

# HAEJU JEONG

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## EDUCATION

**University of Southern California, Viterbi School of Engineering**

**Los Angeles, CA**

*B.S. in Computer Science and Business Administration*

*Expected May 2022*

**GPA: 3.62**

**Relevant Coursework:** Calculus II for Engineers and Scientists, Microeconomics, Introduction to Programming, Introduction to Computer Science, Linear Algebra, Organizational Behavior

**Honors:** Kimbo Foundation Scholarship (2018), Korean American Scholarship Foundation Award (2018)

## WORK EXPERIENCE

**Annenberg School for Communication**

**Los Angeles, CA**

*Office Assistant*

*September 2018 - Present*

- Organized class enrollment for 2,000 students utilizing Excel to improve USC class registration
- Revised and reviewed 15 adjunct contracts for Annenberg faculty and staff to attract future staff
- Assisted office workers with organizational projects and assignments to optimize output

**Jeong Tutoring Services, Inc.**

**Falls Church, VA**

*Chief Executive Officer*

*February 2018 - Present*

- Tutored 9 students for over 150 hours (SAT math/calculus) with an average score increase of 102 points
- Designed marketing flyers to target prospective students and utilized SNS to solicit potential clients
- Devised a comprehensive business plan along with specialized lesson plans to optimize performance

**Rep. Hultgren House Office**

**Washington, DC**

*Congressional Intern*

*July 2017 - August 2017*

- Drafted 12 constituent letters and answered constituent emails to increase constituent engagement
- Assisted senior staff with legislative projects and research to formulate responses to key issues
- Conducted over 10 congressional tours of the Capitol Visitor Center to accommodate constituents

**Arlington Soccer Association**

**Arlington, VA**

*USSF Grade 8 Referee*

*September 2013 - Present*

- Awarded 2016 Harvey-Snyder Referee of the Year and 2018 4-Year Senior Service Award
- Refereed over 400 recreational youth and adult soccer matches as an independent contractor
- Developed conflict resolution skills in high stress situations between coaches, players, and parents

## PROJECTS

**enSure**

**Stanford, CA**

*Developer*

*February 2019 - Present*

- Developed mobile Android app with Java that checks user's location to ensure safe arrival home
- Utilized Android Studio to develop app and ArcGIS mapping APIs to track users and provide mapping
- Implemented system that contacts user's emergency contacts if user leaves predetermined safe area

**ViewSort**

**Falls Church, VA**

*Developer*

*February 2018 - March 2018*

- Coded 6 visual sorting algorithms on a GUI with Java to aid learning of sorting methods for students
- Displayed the run time of the sorts to provide the user information on efficiency of the sorting methods
- Stored the run time of each sorting algorithm on a text file to provide users with data on efficiency

## SKILLS AND INTERESTS

**Coding:** Java (Intermediate), C++ (Intermediate), Python (Basic), HTML/CSS (Basic), Swift (Basic)

**Languages:** Korean (Native), English (Native), Spanish (Intermediate)

**Hobbies:** CSGO, FIFA, Manchester United, Mukbang, Sneaker Resell, Soccer, Washington Wizards