

# Mary James

## Designer

### AREAS OF EXPERTISE

*Adobe Creative Suite*

*Photoshop*

*In-Design*

*Illustrator*

*MAC CS4/CS5*

*Flash*

*3D animation*

### PROFESSIONAL

*First Aid Qualified*

*German speaker*

### PERSONAL SKILLS

*Problem solving*

*Thinking creatively*

*Attention to detail*

*Communication skills*

### PERSONAL DETAILS

*Laura Brown  
34 Anywhere Road  
Coventry  
CV6 7RF*

*T: 02476 888 5544  
M: 0887 222 9999  
E: [laura.b@dayjob.com](mailto:laura.b@dayjob.com)*

*DOB: 12/09/1985  
Driving license: Yes  
Nationality: British*

### PERSONAL SUMMARY

A highly talented, driven and flexible graphic designer with a proven record of delivering creative and innovative design solutions. A proven ability of developing projects from inception through production to final delivery, ensuring that all work is effective, appropriate and delivered within agreed timescales. Able to work as part of a team with printers, copywriters, photographers, other designers, account executives, web developers and marketing specialists.

Now looking for a suitable graphic designers position with a ambitious and high profile company.

### WORK EXPERIENCE

#### *Web Design Company – Coventry*

GRAPHIC DESIGNER      June 2008 - Present

Developing concepts and artwork, creating graphic design solutions from concept through to completion. Responsible for developing and creating both digital and print design for a wide range of print and online campaigns, publications and advertising.

#### *Duties:*

- Managing, producing and designing projects from brief to fulfilment.
- Designing & creating marketing & e-marketing materials on a range of projects.
- Ensuring consistency in a clients corporate and promotional brands.
- Presenting finalised ideas & concepts to clients, colleagues and senior managers.
- Answering queries from clients.
- Creating original artwork for short and long term projects.
- Involved in designing advertisements, brochures, handouts, flyers and online graphics.
- Working with a range of media, including photography, to create final artwork.
- Designing pitches and presentations for the sales teams.
- Keeping up to date with new software, post-production techniques & industry trends.
- Producing graphic content for site re-skins, page layouts, email designs, site graphics & static & Flash banners.

### KEY SKILLS AND COMPETENCIES

- Innovative, highly creative, good at thinking 'out of the box'.
- Keeping abreast of relevant new techniques in design software, media & photography.
- Experience with catalogue, brochure and magazine design.
- Willingness and ability to work independently and as part of a team.
- Able to work under pressure, meet deadlines and multitask.
- A knowledge of HTML and CSS.
- Highly organised and able to prioritise own work schedule.
- Able to work within brand and design guidelines.
- Excellent graphical skills, creative flair and good colour sense.

### ACADEMIC QUALIFICATIONS

Graphic Design and Advertising Foundation Degree

*Nuneaton University    2005 - 2008*

A levels:      Maths (A) English (B) Technology (B) Science (C)

*Coventry Central College    2003 - 2005*

REFERENCES – Available on request.

---

**Copyright information - Please read**

© This [CV template](#) is the copyright of Dayjob Ltd August 2010. Jobseekers may download and use this CV example for their own personal use to help them create their own CVs. You are most welcome to link to this page or any other page on our site [www.dayjob.com](http://www.dayjob.com). However these CVs must not be distributed or made available on other websites without our prior permission. For any questions relating to the use of this graphic designer CV sample please email: [info@dayjob.com](mailto:info@dayjob.com).