



MUHAMMAD HAFIDZ

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Summary

Study informatics for my bachelor's degree Jakarta Global University, and I am a creative and dynamic web designer currently in my 6th semester at Universitas Global Jakarta. With a strong design background, I possess a diverse skill set that enables me to craft engaging and functional web solutions. My expertise includes using Figma for interface design, as well as HTML and CSS for web implementation and development. I am passionate about leveraging my creativity and technical skills to tackle challenging web design projects.

Education

- Jakarta Global University - Depok, Indonesia** Sep 2021 - Present
Undergraduate in Informatics, 3.51/4.00
- 2 term, became a member of the IT division, in the Campus organization
 - First semester, given the mandate to be LO from the department head's order, the competition to computer assembly
- Management and Science University – Shah Alam, Malaysia** Des 2022 – Jul 2023
• Student Exchange, 3.51/4.00
- SMK Negeri 4 Bekasi – Bekasi, Indonesia** Jul 2018 - Jun 2021
High School Diploma in Computer Network Engineering
- Serves as chairman of the osis, for 1 term of school, which 25 members
 - 3 Month internship at LPK Dharma Computer, as IT Support

Organizational Experience

- Informatics Engineering Student Association** Mar 2023 – Mar 2024
• Advanced creation of association websites, role UI/UX and Frontend dev
- Informatics Engineering Student Association** Mar 2021 – Jan 2022
• Chief executive of the student association website
- Karang Taruna | | Pondok Gede, Bekasi Sub - District** Oct 2023 - Present
Head of IT Division
- Information and technology development sector

Work Experience

- Sosial Media Specialist – Smartklamp Indonesia** Jan 2023 – Present
- Working closely with Social Media Strategist to implement social media strategy
 - Handling the social platforms of Salvo including Facebook, Instagram, Tiktok
 - Reporting social media performance monthly
 - Handling virtual events for more than 100+ community members
- Manager & Creative Director – DM Medical Alkes | Shoppe | Tokopedia** Jan 2022 – Present
- Strategic and Creative Management: Led strategic and creative operations in the medical equipment sector.
 - Team Management: Oversaw and managed a team to meet sales targets and ensure high customer satisfaction.
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- Building Management System Engineer – Jakarta Global University** Sep 2021 – Sep 2022
Job :
- Facility Maintenance: Oversee the maintenance and repair of HVAC, plumbing, and electrical systems
 - Space Management: Organize the use and schedule of spaces for academic and non-academic activities.
 - Security and Safety: Ensure security and safety procedures, and handling of emergencies.
 - Team Coordination: Manage maintenance and security teams, including scheduling and supervision.
 - Communication and User Services: Coordinate with other departments and handle customer service and facility complaints.
 - Budget Management: Organize and monitor the operational budget for maintenance and repairs.

Volunteer Experience

PTMGRMD KKTN TEMATIK 2024

Jan 2024 – Jun 2024

KKNT Group Leader

- Activity Planning: Develop a strategic plan and schedule of activities for the 2024 Thematic CTF, including designing activities and determining the budget.
- Coordination and Communication: Coordinate tasks among group members and ensure effective communication for smooth implementation of activities.
- Project Supervision: Oversee the implementation of the project, ensuring all activities are in accordance with the plans and standards set.
- Problem Solving: Handle and resolve problems that arise during the implementation of activities, and find effective solutions.
- Team Development: Organize training and development activities for group members to improve team skills and performance.

Project

Informatics Student Association Jakarta Global University

Jan 2023

This Informatics Engineering Student Association website

- Realize the appearance of the website that has been made UI / UX
- Convert design mockups into fully functional websites using HTML, CSS, and JavaScript.
- Work closely with designers, back-end developers, and other stakeholders to ensure alignment and seamless integration.

Skill and Interest

Hard skills : , HTML, CSS, Figma, Correl Draw

Soft skills: Leadership ,Adaptability, Communication, , Time Management, Team Work

Software skills : Figma , Microsoft Office (Ms Word, Ms powerpoint) , Adobe Photosop, Canva, Adobe Ilustrator,

Language skills : Indonesia (Native), English (Basic)

Interest : Web Developer, Ui Design, Graphic Designer, Social Media Specialist, Public Relations,