

Date: 06/08/2025

To,  
The Vice-Chancellor Sir,  
Premier University, Chattogram,  
Through: The Chairman of Department of CSE

**Subject: Request for Semester fee concession**

Dear Sir,

With due respect and honor, I'm writing this application to make request for semester fee concession for my son Mohammad Shafiur Rahman Sakib. I have 5 more children and they all are studying currently. I am the only earning member of my family. So it's becoming hard for me to manage their expenses. For the among reason I'm requesting you half of semester fee concession for my son.

I therefore pray and hope that you would be kind enough to consider my financial status and approve my request. I'll be forever grateful to you for your generosity.

Sincerely,

Ahmed Noor

**Relation:** Father  
**House:** Yakub Member er Bari  
**Union:** 7 no Anwara Sadar  
**Upazila:** Anwara  
**District:** Chattogram  
**Father's Mobile:** 01733627444  
**Mother's Mobile:** 01817245492

**Program:** B.Sc. in CSE  
**Name:** Mohammad Hafizur Rahman Sakib  
**ID:** 0222210005101118  
**Semester:** 7th  
**Section:** C  
**Batch:** 41  
**Student's Mobile:** 01516195904