

HAEJU JEONG

571-481-0794 | haejujeo@usc.edu | Falls Church, VA | <https://github.com/Haeju1>

EDUCATION

University of Southern California, Viterbi School of Engineering

Los Angeles, CA

B.S. in Computer Science and Business Administration

Expected May 2022

GPA: 3.62

Relevant Coursework: Calculus II for Engineers and Scientists, Microeconomics, Introduction to Programming, Introduction to Computer Science, Linear Algebra, Organizational Behavior

Honors: Kimbo Foundation Scholarship (2018), Korean American Scholarship Foundation Award (2018)

WORK EXPERIENCE

Annenberg School for Communication

Los Angeles, CA

Office Assistant

September 2018 - Present

- Organized class enrollment for 2,000 students utilizing Excel to improve USC class registration
- Revised and reviewed 15 adjunct contracts for Annenberg faculty and staff to attract future staff
- Assisted office workers with organizational projects and assignments to optimize output

Jeong Tutoring Services, Inc.

Falls Church, VA

Chief Executive Officer

February 2018 - Present

- Tutored 9 students for over 150 hours (SAT math/calculus) with an average score increase of 102 points
- Designed marketing flyers to target prospective students and utilized SNS to solicit potential clients
- Devised a comprehensive business plan along with specialized lesson plans to optimize performance

Rep. Hultgren House Office

Washington, DC

Congressional Intern

July 2017 - August 2017

- Drafted 12 constituent letters and answered constituent emails to increase constituent engagement
- Assisted senior staff with legislative projects and research to formulate responses to key issues
- Conducted over 10 congressional tours of the Capitol Visitor Center to accommodate constituents

Arlington Soccer Association

Arlington, VA

USSF Grade 8 Referee

September 2013 - Present

- Awarded 2016 Harvey-Snyder Referee of the Year and 2018 4-Year Senior Service Award
- Refereed over 400 recreational youth and adult soccer matches as an independent contractor
- Developed conflict resolution skills in high stress situations between coaches, players, and parents

PROJECTS

enSure

Stanford, CA

Developer

February 2019 - Present

- Developed mobile Android app with Java that checks user's location to ensure safe arrival home
- Utilized Android Studio to develop app and ArcGIS mapping APIs to track users and provide mapping
- Implemented system that contacts user's emergency contacts if user leaves predetermined safe area

ViewSort

Falls Church, VA

Developer

February 2018 - March 2018

- Coded 6 visual sorting algorithms on a GUI with Java to aid learning of sorting methods for students
- Displayed the run time of the sorts to provide the user information on efficiency of the sorting methods
- Stored the run time of each sorting algorithm on a text file to provide users with data on efficiency

SKILLS AND INTERESTS

Coding: Java (Intermediate), Python (Basic), HTML (Basic), C++ (Basic)

Languages: Korean (Native), English (Native), Spanish (Basic)

Hobbies: CSGO, FIFA, Manchester United, Mukbang, Sneaker Resell, Soccer, Washington Wizards