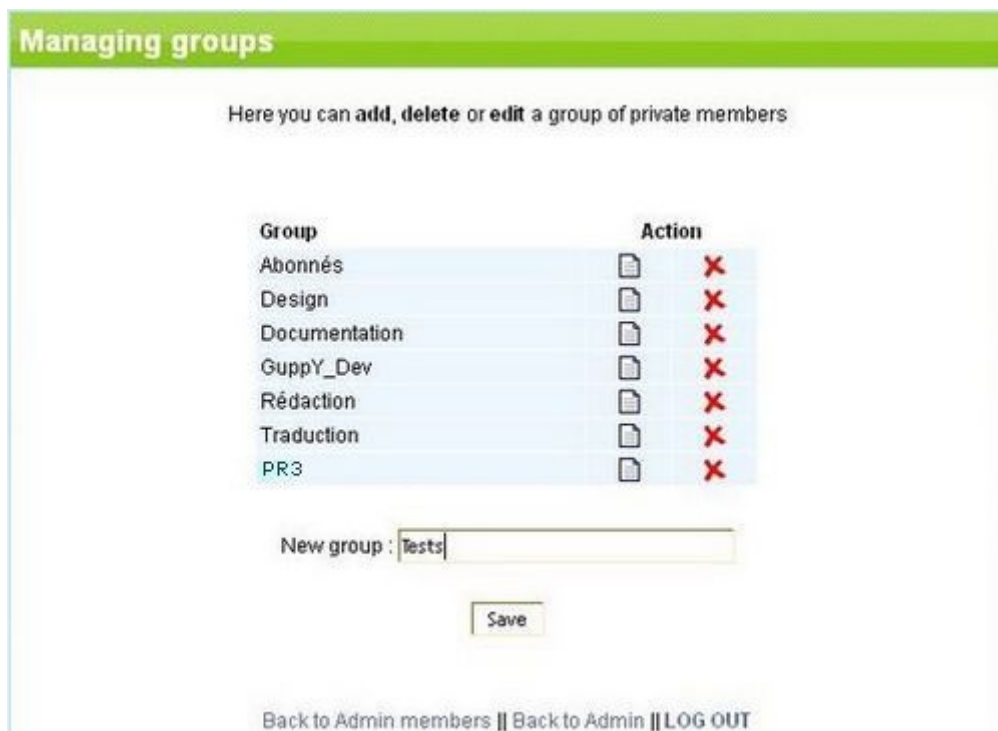
You must use GuppY version 4.6.17

Start by downloading the archive from freeGuppY.org, Download section.

After installation, you go to Admin / Management zone members; an additional icon is there: Managing Groups.



Click on this icon and you are on the page for groups creation.



In the "New Group" field, you put the name of your group and with a click on Save, your group is created, and so on for each group.

Clicking on the icon to the right handside of the group name allows you to assign members of your site, whom you choose for this group, and so on for each group.

Group Abonnés

Here you can **add** or **delete** a member of the private group

Membres	Delete
Webmaster	X
admin	X
testeur01	X

New member :

A member of your site can be registered into several groups; it's up to you to decide.

Click the following management members icon; in the members registration area, you now have 4 possible choices: Open, Blocked, confirmation by mail, administrator's Validation.

Members management

Here you can **cancel** a member of your site.

Member Registration :

Me

Name	Group	Delete
admin	Abonnés Design PR3	X
testeur01	Abonnés Design	X

For the forum, you must create a related group corresponding to the category of the forum that you want as a private forum. For example, Category 3 - GuppY Members.

To create a **private section** simply check the box.
A group called **[PR + category number]** will be automatically created.

S

ID	Topic
Topic 3 :	<input type="text" value="3"/> <input type="text" value="Membres GuppY"/>
- Wording :	<input type="text" value="Discussion autour de Guppy"/>
	<input type="text" value="GuppY"/>
- Wording :	<input type="text" value="All about GuppY"/>
<input checked="" type="checkbox"/>	Private section

In group Management, you create a group PR3, then select the members who have access to this private forum.

Admin - Manage the Newsletter

It is here that you prepare the e-mails to send to your subscribers.
You can create, modify or delete all these e-mails.

[Back to Newsletter admin](#) || [Back to Admin](#) || [LOG OUT](#)
[All Newsletters](#) || [Write a Newsletter](#)

Access restricted to private group :

Your Newsletter subject :

 Info n°1

 Info n°1

Write your Newsletter :

Abonnés
 Design
 Documentation
 Guppy_Dev
 Rédaction
 Traduction

The private groups of users pertain to planner, articles, blogs, FAQs, links, news, photos, downloads and forum, not to mention the box Special, Free boxes, Newsletter.

Writer name :

Writer e-mail :

Access restricted to private group :

Article Category :

 <!--01-->GuppyY

 <!--01-->GuppyY

Article Title :

Abonnés
 Design
 Documentation
 Guppy_Dev
 Rédaction
 Traduction

To see the option, click the icon articles in Admin, just below E-mail the writer you can see "Restricted access to private group - No -"

Admin - Manage the 4th free box

The 'free' boxes are additional boxes that you can use to put whatever content you wish.

[Back to Admin](#) || [LOG OUT](#)
[All free boxes](#)

Access restricted to private group :

Write the title of the free box :

 Boite libre 4

 Free box 4

Write the content of the free box :

Abonnés
 Design
 Documentation
 Guppy_Dev
 Rédaction
 Traduction

"No" is selected by default, but click on the down arrow and you have a list of your groups. This applies to all the services above.

Now you are ready to use private groups.