

## Contents

<b>1</b>	<b>Week 1</b>	<b>4</b>
1.1	Summary . . . . .	4
1.2	Detail of tasks undertaken . . . . .	4
1.2.1	Initial Group Meeting . . . . .	4
1.2.2	Set Up Trello Boards . . . . .	4
1.2.3	Created the Final Year Project GitHub and Wiki . . . . .	4
1.2.4	Set up Slack Channels . . . . .	5
1.2.5	Refactor Doubtfire Web Front End . . . . .	5
1.3	Learning . . . . .	5
1.4	Collaboration . . . . .	5
<b>2</b>	<b>Week 2</b>	<b>6</b>
2.1	Summary . . . . .	6
2.2	Detail of tasks undertaken . . . . .	6
2.2.1	Initial Meeting with Graham Farrell . . . . .	6
2.2.2	Initial Meeting with Andrew Cain . . . . .	6
2.2.3	Spent time trying to add Docker for Windows developers . . . . .	6
2.2.4	Update Doubtfire contributing documents . . . . .	7
2.2.5	Meeting to discuss Trello workflow . . . . .	7
2.2.6	Write up Trello Workflow and SDLC Plan . . . . .	7
2.3	Learning . . . . .	7
2.4	Collaboration . . . . .	7
<b>3</b>	<b>Week 3</b>	<b>8</b>
3.1	Summary . . . . .	8
3.2	Detail of tasks undertaken . . . . .	8
3.2.1	Development session with team . . . . .	8
3.2.2	Assisting Declan and Lachlan with Doubtfire installs . . . . .	8
3.2.3	Stylesheet Refactor . . . . .	8
3.2.4	Sprint 1 Retrospective . . . . .	9
3.3	Learning . . . . .	9
3.4	Collaboration . . . . .	9
<b>4</b>	<b>Week 4a</b>	<b>9</b>
4.1	Summary . . . . .	9
4.2	Detail of tasks undertaken . . . . .	10
4.2.1	Meeting with Graham . . . . .	10
4.2.2	Meeting with Andrew Cain . . . . .	10
4.2.3	Assisting Jake and Reuben with Minitest . . . . .	10
4.2.4	Minor improvements to UI and refactor build pipeline . . . . .	10
4.2.5	Improve documentation . . . . .	10
4.3	Learning . . . . .	11
4.4	Collaboration . . . . .	11

<b>5</b>	<b>Week 4b</b>	<b>11</b>
5.1	Summary . . . . .	11
5.2	Detail of tasks undertaken . . . . .	12
5.2.1	Skype meeting . . . . .	12
5.2.2	Updates to API Wiki . . . . .	12
5.2.3	Start working on refactoring Portfolio Wizard . . . . .	12
5.3	Learning . . . . .	12
5.4	Collaboration . . . . .	12
<b>6</b>	<b>Week 5</b>	<b>12</b>
6.1	Summary . . . . .	12
6.2	Detail of tasks undertaken . . . . .	13
6.2.1	Working with Jake and Reuben on Unit Testing . . . . .	13
6.2.2	Expanding Comment Box Enhancement . . . . .	13
6.2.3	Improve documentation . . . . .	13
6.3	Learning . . . . .	13
6.4	Collaboration . . . . .	14
<b>7</b>	<b>Week 6</b>	<b>14</b>
7.1	Summary . . . . .	14
7.2	Detail of tasks undertaken . . . . .	14
7.2.1	Fix logger class . . . . .	14
7.2.2	Improve timeouts occurring on Doubtfire . . . . .	14
7.2.3	Worked with Jake and Reuben for testing . . . . .	15
7.3	Learning . . . . .	15
7.4	Collaboration . . . . .	15
<b>8</b>	<b>Week 7</b>	<b>15</b>
8.1	Summary . . . . .	15
8.2	Detail of tasks undertaken . . . . .	16
8.2.1	Prototyping session with Jake . . . . .	16
8.2.2	Meeting with Graham . . . . .	16
8.2.3	Meeting with Andrew . . . . .	16
8.2.4	Implement second iteration of iOS prototype . . . . .	16
8.3	Learning . . . . .	16
8.4	Collaboration . . . . .	16
<b>9</b>	<b>Week 8</b>	<b>17</b>
9.1	Summary . . . . .	17
9.2	Detail of tasks undertaken . . . . .	17
9.2.1	General updates to Trello boards and status updates from everyone . . . . .	17
9.3	Learning . . . . .	17
9.4	Collaboration . . . . .	17
<b>10</b>	<b>Week 9</b>	<b>18</b>

10.1 Summary . . . . .	18
10.2 Detail of tasks undertaken . . . . .	18
10.2.1 Storyboarding session for project video . . . . .	18
10.2.2 Update Portfolio Wizard . . . . .	18
10.2.3 Film Stock Footage . . . . .	18
10.2.4 Update Requirements Documentation . . . . .	19
10.3 Learning . . . . .	19
10.4 Collaboration . . . . .	19
<b>11 Week 10</b>	<b>19</b>
11.1 Summary . . . . .	19
11.2 Detail of tasks undertaken . . . . .	20
11.2.1 Project Planning Document . . . . .	20
11.2.2 Begin Compiling Portfolio . . . . .	20
11.3 Learning . . . . .	20
11.4 Collaboration . . . . .	20
<b>12 Week 11</b>	<b>20</b>
12.1 Summary . . . . .	20
12.2 Detail of tasks undertaken . . . . .	21
12.2.1 Filming With Jake . . . . .	21
12.2.2 Presentations . . . . .	21
12.3 Learning . . . . .	21
12.4 Collaboration . . . . .	21
<b>13 Week 12</b>	<b>21</b>
13.1 Summary . . . . .	21
13.2 Detail of tasks undertaken . . . . .	22
13.2.1 Meeting with Graham . . . . .	22
13.2.2 Convert wiki to LaTeX document . . . . .	22
13.2.3 Work on SRS and Self Reflection . . . . .	22
13.3 Learning . . . . .	22
13.4 Collaboration . . . . .	22

# 1 Week 1

**Date:** February 29 to March 4

## 1.1 Summary

Task	Hours
Team and Supervisor Meetings	1
Client Meetings	0
Team Management and Administration	3
Research	0
Software	10
Presentations	0
Team Documents	2
Reviewing	0
Other	0
<b>Total Hours This Week</b>	<b>16</b>

## 1.2 Detail of tasks undertaken

### 1.2.1 Initial Group Meeting

**29 Feb 12:30pm**

- Attended first final year project lecture
- Finalised team group members
- Met other Doubtfire team

### 1.2.2 Set Up Trello Boards

**29 Feb 5:30pm**

- Created Doubtfire Trello Board for Helpdesk Ticketing System<sup>1</sup>
- Invited relevant team members to the board
- Added all tasks for final year project into Upcoming column

### 1.2.3 Created the Final Year Project GitHub and Wiki

**29 Feb 3:30pm**

- Created the final year project wiki on GitHub<sup>2</sup>

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<sup>1</sup>See <http://trello.com/b/8a1k0Wud/helpdesk-ticketing-system>

<sup>2</sup>See <http://github.com/final-year-project>

- Created team contact page<sup>3</sup>
- Created minutes template<sup>4</sup>
- Put the project deliverables<sup>5</sup> up on this Wiki
- Forked the Doubtfire repositories onto the `final-year-project` team

#### 1.2.4 Set up Slack Channels

**29 Feb 5:30pm**

- Invited all team members to the existing Doubtfire Slack team<sup>6</sup>
- Created relevant channels for the team:
- `#final-year-projects` - Any general discussion for students working on Doubtfire final year projects
- `#helpdesk-ticketing` - Discussion for the help-desk system final year project

#### 1.2.5 Refactor Doubtfire Web Front End

**Ongoing throughout the week - at least 10 hours**

- Necessary code refactor for the Doubtfire front-end
- Andrew Cain wanted this to be done so that the new students working on the project have an improved codebase to start working on (modularise the codebase into smaller components)
- Pushed 129 commits. See Pull Request #8<sup>7</sup>

### 1.3 Learning

N/A

### 1.4 Collaboration

- Worked with team, lots of communication on the Slack team
- Decided what needed to be done on the immediate timeline
- A lot of meta work and team-based administration this week; has involved a lot of team communication

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<sup>3</sup>See <http://github.com/final-year-project/wiki/Group-Contact-Details>

<sup>4</sup>See <http://github.com/final-year-project/wiki/Minutes-Template>

<sup>5</sup>See <https://github.com/final-year-project/documentation/wiki/Deliverables>

<sup>6</sup>See <http://doubtfire.slack.com>

<sup>7</sup>See <http://github.com/doubtfire-lms/doubtfire-web/pull/8>

## 2 Week 2

**Date:** March 7 to March 11

### 2.1 Summary

Task	Hours
Team and Supervisor Meetings	2
Client Meetings	1
Team Management and Administration	1
Research	0
Software	3
Presentations	0
Team Documents	2
Reviewing	0
Other	0
<b>Total Hours This Week</b>	<b>10</b>

### 2.2 Detail of tasks undertaken

#### 2.2.1 Initial Meeting with Graham Farrell

**7 Mar 1:00pm**

- Met up for about 15 minutes with Graham
- See meeting minutes<sup>8</sup> for more details

#### 2.2.2 Initial Meeting with Andrew Cain

**7 Mar 1:15pm**

- Met up for about 1 hour with Andrew and team
- See meeting minutes<sup>9</sup> for more details

#### 2.2.3 Spent time trying to add Docker for Windows developers

**7 Mar - Various times throughout the day**

- As developing Doubtfire must be done on a UNIX system, I tried to look into integrating Docker<sup>10</sup> into Doubtfire

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<sup>8</sup>See <https://github.com/final-year-project/documentation/wiki/Meeting-Minutes#meeting-7-mar-at-100pm>

<sup>9</sup>See <https://github.com/final-year-project/documentation/wiki/Meeting-Minutes#meeting-7-mar-at-115pm>

<sup>10</sup>See <http://docker.com>

- Created two Docker branches on the API and Web repositories (`config/add-docker`)
- See commit changes:
- Web - 4 commits<sup>11</sup>
- API - 13 commits<sup>12</sup>

## 2.2.4 Update Doubtfire contributing documents

7 Mar 8:30pm

- As an action item from the client meeting this week (see Follow Up Item 5<sup>13</sup>) I was to update the contributing documents and improve the Git workflow process documentation and coding convention
- See commit changes:
- Web - 2 commits<sup>14</sup>
- API - 2 commits<sup>15</sup>

## 2.2.5 Meeting to discuss Trello workflow

9 Mar 4:30pm

Refer to Meeting Minutes<sup>16</sup> for more on this item.

## 2.2.6 Write up Trello Workflow and SDLC Plan

13 Mar 3:30pm

Write up SDLC plan<sup>17</sup> notes

## 2.3 Learning

N/A

## 2.4 Collaboration

- Team meetings both client and supervisor
- Chat on Slack

<sup>11</sup>See <https://github.com/doubtfire-lms/doubtfire-web/compare/13873ca4439532f98c7d11f984480103ddb0ff88...ac6bfa2b5fe70b129ea55332f0d01dfa101daeea>

<sup>12</sup>See <https://github.com/doubtfire-lms/doubtfire-api/compare/662cc4cd369cf37ff9ccb5e16e11e7bc8d748e16...35e6447742d1f380787c167033e3ca8f0baefcb5>

<sup>13</sup>See <https://github.com/final-year-project/documentation/wiki/Meeting-Minutes#follow-up-actions-1>

<sup>14</sup>See <https://github.com/doubtfire-lms/doubtfire-web/compare/ecaf5041948af2349b8c06f74e900435a4e22809...cc599df9e34b8fd60c0fdfa51b74d235f1c1f7e1>

<sup>15</sup>See <https://github.com/doubtfire-lms/doubtfire-api/compare/8768dc72c289d2ec55f195d74312f34067674815...46906fd6d5e9b1004cec821b8c2f6fdaf0f107f5>

<sup>16</sup>See <https://github.com/final-year-project/documentation/wiki/Meeting-Minutes#meeting-9-mar-at-430pm>

<sup>17</sup>See <https://github.com/final-year-project/documentation/wiki/SDLC-Plan>

- Updates to Trello board
- 

## 3 Week 3

**Date:** March 11 to March 18

### 3.1 Summary

Task	Hours
Team and Supervisor Meetings	2
Client Meetings	0
Team Management and Administration	2
Research	0
Software	6
Presentations	0
Team Documents	0
Reviewing	2
Other	0
<b>Total Hours This Week</b>	<b>12</b>

### 3.2 Detail of tasks undertaken

#### 3.2.1 Development session with team

**12 Mar 1:30pm**

- Met with Jake and Reuben to work on some tasks together
- Reviewed a lot of work and gave feedback to them on their Pull Requests

#### 3.2.2 Assisting Declan and Lachlan with Doubtfire installs

**12 Mar 1:30pm, 15 Mar 1:30pm**

- Assisted both Lachlan and Declan to install Doubtfire over slack
- Helped Declan on the 15th to get Doubtfire running but we didn't succeed

#### 3.2.3 Stylesheet Refactor

**15 Mar 8:30pm**



- Submitted Pull Request #14 to Doubtfire Web<sup>18</sup> that refactors all the stylesheets to use SASS over LESS

### 3.2.4 Sprint 1 Retrospective

#### Mar 20 1:30pm

- Ran a retrospective over Skype for Sprint 1
- Refer to meeting minutes<sup>19</sup>

### 3.3 Learning

- Brush up on SASS<sup>20</sup> skills

### 3.4 Collaboration

- Team meetings
  - Chat on Slack
  - Chat over Skype
  - Updates to Trello board
- 

## 4 Week 4a

**Date:** March 21 to March 26

### 4.1 Summary

Task	Hours
Team and Supervisor Meetings	3
Client Meetings	1
Team Management and Administration	1
Research	0
Software	6
Presentations	0
Team Documents	0
Reviewing	3
Other	0

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<sup>18</sup>See <https://github.com/doubtfire-lms/doubtfire-web/pull/14>

<sup>19</sup>See <https://github.com/final-year-project/documentation/wiki/Meeting-Minutes#meeting-20-mar-at-130pm>

<sup>20</sup>See <http://sass-lang.com>

Task	Hours
Total Hours This Week	14

## 4.2 Detail of tasks undertaken

### 4.2.1 Meeting with Graham

**Mar 21 1:15pm**

- Refer to meeting minutes<sup>21</sup>

### 4.2.2 Meeting with Andrew Cain

**21 Mar 1:30pm**

- Refer to meeting minutes<sup>22</sup>

### 4.2.3 Assisting Jake and Reuben with Minitest

**21 Mar 4:30pm**

- Spent a few hours helping Jake and Reuben on setting up Minitest for the API
- Managed to get a few tests up and running
- Assisted with sharing prior knowledge of Ruby and Rails tests

### 4.2.4 Minor improvements to UI and refactor build pipeline

**Mar 22 10:30am**

- Wrote 19 commits on improving the build pipeline
- Drastically improved the speed at which changes are reloaded whilst developing
- Refer to these 19 commits pushed to GitHub<sup>23</sup>

### 4.2.5 Improve documentation

**24 Mar 8:30pm**

- Submitted changes to documentation that improve workflow
- Some group members found the workflow documentation too verbose for quick reference, so summary sections were added

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<sup>21</sup>See <https://github.com/final-year-project/documentation/wiki/Meeting-Minutes#meeting-20-mar-at-115pm>

<sup>22</sup>See <https://github.com/final-year-project/documentation/wiki/Meeting-Minutes#meeting-20-mar-at-130pm-1>

<sup>23</sup>See <https://github.com/doubtfire-lms/doubtfire-web/compare/59e16ecb18a7e7ca76e2b7d726e61b4088624d28...029d539e4ab5430233f68c287317dab7211b74ab>

- See these three commits<sup>24</sup>

### 4.3 Learning

- Read about Grunt.js<sup>25</sup> build pipeline

### 4.4 Collaboration

- Team meetings
  - Chat on Slack
  - Updates to Trello board
- 

## 5 Week 4b

**Date:** March 27 to April 1

### 5.1 Summary

Task	Hours
Team and Supervisor Meetings	1
Client Meetings	0
Team Management and Administration	1
Research	0
Software	5
Presentations	0
Team Documents	0
Reviewing	0
Other	0
<b>Total Hours This Week</b>	<b>7</b>

*NB: This week was the Easter holiday break*

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<sup>24</sup>See <https://github.com/doubtfire-lms/doubtfire-api/compare/96aa913e20b1116440ddfe39d9afe4cfe47536ec...04957d5b5d025f69b81ff172d6bc36dd0f316c8c>

<sup>25</sup>See <http://gruntjs.com>

## 5.2 Detail of tasks undertaken

### 5.2.1 Skype meeting

**Mar 27 1:30pm**

- Refer to meeting minutes<sup>26</sup>

### 5.2.2 Updates to API Wiki

**28 Mar 1:30pm**

- Wrote documentation on contributing<sup>27</sup> via Trello
- Wrote developer FAQs<sup>28</sup> on wiki

### 5.2.3 Start working on refactoring Portfolio Wizard

**30 March**

- Rework the Portfolio Wizard to be more user-friendly
- Remove out the old file upload code and replace with new `file-uploader` directive
- See these three commits<sup>29</sup>

## 5.3 Learning

- N/A

## 5.4 Collaboration

- Skype meetings
  - Updates to Trello board
- 

# 6 Week 5

**Date:** April 1 to April 7

## 6.1 Summary

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<sup>26</sup>See <https://github.com/final-year-project/documentation/wiki/Meeting-Minutes#meeting-28-mar-at-130pm>

<sup>27</sup>See <https://github.com/doubtfire-lms/doubtfire-api/wiki/Trello-Workflow/04732891b805e318b12d85bfe8b19c0bd59f2088>

<sup>28</sup>See <https://github.com/doubtfire-lms/doubtfire-api/wiki/Development-FAQs/10f5ffe59c126b9b849e06cb5310da92f502b420>

<sup>29</sup>See <https://github.com/final-year-project/doubtfire-web/compare/5fd6250...07b8318>

Task	Hours
Team and Supervisor Meetings	0
Client Meetings	0
Team Management and Administration	1
Research	0
Software	3
Presentations	0
Team Documents	3
Reviewing	5
Other	0
<b>Total Hours This Week</b>	<b>12</b>

## 6.2 Detail of tasks undertaken

### 6.2.1 Working with Jake and Reuben on Unit Testing

- Spent time on Monday trying to set up Minitest with Jake and Reuben
- We worked on a couple of hours, refactoring the `seeds.rb` file and adding in the new folder structure required by Minitest
- Added in some initial tests to ensure that Minitest was properly “plugged in” with Rails

### 6.2.2 Expanding Comment Box Enhancement

#### 4 April

- Worked with Jake to help him with CSS issues on expanding comment box enhance
- See the pull request<sup>30</sup> that we submitted

### 6.2.3 Improve documentation

#### 5 April

- Update documents for running PDF generation on Doubtfire
- Some group members were having issues with PDF generation due to poor install documentation
- See these two commits<sup>31</sup>

## 6.3 Learning

- N/A

<sup>30</sup>See <https://github.com/doubtfire-lms/doubtfire-web/pull/27>

<sup>31</sup>See <https://github.com/doubtfire-lms/doubtfire-api/compare/96aa913e20b1116440ddfe39d9afe4cfe47536ec...04957d5b5d025f69b81ff172d6bc36dd0f316c8c>

## 6.4 Collaboration

- GitHub Pull Requests
  - Conversations with team on Monday's lecture times
  - Slack
  - Updates to Trello board
- 

## 7 Week 6

**Date:** April 8 to April 14

### 7.1 Summary

Task	Hours
Team and Supervisor Meetings	0
Client Meetings	0
Team Management and Administration	1
Research	0
Software	5
Presentations	0
Team Documents	0
Reviewing	5
Other	0
<b>Total Hours This Week</b>	<b>11</b>

### 7.2 Detail of tasks undertaken

#### 7.2.1 Fix logger class

##### 10 April

- Fixed the Doubtfire logger class to print **fatal** and **error** messages to the console
- See the pull request<sup>32</sup> that was submitted

#### 7.2.2 Improve timeouts occurring on Doubtfire

##### 10 April

- Timeouts occurring on large tasks were taking up way too much time

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<sup>32</sup>See <https://github.com/doubtfire-lms/doubtfire-api/pull/11>

- Sometimes these timeouts would result in bad errors produced to the user
- See the pull request<sup>33</sup> that was submitted to resolve this

### 7.2.3 Worked with Jake and Reuben for testing

#### 11 April

- Jake and Reuben were having trouble with writing tests
- We spent a few hours trying to make new helpers for the tests, namely `AuthHelper` and `JsonHelper`
- Needed to spend some time with Andrew to work this one out

## 7.3 Learning

- N/A

## 7.4 Collaboration

- Sitting together with Jake and Reuben and working on problem
  - Slack
  - Updates to Trello board
- 

# 8 Week 7

**Date:** April 15 to April 21

## 8.1 Summary

Task	Hours
Team and Supervisor Meetings	0.25
Client Meetings	0.75
Team Management and Administration	0
Research	11
Software	0
Presentations	0
Team Documents	2
Reviewing	0
Other	0
<b>Total Hours This Week</b>	<b>14</b>

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<sup>33</sup>See <https://github.com/doubtfire-lms/doubtfire-api/pull/12>

## 8.2 Detail of tasks undertaken

### 8.2.1 Prototyping session with Jake

**15 April - 10:30am to 7:30pm**

- Worked on prototyping iOS and Android helpdesk companion applications
- Developed basic use cases<sup>34</sup> and general walk-through through the app
- Second iteration of the architecture diagram<sup>35</sup>

### 8.2.2 Meeting with Graham

**18 April - 1:15pm**

- Discussed peer reviews
- Graham approved assessment criteria<sup>36</sup>

### 8.2.3 Meeting with Andrew

**18 April - 1:30pm**

- Feedback from first prototype
- Discussed improvements to improve workflow of the app
- Refer to meeting minutes

### 8.2.4 Implement second iteration of iOS prototype

**18 April - 5:30pm to 8:30pm**

- Implement feedback based on meeting with Andrew on 18 April
- Add in new tabs and other extra features into design

## 8.3 Learning

- Indesign UI prototyping tool

## 8.4 Collaboration

- Whiteboarding with Jake
- Using Indesign to complete prototypes

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<sup>34</sup>See <https://github.com/final-year-project/documentation/wiki/Requirements-Documentation#use-cases>

<sup>35</sup>See <https://github.com/final-year-project/documentation/wiki/Requirements-Documentation#high-level-architecture-diagram>

<sup>36</sup>See <https://github.com/final-year-project/documentation/wiki/Requirements-Documentation#high-level-architecture-diagram>



- Slack
  - Updates to Trello board
- 

## 9 Week 8

**Date:** April 22 to April 28

### 9.1 Summary

Task	Hours
Team and Supervisor Meetings	0
Client Meetings	0
Team Management and Administration	1
Research	0
Software	0
Presentations	0
Team Documents	0
Reviewing	0
Other	0
<b>Total Hours This Week</b>	<b>1</b>

### 9.2 Detail of tasks undertaken

#### 9.2.1 General updates to Trello boards and status updates from everyone

\*\*Throughout the week\*

- Regularly get status updates and organise Trello board\*

### 9.3 Learning

- N/A

### 9.4 Collaboration

- Slack
  - Updates to Trello board
-

## 10 Week 9

**Date:** April 29 to May 5

### 10.1 Summary

Task	Hours
Team and Supervisor Meetings	3
Client Meetings	0
Team Management and Administration	0
Research	0
Software	6
Presentations	3
Team Documents	1
Reviewing	0
Other	0
<b>Total Hours This Week</b>	<b>13</b>

### 10.2 Detail of tasks undertaken

#### 10.2.1 Storyboarding session for project video

**29 April - 9:30am to 12:30pm**

- Worked on storyboard for final year project video
- Refer to Presentation Video<sup>37</sup>

#### 10.2.2 Update Portfolio Wizard

**29 April - 9:30am to 2:30pm**

- Refer to commits<sup>38</sup>

#### 10.2.3 Film Stock Footage

**2 May - 1:30pm to 3:30pm**

- Film stock footage for video with Jake

<sup>37</sup>See <https://github.com/final-year-project/documentation/wiki/Presentation-Video>

<sup>38</sup>See <https://github.com/doubtfire-lms/doubtfire-web/compare/29b0fbf...0432a1b>

#### 10.2.4 Update Requirements Documentation

##### 4 May - 1:30pm to 2:30pm

- Update requirements documentation
- New use case descriptions with new workflow

##### 4 May - 2:30pm to 3:30pm

- Update Invision prototype with new screenshots

### 10.3 Learning

N/A

### 10.4 Collaboration

- Using Indesign to complete prototypes
  - Slack
  - Updates to Trello board
- 

## 11 Week 10

**Date:** May 6 to May 12

### 11.1 Summary

Task	Hours
Team and Supervisor Meetings	0
Client Meetings	0
Team Management and Administration	0
Research	0
Software	0
Presentations	0
Team Documents	2
Reviewing	2
Other	3
<b>Total Hours This Week</b>	<b>7</b>

## 11.2 Detail of tasks undertaken

### 11.2.1 Project Planning Document

7 May - 10:30am to 12:30pm

- Begin working on sections of project plan

### 11.2.2 Begin Compiling Portfolio

10 May - 12:30am to 2:30pm

- Initiate compiling resources together for portfolio

## 11.3 Learning

N/A

## 11.4 Collaboration

- Slack
  - Updates to Trello board
- 

# 12 Week 11

**Date:** May 13 to May 19

## 12.1 Summary

Task	Hours
Team and Supervisor Meetings	0
Client Meetings	0
Team Management and Administration	1
Research	0
Software	0
Presentations	9
Team Documents	0
Reviewing	0
Other	0
<b>Total Hours This Week</b>	<b>10</b>

## 12.2 Detail of tasks undertaken

### 12.2.1 Filming With Jake

#### 14 May - 1:00pm to 7:30pm

- Worked with Jake to finish filming of video
- Review editing and give feedback
- Record voiceovers

### 12.2.2 Presentations

#### 23 May - 12:30pm to 2:30pm

- Presentations for Final Year Project

## 12.3 Learning

- Adobe Premiere

## 12.4 Collaboration

- Slack
  - Updates to Trello board
  - Meetings with Jake
- 

# 13 Week 12

**Date:** May 20 to May 27

## 13.1 Summary

Task	Hours
Team and Supervisor Meetings	0.5
Client Meetings	0
Team Management and Administration	0
Research	0
Software	0
Presentations	0
Team Documents	7.5

Task	Hours
Reviewing	0
Other	0
<b>Total Hours This Week</b>	<b>8</b>

## 13.2 Detail of tasks undertaken

### 13.2.1 Meeting with Graham

**25 May - 1:15pm - 1:45pm**

- Discussed submission protocol
- Refactor parts of requirement documentation

### 13.2.2 Convert wiki to LaTeX document

**25 May - 7:30pm - 10:30pm, 26 May - 8:00pm - 11:30pm**

- LaTeXify Wiki for submission

### 13.2.3 Work on SRS and Self Reflection

**25 May - 7:30pm - 10:30pm, 26 May - 8:00pm - 11:30pm**

- Started filling out templates provided on BB
- Used google docs to work out collaboratively
- Convert to wiki ASAP

## 13.3 Learning

N/A

## 13.4 Collaboration

- Slack
- Google Docs