hadleighjae@gmail.com
hjb5471@psu.edu
814-572-0500
Erie, PA

HADLEIGH JAE BILLS

DIGITAL MEDIA, ARTS, AND DEVELOPMENT SPECIALIST

https://www.linkedin.com/in/hadleighbills/

CODING LANGUAGES

- CSS
- HTML
- Python
- TEI
- XML
- XPath
- XQuery

SOFTWARE SKILLS

- Adobe After Effects
- Adobe Lightroom
- Adobe Photoshop
- Adobe Premiere Pro
- Blender
- Divi
- Excel
- Figma
- Git
- GitHub
- oXygen XML Editor
- Word

SOFT SKILLS

- Analysis
- Collaboration
- Communication
- Decision Making
- Public Speaking
- Research
- Willingness to Learn

PORTFOLIO AND MORE

EDUCATION

Penn State Erie, The Behrend College
B.A. Digital Media, Arts, and Technology
Minor: Theatre

Graduation: May 2026
Cumulative GPA: 3.72
Dean's List

UNDERGRADUATE RESEARCH EXPERIENCE

Digital Mitford Research Assistant
Penn State Erie, The Behrend College

Oct. 2023 – Aug. 2024

- Analyzed 19th century handwriting
- Photo facsimile of handwritten text
- Explored computational methods to extract handwriting
- Managed the "Isolation-capture" of Mitford's handwriting
- Transcribed and checked the text
- Developed the TEI encoding and named entity recognition and identification
- Established new entries and identifiers for the Digital Mitford Site Index
- Networked Mitford archive resources with the Journal Entries
- Consulted with Digital Mitford editors to communicate project priorities

RELEVANT EXPERIENCE

Assistant to the Director of Theatre
Penn State Erie, The Behrend College

Jun. 2023 – Present

- Manage the social media pages, including Facebook and Instagram
- Manage the website, consisting of updates to information
- Designed web pages using Divi, HTML and CSS
- Photographed actors while rehearsing for shows
- Edit clips of performances using Premiere Pro

Footlights Junior Director
Footlights Performing Arts Center

Jun. 2022 – Present

- Direct plays and musicals
- Teach 6-18-year-old students how to perform onstage
- Use creativity to bring the performances to life
- Supervise the cast and crew of each show, making sure everything is orderly

RELEVANT COURSES

PSYCH 244: Psychology of Human Factors Engineering
Penn State Erie, The Behrend College

Jan. 2024 – May. 2024

- Focused on the scientific study of human behavior and its application to the use, design, and development of products and systems
- Learned about research design and methods, perception, memory, language, and social psychology
- Researched UX Design
- Created an app designed to go against all UX principals

DIGIT 100
Penn State Erie, The Behrend College

Aug. 2022 – Dec. 2022

- Designed websites using HTML & CSS
- Learned different computing techniques for Digital Humanities