

## Personal Information

Full name                      **Le Tat Cuong**  
Gender                         **Male**  
Date of birth                 **Oct 26th, 1985**



## Career Summary

**Oct 2009 – Mar 2011**                      **Tan A - Dai Thanh Group**  
Quality Engineer of painting Plant  
Team leader of painting Plant

**Apr 2011 - Now**                              **PIAGGIO VIETNAM**  
2011-2013: Material Quality Engineer in Quality Dept.  
2013-2016: Senior Engineer in Quality Dept.  
2016-2018: Assistant Supervisor in Quality Dept.  
2018-2020: Supervisor and line manager of non-material team in Quality Dept.  
2020-Now: Assistant Manager and project leader in Quality Dept.

## Qualification and Certificate

- Graduated Chemical Engineering at Ha Noi University of Science and Technology (HUST)
- Oversea training about material test and evaluation (held by Laboratory Piaggio in Italy)
- 7 QC tools and Kaizen (held by KNA certification)
- Customer orientation (held by GC VietNam)
- Effective communication (held by Mindwork training)
- IATF tools and internal auditor (held by KNA certification)
- Leading change (held by Knolskape)
- Effective Presentation (held by GC VietNam)
- Foundation of leadership (held by GC VietNam)
- QC management (held by DNV training)
- Team work skill (held by TNM and consulting training centre)
- Project management (held by GC VietNam)
- IT training courses (held by PVN IT dept.)
- English test: Toeic 850

## Working Experiences and Responsibility

- Have 16 years experienced in manufacturing quality
- Experience & familiar with technical problem solving, technical training, equipment operation & maintainance.
- Familiar with analysis tools as 6sigma, 8D report, 5 Why analysis, 5W2H ...
- And familiar with PDCA, 5S, Kaizen, QC tools, manufacturing products...
- Strong knowledge about quality control by using QC tools and standards as 7 QC tools, ASTM, ISO, UNI, ENGINEERING, REACH, IATF tools, internal/external audit...
- Strong problem solving skill (by using equipment, QC tools, combine with market claim team, online team and other team to solve)
- Co-work with R&D, purchasing, production about the status of product, component... to provide solution, feedback to designer
- Presentation and report to team or other dept. as daily report, weekly and monthly report, material test report, trouble analysis report...
- Evaluate the testing results and equipment operation (by using standards, experiences, study manual, check drawing...)
- Quality management and improvement as leading new project quality, incoming inspection products for mass production and work with warranty about the problem from market...
- Process evaluation and improvement (work with supplier to ensure their process, the control plan, check CQC, check BOM, TDS, MSDS, corrective action...)
- Investigate and analyze problem to find the root cause of defects
- Collaborate with external analyzing centre to investigate the results or problem as Whitech, SGS, Pret, University...
- Work with suppliers about the quality and improvement of product
- Set daily plan, weekly and monthly plan, set KIPs, set budget yearly, manpower for team...
- Monitoring the working plan of whole team and update planning status
- Work on process improvement initiatives to increase effectiveness of manufacturing process and methods.
- Use software as SAP, Windchill, application for many equipment and MS Office (word, excel, PowerPoint)...to make quality report, analyzing report, presentation...

## Skill and Managerial Competencies

- Good communication skill:
  - + English: Fluent 4 skills
  - + Chinese: Basic communication
- Customer orientation (follows through on client inquiries, requests, complaints...)
- Focus on results (always try to find the way to increase working efficiency for team or for individual)
- Strategic orientation (understands how own job fits in relationship to the bottom line, analyzes and comprehends organizational goals and strategies)
- Innovation contribution (comfortably takes responsibility for the success or failure of new ideas)
- Change management (accepts need for flexibility and understands other people's points of view)
- Leading people (team management with excellent leadership skill)
- Training and coaching skills (support or train or coach for team members to increase their skills as material evaluation, making report, use equipment, standard...)
- Business acumen (understands economic data of business status and know clearly about the organisation)
- Team integration management (strong team-work skill and ready to supports team decisions, is a good team player, does his or her share of the work)
- Enable to work in high pressure environment
- Making decision ability
- Independent work ability
- Negotiation (always try to be a good negotiator to get the positive results)
- Work & think logically and patiently
- Presentation & report skill
- Hold meeting and make meeting memo.
- Proactive, friendly, eager to learn

## Contribution & Achievements

- Project management: Always SOP and launch new project on time
- Quality campaign: Support warranty to save thousands of dollars by finding the root cause of problem
- Training: Support team members complete their skills
- Promotion: Step by step from Engineer to Assistant Manager
- Award: Ten years and ready for Fifteen year contribution