

WORKING AGREEMENT

(For HackYourFuture Denmark)

“Working agreements are guidelines that define how groups want to work together, and what they want in the working environment and from each other to feel safe and free to learn, explore and discover.”

1) ATTENDANCE

I will attend the classes on Sundays from 12:00 - 16:00. In case of illness or other reasons for not being available on Sunday I will inform the teachers and HackYourFuture staff by posting in the channel of my class as soon as I know that I cannot come. (Writing at 11:45 on Sunday is TOO LATE). The same applies to all extra events organized by HackYourFuture. I will give a short explanation of why I cannot attend the class or extra event.

2) SLACK

I understand that Slack is the main communication tool used at HackYourFuture. Emails, text messages, Facebook , Whatsapp etc. should only be used when I cannot reach anyone with Slack.

I will install the Slack app on:

- a) my computer and
- b) my phone

so that I can communicate with my classmates, teachers and HackYourFuture staff. I will be active on Slack at least once every 2 days (but ideally daily).

Being active in this context means that we can rely on being able to get a response from you within MAXIMUM 48 hours via Slack. Remember: Everything at HackYourFuture is being done for your own benefit and the goal of getting you ready for the job market.

3) HOMEWORK

I will spend at least 25 hours per week outside of class on practicing my programming skills. I understand that this is necessary if I want to find a job after this program. I will hand in my homework according to the guidelines given to me by the teachers and the HackYourFuture staff. (For example via pull requests to my GitHub homework repository).

I understand that I will not be allowed to continue to the next module unless I have completed $\frac{2}{3}$ ("two thirds" or 66,6%) of the homework from the module. That means: In a 3-week module I will complete AT LEAST 2 out of 3 homeworks. In a 5-week module I will complete AT LEAST 3 out of 5 homeworks. I will aim at handing in all my homework.

IMPORTANT: I will not copy code from anyone in the HackYourFuture community. Plagiarism is a very serious offense and will almost in all cases result in you being expelled from the program. Volunteers spend significant time on giving feedback on your code, plagiarism disrespects this commitment.

Working together on how to solve homework is fine, but all code should be written individually. It's also fine to copy some code online to solve parts of homework, as long as you understand each single line of your code. Ask the staff or the mentors if you are in doubt about what is ok and what is not.

Remember if you fall behind on homework just communicate with us (your classmates, mentors & HackYourFuture staff) and we will together figure out how we can support you.

4) GITHUB ACTIVITY

I understand that GitHub activity is an important measure of my development as a programmer. The HackYourFuture staff uses my GitHub profile to help me find employment during or after the course. I understand that the HackYourFuture staff can only recommend me to a company if I have an **active GitHub profile** and **competent portfolio** that reflects my work at HackYourFuture.

5) PARTICIPATING IN COMMUNITY & EVENTS

I understand that participation in events like meetups, conferences and extra workshops are helpful, if not necessary, for me to land a job after the HackYourFuture program. I understand that if I never join any of these extra events and engage in the developer community I might not get the same support with finding jobs as other students who do. HackYourFuture is all about community. I will make an effort to take part in the community by helping my classmates, organizing study groups or motivating other classmates to join for events/workshops.

HackYourFuture can pay for your travel expenses related to community events that HackYourFuture organizes and in some cases external events that HackYourFuture explicitly suggests (this must be cleared with the staff beforehand). Money should not be a major hindrance to participating. Fines and parking tickets incurred in relation to HackYourFuture classes and events will not be covered by HackYourFuture.

6) DROPPING DOWN

I understand that if I cannot follow the class anymore and want to continue in a different class there are certain requirements I need to fulfill. Those requirements depend on my previous performance and conduct at HackYourFuture. As a general rule, every student is only entitled to attend each individual module once. I understand that following the rules of this working agreement will have an influence on what kind of requirements the HackYourFuture staff will have for me in order to rejoin the course after dropping out.

7) CODE OF CONDUCT

I understand that HackYourFuture has a Code of Conduct and I understand its contents (always accessible in the “curriculum” repository on GitHub and via the link in the #general channel description on Slack) or <https://github.com/HackYourFuture-CPH/curriculum/blob/master/code-of-conduct.pdf>

Not adhering to the Code of Conduct can lead to me being expelled from HackYourFuture.

8) CONSEQUENCES OF RULE BREACHES

I understand that HackYourFuture works with a “strike” system, counting if a student does not live up to the Working Agreement. The staff will inform me if I have not lived up to the Working Agreement and we will have a conversation about this.

*Receiving 3 strikes can mean that the staff will ask you to **take a break** from the program. Examples of strikes:*

- *If a student doesn't show up to class and does not inform the local staff (via the class channel) in advance, it counts as one strike.*
- *If a student repeatedly arrives very late to class, it counts as one strike.*
- *If a student does not respond to messages via Slack within 48hrs, it counts as one strike.*

I hereby agree that I read and understood the rules as written above

Full Name

Signature

Date