E-Drive Technology

WorldFleetLog

Quick Start Guide

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WFL-GS-16-11-10 Rev. M
April 9, 2018
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Doc Description:		

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1. WorldFleetLog Quick Start Guide

WorldFleetLog is EDT's powerful Web application, designed to display and manage data and alerts from on-board fleet management devices manufactured by EDT, including the Universal Unit, SmartLog, and Platinum product series.

This Quick Start Guide provides a summary of the commonly used tools and capabilities found in the WorldFleetLog application.

1.1 Workflow

This Quick Start Guide instructs how to configure the basic fist information required to start using the WorldFleetLog system for your company.

To start working with WorldFleetLog, you must first register the Company, its Vehicles, and its Drivers. Other information is organized logically alongside the basic information, and you can enter this as well. Some of the more advanced information is included in this Quick Start Guide, and other more detailed instructions are in the *WorldFleetLog User Manual*.

Note

Fuel pump configuration is not included in this document. Refer to the *FuelLog User Manual* for instructions how to set up fuel pump monitoring.

1.1.1 Company

Enter the basic company information when first configuring the WorldFleetLog.

1. Log in to WorldFleetLog, as described in First Time Login.
2. In the **Home** page, click **Company>Company settings**, and in the **Properties** tab fill every field with a red asterisk (*) and the following fields:
   - **Company display name** – enter a company name recognizable by all administrators
   - **Currency symbol** - select the currency used at the company's country
   - **Distance unit** – **Mile** or **km** travel distance unit
   - **Volume unit** – **Gallon** or **Liter** fuel volume unit
   - **Play sound for new red alerts**
   - **Show popup window with confirmation on new red alerts**
   - **Indicate immobilizer state in Online**
3. Click **Reports** tab and fill every field with a red asterisk (*) and the following field:
   - **Send daily admin reports to this email address** – enter administrator's email address
4. Click **Save**.

1.1.2 Vehicles

Register the vehicles where WorldFleetLog devices are installed.

- Before configuring vehicles, define **Groups** to which each vehicle belongs, as described in Create & Manage Vehicle Groups.

Note Defining groups of vehicles enables setting common parameters for every vehicle in the group.

- Add company vehicles to the system, as described in Add a Vehicle – General Tab.
  - Fill every field with a red asterisk (*).
  - In the **Sensors** tab, select which vehicle sensor is connected to a vehicle component.
  - If you have any more information for the vehicle, then enter the information under the relevant tabs.
  - Click **Save & Close** to save the vehicle's settings and repeat procedure for every vehicle.

1.1.3 Drivers

Register the company drivers who will be driving the vehicles.

- Add each driver into the system as described in Add a Driver.
  - Enter a unique name or driver code into **Charge number**.
  - Verify **Active** check box is checked.
  - Fill every field with a red asterisk (*).
  - Under the **Permissions** tab, enter a **10 digit Permission code**, which is the **Charge code** with additional zeros (0's) to complete 10 digits.
  - If the driver works regular hours, enter the working hours under the **Weekly Profile** tab.
  - Fill in information for additional tabs and click **Save & Close**.
- Repeat above procedure for each company driver.

1.2 Advanced Settings

Beyond the basic settings, you can continue adding information that is relevant to your operations as it becomes available:

- User Accounts enables adding more users to perform administrating tasks on the WorldFleetLog system, such as generating reports and assigning jobs.
- Create & Manage Recipient Profiles sets a work week time profile for vehicles and rivers, defining the days and times when they are working and when they are off duty.
- Region Editor creates geographic regions on the map, where the system verifies and alerts when a vehicle enters or exits the region. This monitors when vehicles stray away from defined regions, as when they are stolen, or when entering restricted regions.
- Dashboard shows at a glance critical information that is dispersed over different screens.
- Driver Permissions sets specific permission levels for drivers to use company vehicles. This feature also includes Refuel Limit, which monitors and limits the amount of fuel, and therefore distance, a driver can use a company vehicle.
- Expanded Service History sets when vehicles require regular service and records each service event.
- Reports generates customizable reports of vehicle usage, driver workload, fuel consumption, and other relevant fleet usage information.
- Online window opens a separate browser window that shows the location of each vehicle and lists vehicle events.

2. Getting Started

WorldFleetLog is generally installed on a central server, and not at the fleet office, so the application is always accessible via the Internet. This also insures that you are always working with the latest WorldFleetLog version.

WorldFleetLog enables you to review your team's driving activities and to generate reports and analysis based on parameters such as trip, date, time, task and much more.

With WorldFleetLog, you can view detailed driver behavior trends from data collected over any period. In addition to recording driver and vehicle data, WorldFleetLog collects a wide range of business-oriented information based on definable parameters in order to generate timely reports for analysis.

2.1 First Time Login

Your WorldFleetLog service provider or distributor provides you with your login credentials. Once you have your login credentials:

- From any standard browser, go to http://www.worldfleetlog.com. Enter your User, Password and Company credentials and then click Sign in. You can also select a login language to meet your needs.
- If after you login you need to change the WorldFleetLog interface language, do so from **Company>User Accounts**.

Figure 1: WorldFleetLog Login Page

2.2 Forgot your password?

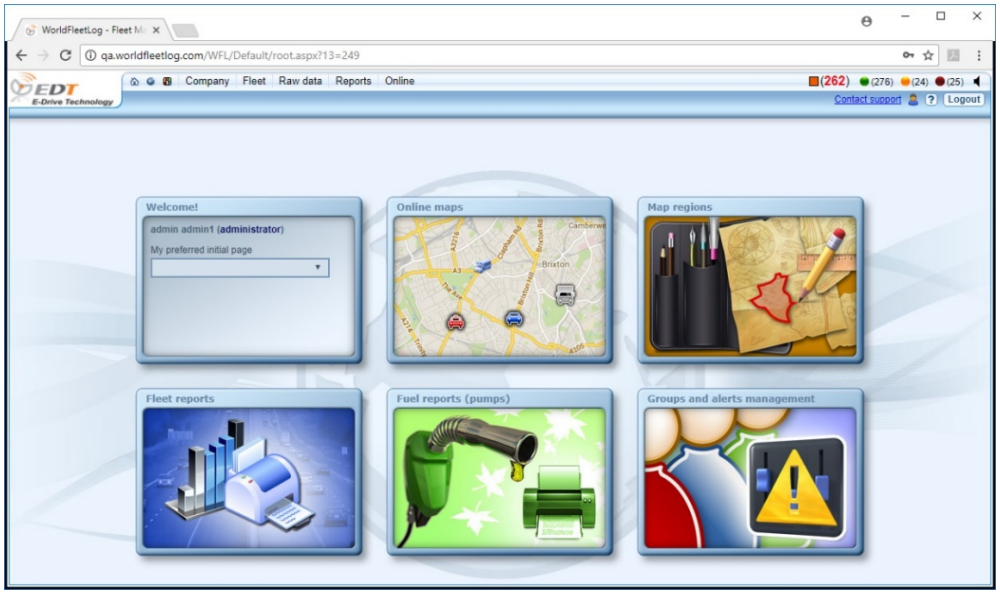
Click **Forgot your password?** to access the **Reset your password dialog**, and proceed as follows:

1. Enter your User name, Company name and the e-mail address defined in the Company>User accounts dialog box.
2. Click Reset to receive a new password in your e-mail inbox

2.3 Home Page

The **Welcome!** page gives you easy access to the most common tasks by using the following quick-link images:

Figure 2: Welcome! Window (Home)



- **Welcome!:** Use this dialog to set the starting page for the next time you log into WorldFleetLog.
- **Online Maps:** Access the Online Maps page to immediately see where your vehicles are located. This is a faster loading version of the more detailed, separate Online Maps page accessed via the Online command in the WorldFleetLog Menu Bar.
- **Map Regions:** Manage new and existing regions, and define and set alerts when your vehicles enter or leave the defined regions.
- **Fleet Reports:** Access reports related to fleet, fuel, vehicle, driver performance, and business-oriented analyses
- **Fuel Reports:** Access reports related to:
  - Fuel pump data based on Fuel In and Fuel Out information
  - Fuel management reports based on vehicles
  - Fuel data based on attendants
  - Miscellaneous reports – used mostly to manage devices, fuel out and permission status
- **Groups and Alerts Administration:** Create and manage groups and access important device settings.

In addition, the Menu Bar allows access to all available modules based on user permissions.

2.4 Tool Bar Commands and Interface Controls

2.4.1 Change your Password

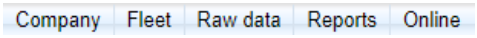
You can change some of your account login settings, including name, language, e-mail, and password. To make these changes, click the My Account Settings icon located near the Logout button to open the My Account Settings dialog.

2.4.2 Quick Access

You can also use the WorldFleetLog interface controls for quick access to commonly used features.

2.4.3 Additional Interface Elements

- **EDT Logo:** Clicking the EDT logo returns the browser to the Home Page.
- Home Page
- Online Maps
- Dashboard



- **Company:** Opens commands to set up the company setup and Groups and Alerts Management.
- **Fleet:** Opens commands to manage the vehicle fleet - Manage Your Vehicles, and drivers - Manage Your Drivers.
- **Raw data:** Opens commands to manage Unprocessed data by adding missing information.
- **Reports:** Opens windows to design and generate Fleet, Fuel and Trip Reports.
- **Online:** Opens the Online Map window.

- **Unprocessed data:** Opens a table of all the new Vehicles, Pumps, Drivers and Fuel ID tags that are not fully defined appear under the Raw Data menu. This icon indicates the number of records in the database. See the WorldFleetLog User Manual for a complete description of these menu commands

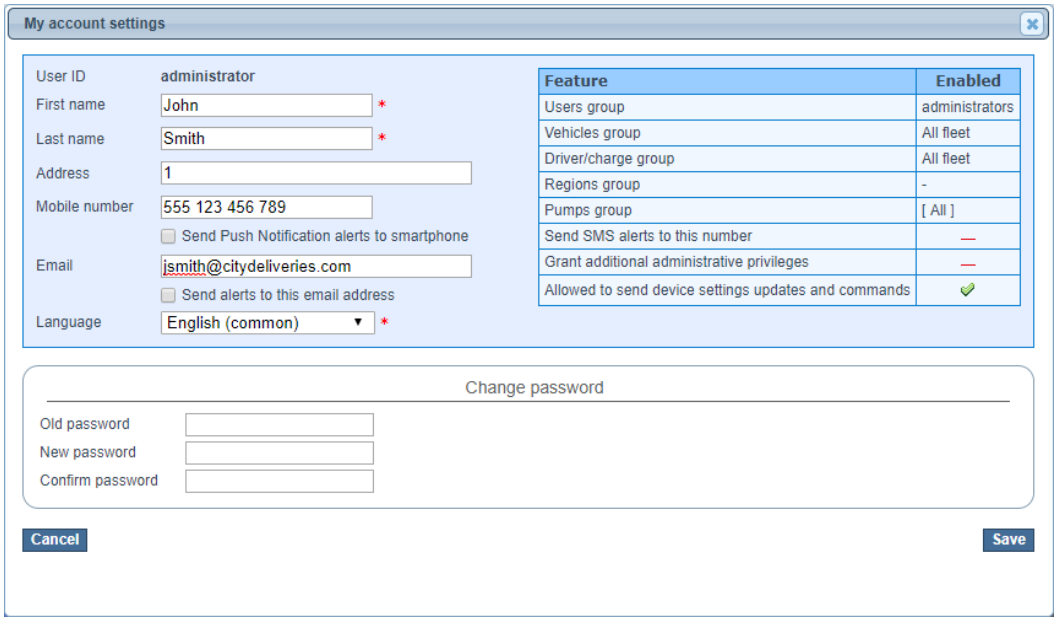
- **Events** indicated how many events have been registers according to severity.

- **Alarm Mute** enables or mutes sound when an alarm activates.

- **Contact support** creates a new email message to EDT support.

- **My account settings** opens your user account settings dialog, where you can set your user name, phone number, contact information, language, group, and password information.

Figure 3: My Account Settings



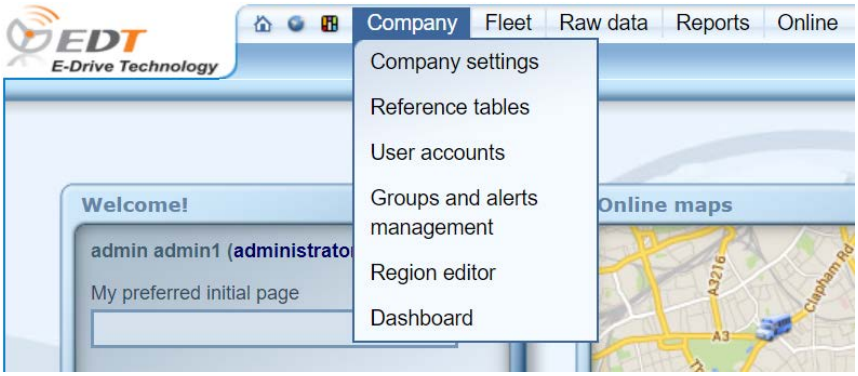
- User manual opens a the complete WorldFleetLog User Manual.

- Logout logs out of the WorldFleetLog service.

3. Company Menu

The **Company** menu sets company related settings, as listed below.

- Company Settings
- Reference Tables
- User Accounts
- Groups and Alerts Management
- Region Editor
- Dashboard



3.1 Company Settings

Company settings sets the basic company properties. These settings are often set only once for the company, and include the following tabs:

- Properties
- Reports
- Information

To create a new company:

1. Click **Company** -> **Company Settings**, fill in the basic company information in the **Properties** tab, and click **Save**.
2. Click the **Reports** tab, fill in the relevant information, and click **Save**.
3. Review the settings in the **Information** tab and click **Save**.
4. Continue setting users, vehicles, drivers, and other

3.1.1 Properties

The Properties tab defines basic company account properties for operating WorldFleetLog.

Figure 4: Company Properties Tab

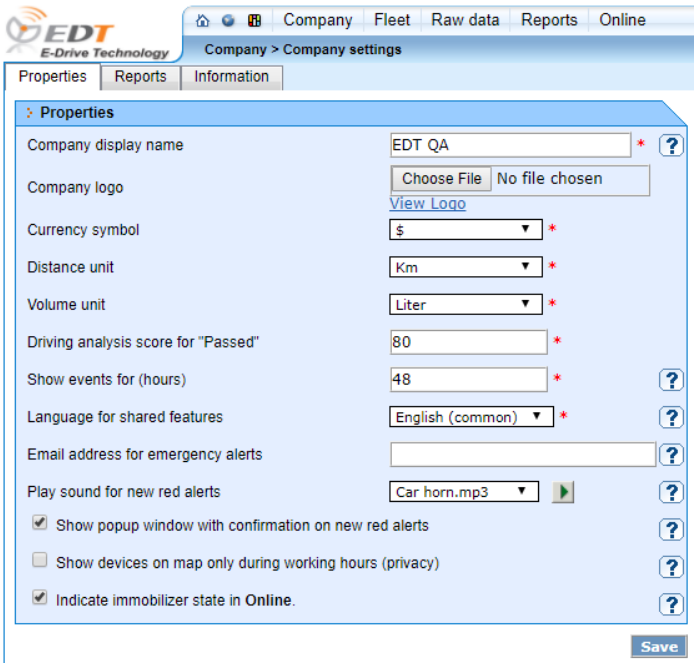


Table 1: Company Properties Tab Fields

Field	Description
Company display name	Company name
Company logo	Upload image file of company logo, to appear on screens and reports
Currency symbol	Select currency unit
Distance unit	Select distance unit
Volume unit	Select fuel volume unit
Driving analysis score for “Passed”	Percentage of results that are graded as “Passed”
Show events for (hours)	Time period that system shows most recent events
Language for shared features	Select language used when sharing information and generating reports
Email address for emergency alerts	Enter email where to send emergency alerts
Play sound for new red alerts	Select sound file to play when a red alert occurs
Show popup window with confirmation on new red alerts	Opens popup window when red alert occurs
Show devices on map only during working hours (privacy)	Shows devices on map only during defined working hours. This maintains employee privacy when not working.
Indicate immobilizer state in Online	Shows immobilizer state of all vehicles that are online

3.1.2 Reports

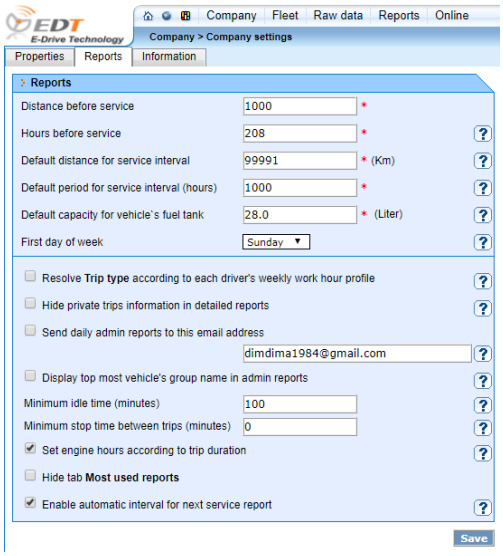


Table 2: Company Reports Tab

Field	Description
Distance before service	Set the maximum distance a vehicle should travel between service. An alert appears when a service period approaches
Hours before service	Set the maximum hours a vehicle should operate between service
Default distance for service interval	Default maximum distance between service for new registered vehicles
Default period for service interval (hours)	Default maximum operating hours between service for new registered vehicles
Default capacity for vehicle's fuel tank	Default fuel tank capacity for registered vehicles
First day of week	First day of the working week, to define work days and weekends
Resolve Trip type according to each driver's weekly work hour profile	Use the driver's daily and weekly work hours to define work related and personal trips
Hide private trips information in detailed report	Hide from reports the trips of off duty drivers
Send daily admin reports to this email address	Admin email address that system will send daily reports
Display top most vehicle's group name in admin reports	Display the top level group name of the vehicle
Minimum idle time (minutes)	Number of minutes a vehicle stops for idle time
Minimum stop time between trips (minutes)	Number of minutes a vehicle must stop to count as a break between trips
Set engine hours according to trip duration	Count engine hours during a trip

3.1.3 Information

The Information tab shows a checklist of capabilities that can be enabled or disabled.

Figure 5: Company Information Tab

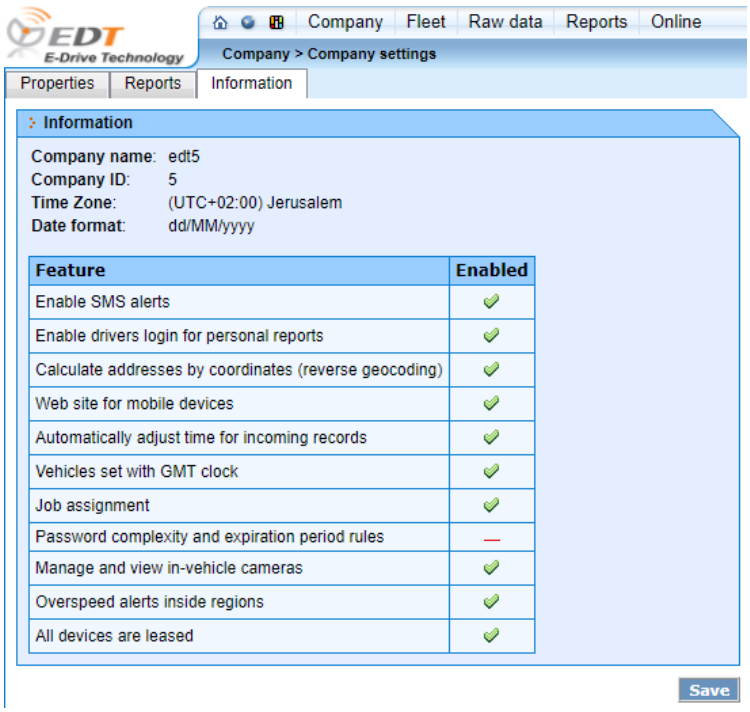


Table 3: Company Information Tab Features

Feature	Description
Enable SMS alerts	Sends alerts t by SMS to a predefined number
Enable driver login for personal reports	Enables drivers to login and report personal trips
Calculate addresses by coordinates (reverse geocoding)	Locate addresses according to geographic coordinates
Web site for mobile devices	Enables mobile devices to log in to the system via a web site
Vehicles set with GMT clock	System time is set for vehicles whose clocks are set to GMT
Job assignment	Company can assign a predefined route with stopping points, where the assigned vehicles must reach at defined time points from route start.
Password complexity and expiration period rules	Apply security rules for password complexity and expiration
Manage and view in-vehicle cameras	Manage and view video footage from cameras inside vehicles
Overspeed alerts inside regions	Alert when a vehicle moves faster than the speed limit inside defined regions
All devices are leased	The company operating the vehicles leases its devices

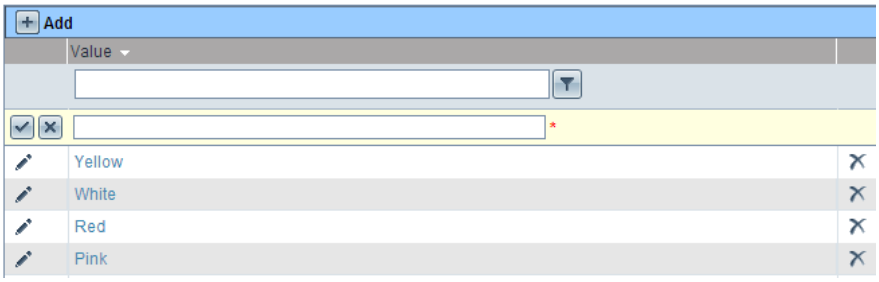
3.2 Reference Tables

Use **Reference Tables** to define global parameters used in WorldFleetLog dialogs. Some Reference table definitions depend on existing definitions in order to create complex Reference table entries. Refer to the following examples:

This example shows how to define vehicle characteristics such as manufacturer, color, model and year of production.

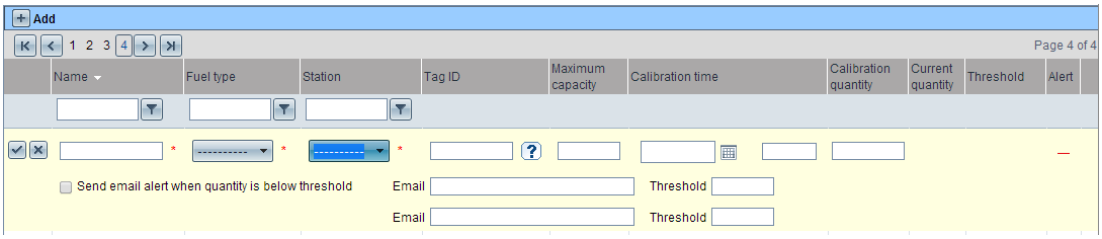
1. Click **Add**, and fill in the required field, then
2. Click to save the new entry.

Figure 6: Add Value to a Reference Table



This example shows the Fuel Tank dialog. Note that Fuel Type and Station need to have been previously defined in the relevant Reference tables.

Figure 7: New Value Dialog Box



3.3 User Accounts

User accounts enables administrators to add and modify user accounts in the WorldFleetLog system. Use this feature to create new user accounts when assigning employees to enter information or administer the WorldFleetLog system for your company.

1. Click the **Company** menu and select **User accounts**.
2. In the **Group** field, select the group to which you want add the new user.
3. To add a new user, click the **Add** button.
4. The empty user form appears.

5. Enter relevant user information into the fields.

Figure 8: User Accounts Dialog

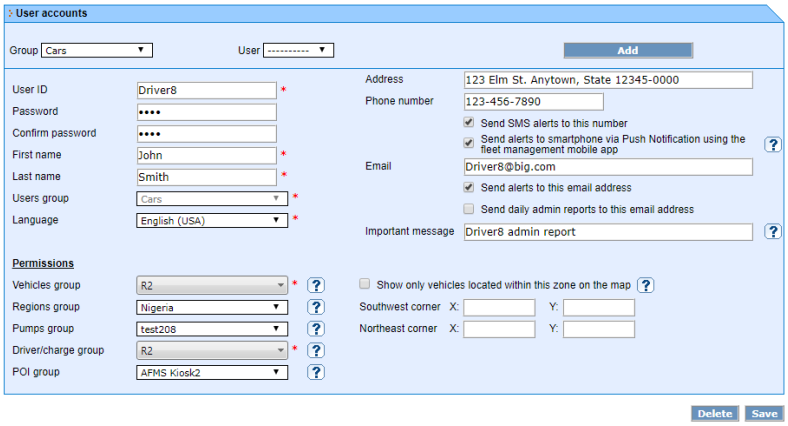


Table 4: User Accounts Dialog Fields

Field	Description
User ID	Enter user ID
Password	Enter password for user
Confirm password	Confirm user password
First name	User's first name
Last name	User's last name
Users group	Enter group to which the user belongs
Language	Select language for outgoing messages
Address	Enter user's address
Phone number	Enter user's phone number
Send SMS alerts to this number	Send SMS to phone number above
Send alerts to smartphone via Push Notification using the fleet management mobile app	Send alerts to smartphone mobile application
Email	Enter user's email address
Send alerts to email address	Check to send alerts to above email address
Send daily admin reports to email address	Send admin reports to above email address. This feature is intended for administrators
Important message	Include this message in emails and SMS messages
Permissions	
Vehicles group	Select vehicle group
Regions group	Select region group
Pumps group	Select pumps group
Driver/charge group	Select the driver's group or charge group

Field	Description
POI group	Select POI (Point of Interest) group
Show only vehicles located within this zone on the map	Show only the vehicles within the user's area. This applies to a user who supervises vehicles in a specified geographical area
Southwest/ Northeast Corner	Specify the southwest (lower-left on map) and northeast (upper right on map) of supervised zone

3. Click **Save** to register the new user.

3.4 Groups and Alerts Management

Use **Groups and Alerts Management** to create and manage vehicle groups and regions, and to define alerts based on vehicle and region interaction.

To access Groups and Alerts Management, click the icon in the **Home** window,

Or click **Company** menu and select **Groups and alerts management**.

Use the **Vehicle Events** tab to select events to generate alerts according to priority (green, yellow, or red).

Use the **Region events** tab to configure the conditions under which region-related alerts are generated.

3.4.1 Vehicle Groups

The **Vehicle group** hierarchy is displayed in the left-hand panel of the **Groups and Alerts Management** dialog. You can access this dialog via the **Groups and Alerts Management** quick-link image on the WorldFleetLog home page, or from the **Company** menu.

1. In the **Group Management** pane select **All Fleet**, and then click to access the **Add new Group** dialog

Figure 9: Add New Group Dialog Box

2. Type in the **Group name** and click **OK**. Note that you can create vehicle subgroups as required.
3. Use the additional commands to edit, delete, rename, or expand vehicle groups, as required.

Vehicle Events & Alerts

Vehicle events and alerts apply to a vehicle group, and all subgroups of that group. For example, users with All Fleet vehicle group permissions can view all vehicle data because the **All Fleet** vehicle group includes all vehicle subgroups.

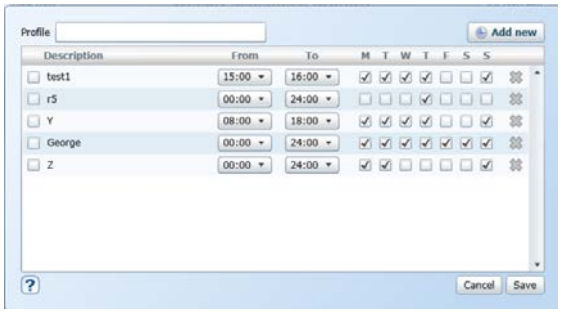
1. Access the **Vehicle Events** tab from the **Company>Groups and Alerts Management** menu.
2. Select the Vehicle group from the Vehicle group tree.
3. Select events and the event priority.
   Vehicle Event alert priority defines color-coded priority levels, as follows:
   - **Green:** Low priority
   - **Yellow:** Medium priority
   - **Red:** High priority—high priority alerts can also generate an e-mail and/or SMS message if this feature is defined along with the appropriate permissions.

3.4.2 Weekly Profiles

Use **Weekly Profiles** to define time frames for which each alert is in force. Click the drop-down arrow to access existing profiles, or create a new profile as follows:

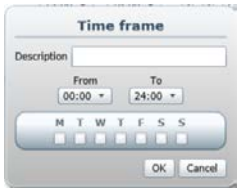
1. To define a new profile, click to access the **Weekly Scheduled Profiles** dialog.
2. Click to create a new profile. Profiles must include at least one time-frame.

Figure 10: Weekly Profile Dialog Box



3. Select each required **Time Frame** checkbox to add it to the profile or click to access the **Time Frame** dialog.

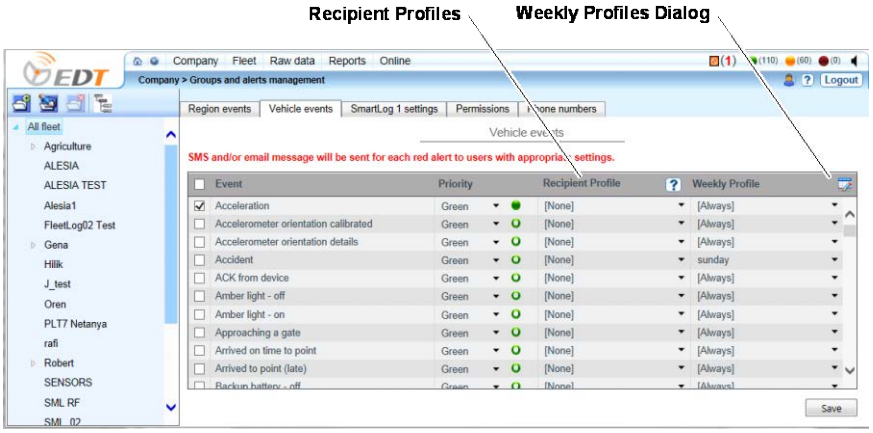
Figure 11: Time Frame Dialog Box



4. Enter a Description for the Time Frame and define the days and hours for which this time frame is in force.

5. Click OK to save the new Time Frame.
6. Click Save to save changes to the Profile.
7. Refer to the *WorldFleetLog User Manual* for a complete description how to create weekly profiles.

Figure 12: Vehicle Events Window with Recipient Profiles and Weekly Profiles

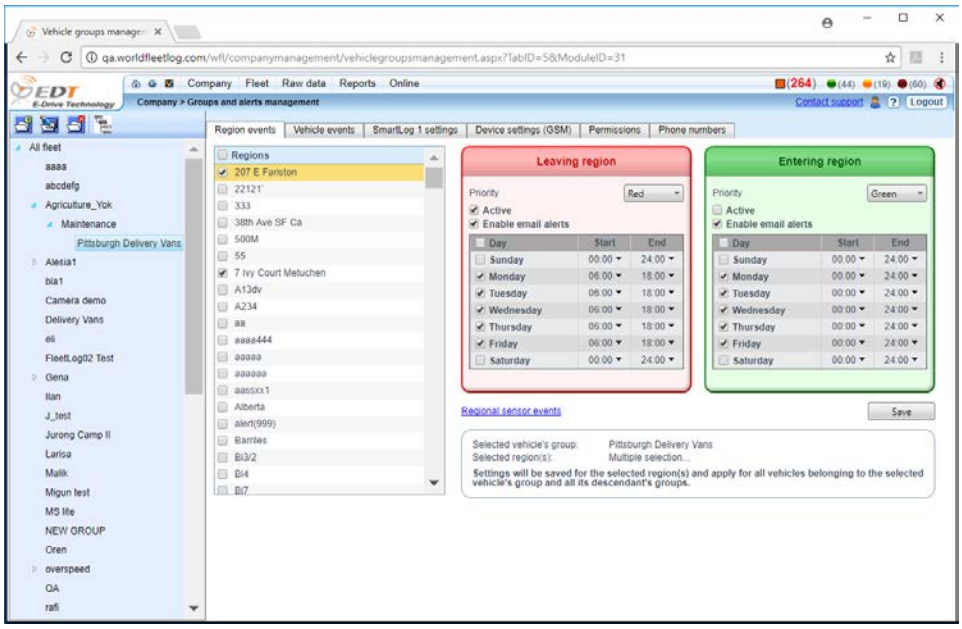


3.4.3 Managing Regions and Alerts for Vehicle Groups

You can set alerts when a vehicle experiences specific events or when it exits from or enters into a specified geographical region during specified days and hours.

1. To define a new vehicle group, click add new group button, and give the group a name.
2. In the **Region events** tab, select if you want to set alerts when a vehicle in the group enters or exits specifically defined geographical zones, and when the alerts are active.

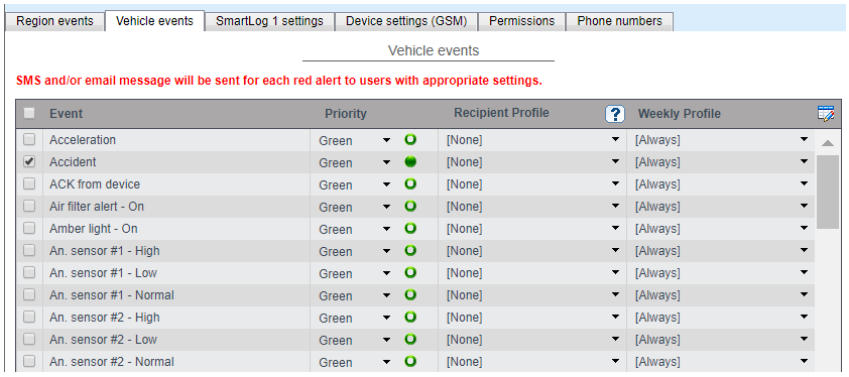
Figure 13: Region Alerts by Vehicle Group



3. Check the boxes for the **Regions** where you want geographical tracking to trigger an alert.
4. In the **Leaving Region** and **Entering Region** areas, select the days and time when vehicle tracking will activate an alert.
5. Click **Save** and continue to **Vehicle events** tab.

   The **Vehicle events** tab shows a list of monitored vehicle events that can trigger an alert, causing the system to send an SMS or email to the administrator.

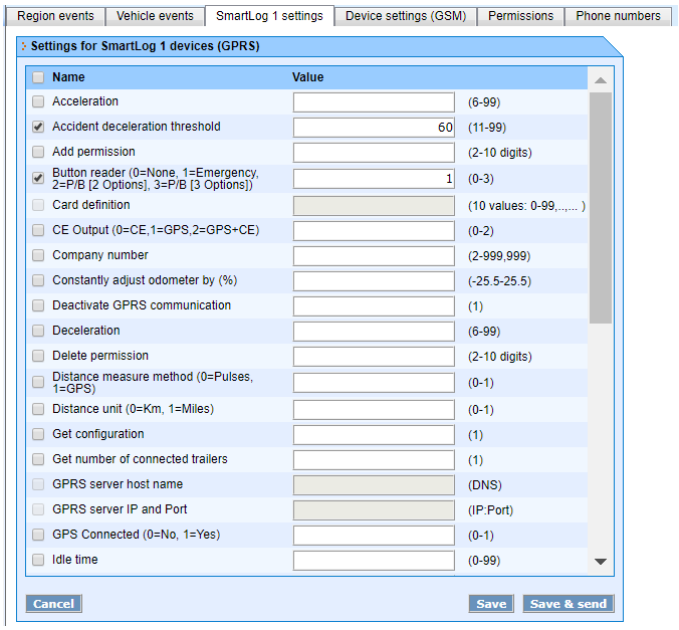
Figure 14: Vehicle Events



Check the events that will trigger the vehicle monitoring system to send an alert

6. Click the **SmartLog 1 settings** tab.

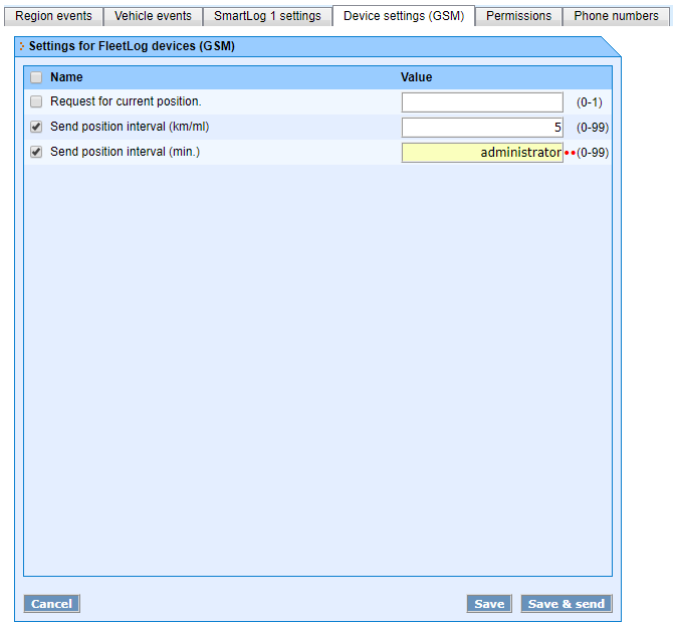
Figure 15: SmartLog 1 Settings Tab



Check the SmartLog events and enter a value that will trigger the vehicle system to send a GPRS message to the server.

7. Click **Device settings (GSM)** tab.

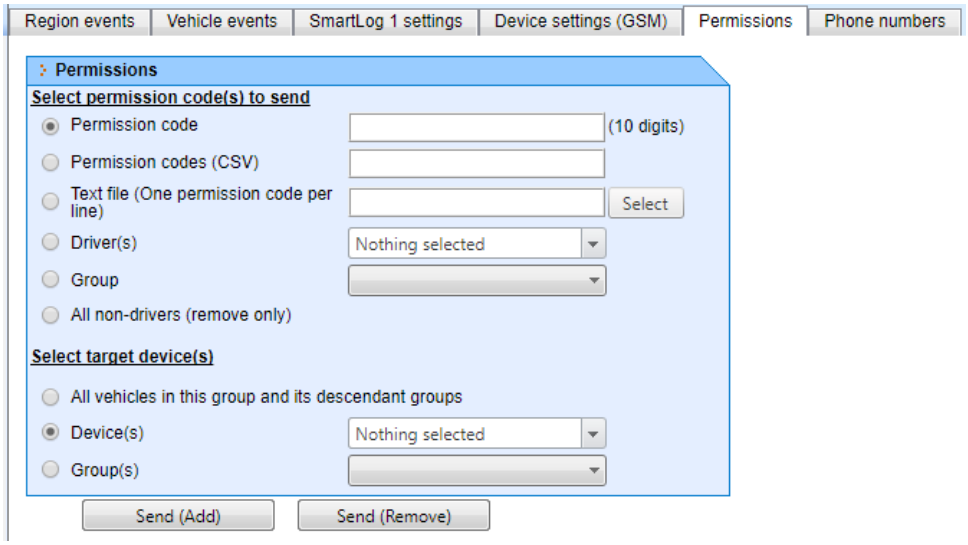
Figure 16: Device Settings (GSM) Tab



Check the position events that trigger the vehicle system to send a position message to the server.

9. Click **Permissions** tab.

Figure 17: Permissions Tab



[Get info for this setting]

5. Click **Phone numbers** tab.

This page adds or deletes phone numbers in the system.

Figure 18: Phone Numbers Tab

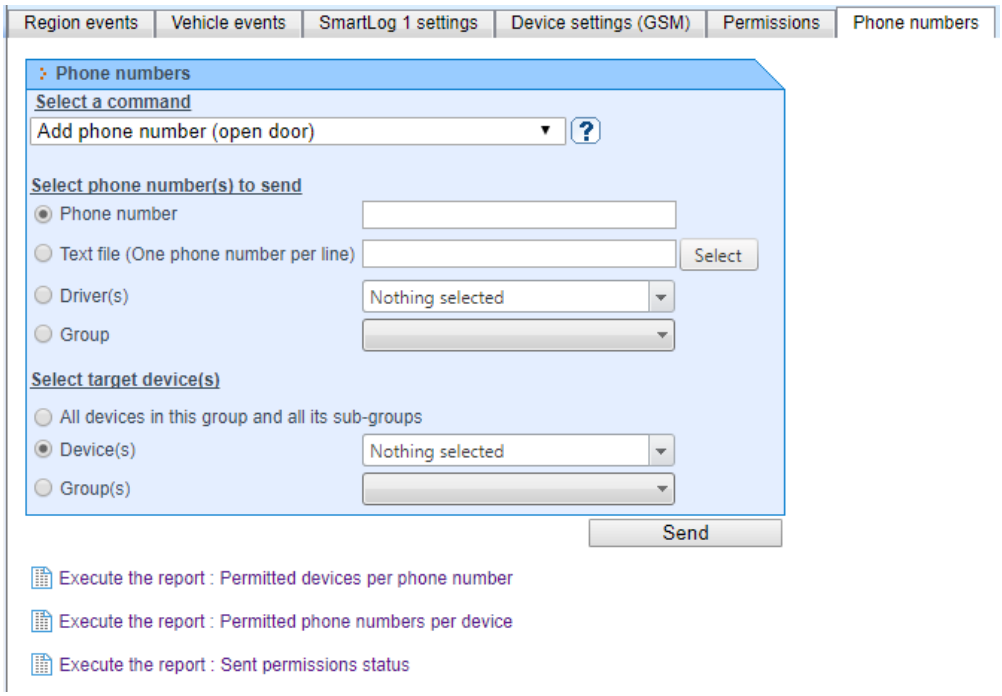


Table 5: Phone Numbers Tab Fields

Field	Description
Select a command	Add a phone number (open door) Add a phone number (Stealth call) Delete a phone number
Select phone number(s) to send (choose one option)	
Phone number	Enter single phone number
Text file	Enter name of text file with phone numbers
Driver(s)	Select drivers form drop-down list
Group	Select group from drop-down list
Select target device(s) (choose on option)	
All devices in this group and all its sub-groups	Selects all devices in configured group
Device(s)	Select individual devices in this group
Group(s)	Select group of devices in this group

3.4.4 Create & Manage Recipient Profiles

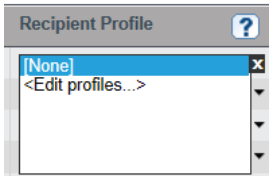
Use recipient profiles to receive SMS or email alerts for specific events. In order to use this feature, define profiles under **Reference tables**. Before you can use SMS alerts, you must:

- Purchase an SMS package from Clickatell
- Contact EDT support

Select existing profiles from the Profile list. Create a new Profile as follows:

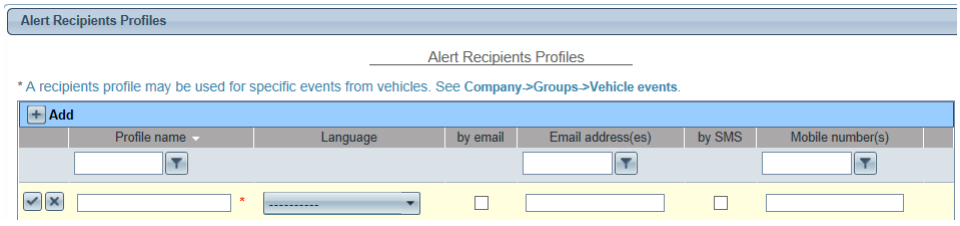
1. From the **Profile** list, click **<Edit profiles…>**

Figure 19: Edit Profiles



2. Click Add to access the following dialog.

Figure 20: Edit Profile Dialog Box



3. Type in a profile name
4. If email alerts are required, select **By email** and add the email address. Add additional email address separated by a comma as required.

5. If SMS alerts are required, select **By SMS** and add the mobile number. Add additional mobile numbers separated by a comma as required.
6. Click to save the updated settings

3.5 Region Editor

With **WorldFleetLog** you can create regions and then apply time and/or sensor-based events and alerts to vehicles as they enter or leave the region.

Before you can configure region events and alerts, you must:

- Create a region group and region(s) (see below)
- Grant appropriate permission to make changes to the region group that you created. Grant this permission under **Company>User Accounts>Permissions** by selecting the region from the Regions group list. Permissions are granted on a per user basis.

Note

In all subsequent **WorldFleetLog** sessions, you must be logged into **WorldFleetLog** as the user to which the permission is granted in order to assign events to the region.

3.5.1 Create Region Groups and Regions

Review the tools used to create region groups and regions.

Access the region editor from the **Map Regions** quick-link image, or from the **Company>Map Regions** menu.

All Regions is the default virtual region group that does not appear in the **Permissions Region** list and cannot be used to provide region permissions. Any other name you give to this entry will also not appear in the **Region** list. If you are a new WorldFleetLog user, you will see the **General Group**.

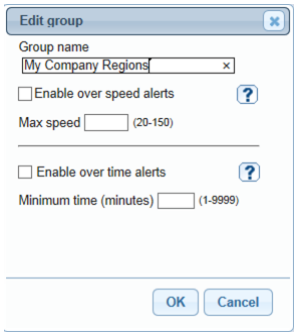
Note the difference between the **Region Group** tools and **Region** tools below. A tool that is not relevant to the current operation is not available.

Figure 21: Region Group and Region Tools

1. Select All Regions and click to access the Add new group dialog.
2. Enter the name of the new region group and click **OK**.

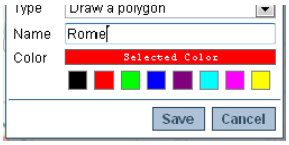
3. Select an existing **Region group** to access the **Edit group** dialog. Use this dialog to enable over speed alerts and over time alerts for the selected Region group. Over speed in region alerts must first be enabled for each customer by the EDT support team.

Figure 22: Edit Group Dialog Box



4. Select the new **Region Group** and click to access the **Region Properties** dialog.

Figure 23: Region Properties



5. Select the region type: polygon, polygon by circle, or a polygon by route
6. Enter a **Name** for the region and select a **Color**.
7. Use the mouse wheel to zoom in and out, or press and hold the mouse button to navigate the map, if necessary. When the candidate area for the region is in view, click the map to begin drawing the region. Note that you must click the first node that you created in order to close the region.
8. Click **Save**.

3.5.2 Create Region Events

Once you have created a region, or group of regions, access the **Region Events** tab via the **Groups and Alerts Management** icon on the **WorldFleetLog** home page, or from the **Company>Groups and Alerts Management** menu.

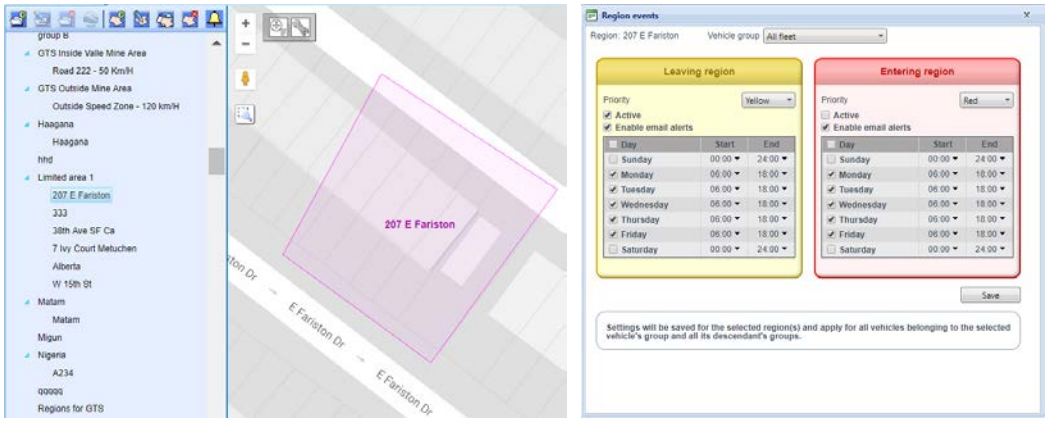
1. From the **Vehicle Group** pane, select the **Vehicle Group** to which the region events and alerts will apply.

2. Click to access the **Region Events** pane. You can now select the regions along with the day and time the alert is active, alert priority and any additional settings as may be required.

The selected **Priority** color (red, green, or yellow) determines the appearance of the **Leaving** and **Entering** region dialogs.

Saved settings apply to the selected region, or regions, and apply to all vehicles that belong to the selected vehicle group, and its sub-groups.

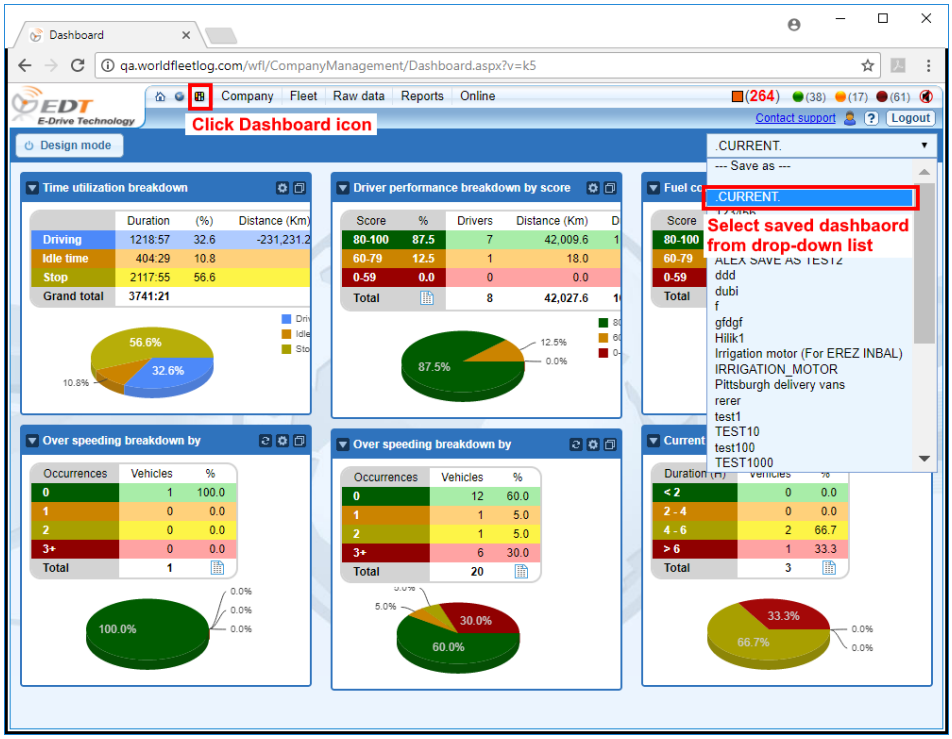
Figure 24: Region Events Setup Panes



3.6 Dashboard

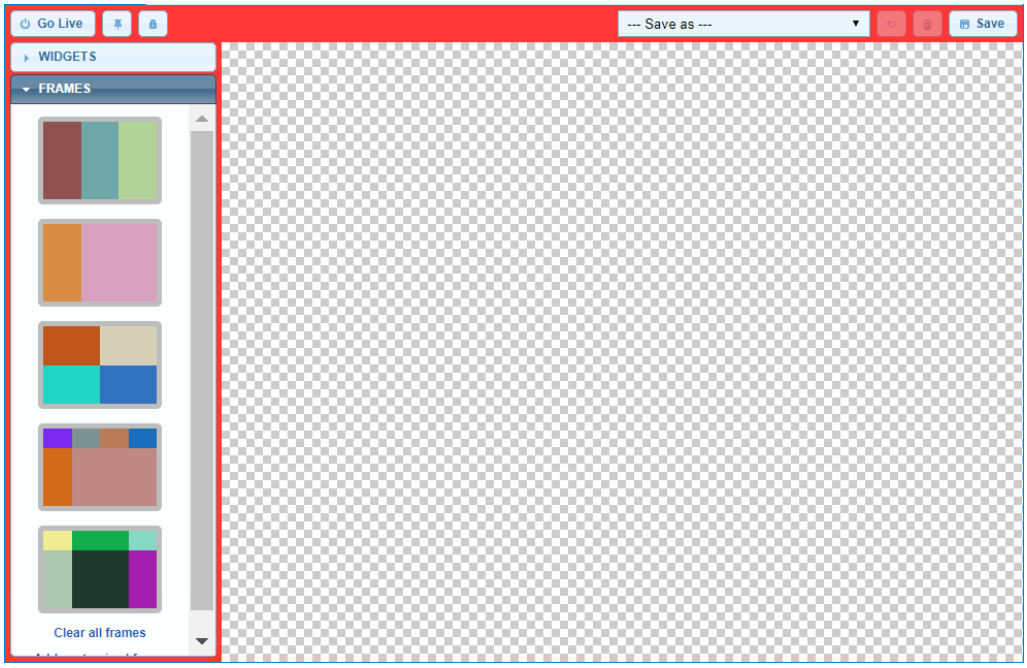
You can view critical information at a glance by collecting important information from different parts of the WorldFleetLog service into a unified dashboard.

1. You can view any saved dashboard by clicking the **Dashboard** icon from any WorldFleetLog window and selecting the dashboard from the drop-down list.



2. In the **Home** page, click the **Dashboard** icon, or **Company** -> **Dashboard**.

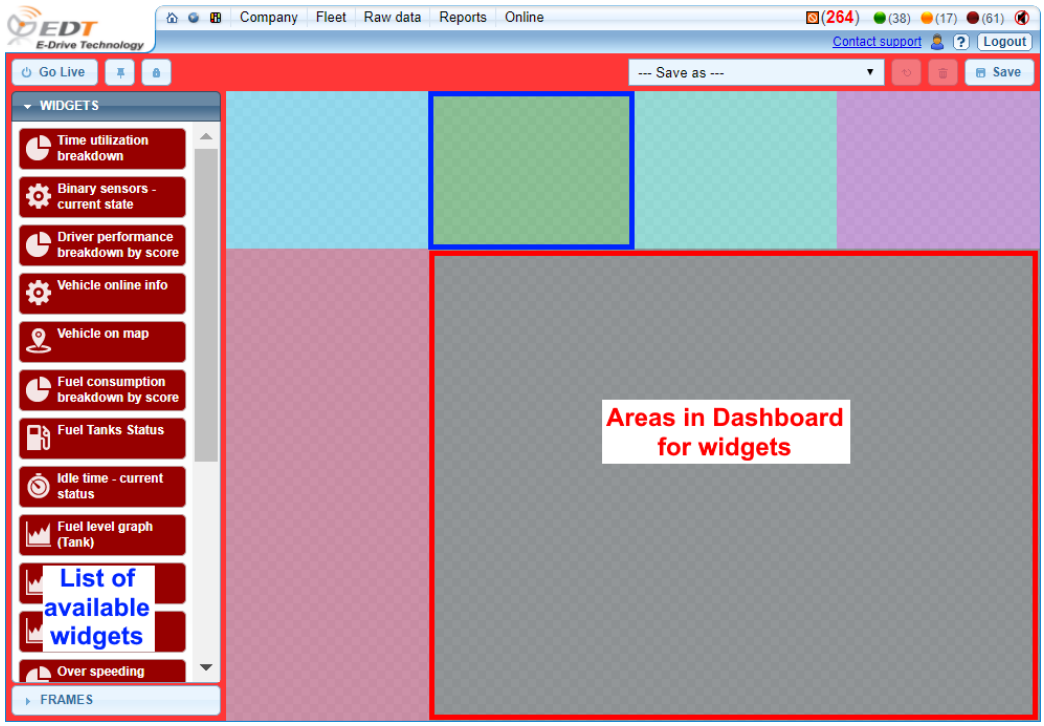
The empty window shows an empty canvas in the main pane, and the available dashboard **FRAMES** in the left pane.



3. Select a Frame from the left pane.

The selected frame appears in the main pane and the **FRAMES** list collapses to show the available **WIDGETS**.

The main pane is divided into areas that you can populate with **widgets**.

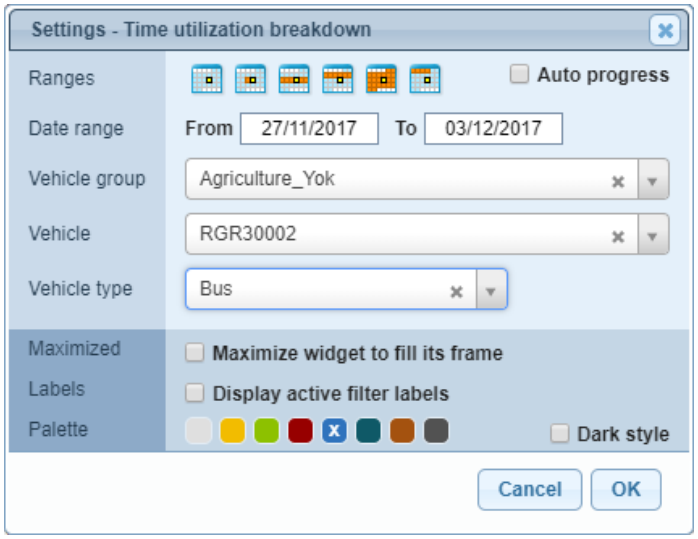


4. Click a **widget** in the left pane and drag it to an area in the main pane.

Click additional widgets and drag them to areas on the main pane.

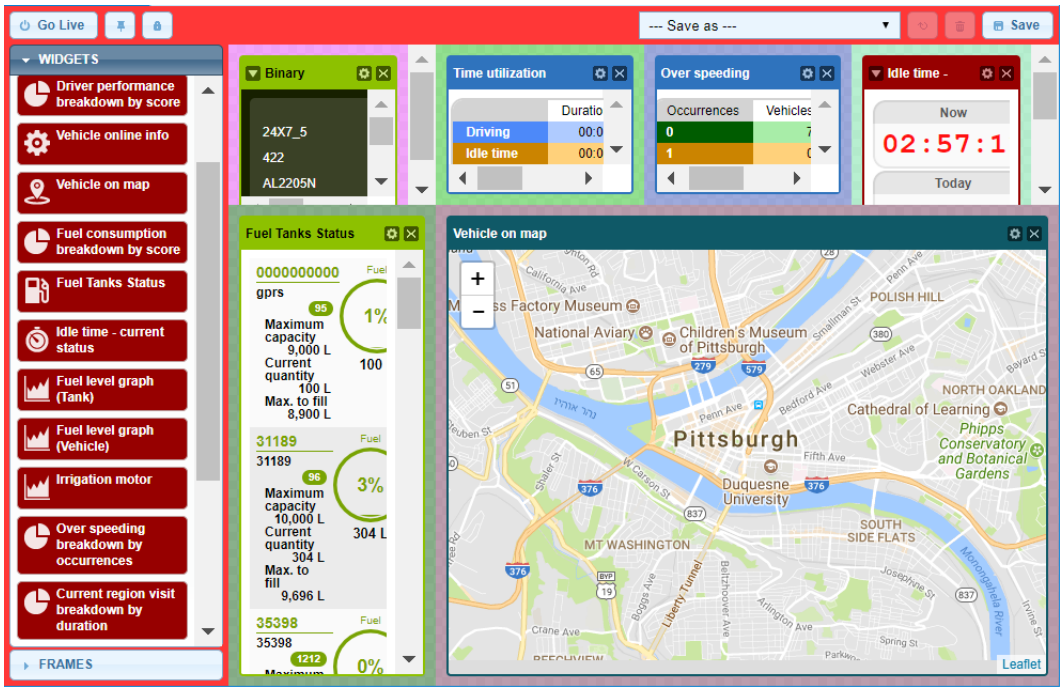
5. On each widget, click **Settings** to open a dialog box to configure the specific information presented in the widget.

Depending on the information required, select the specific date range and field from the drop-down lists.

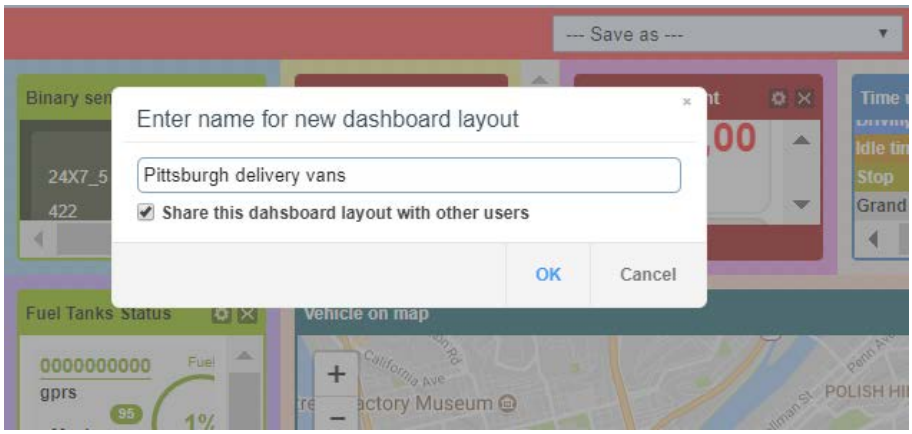


6. Check **Maximize widget to fill frame** to enlarge the widget to fill the entire area of the dashboard.
7. Click **OK** to approve settings for the current widget.

9. Set all widgets on the dashboard until all the information you need is visible.

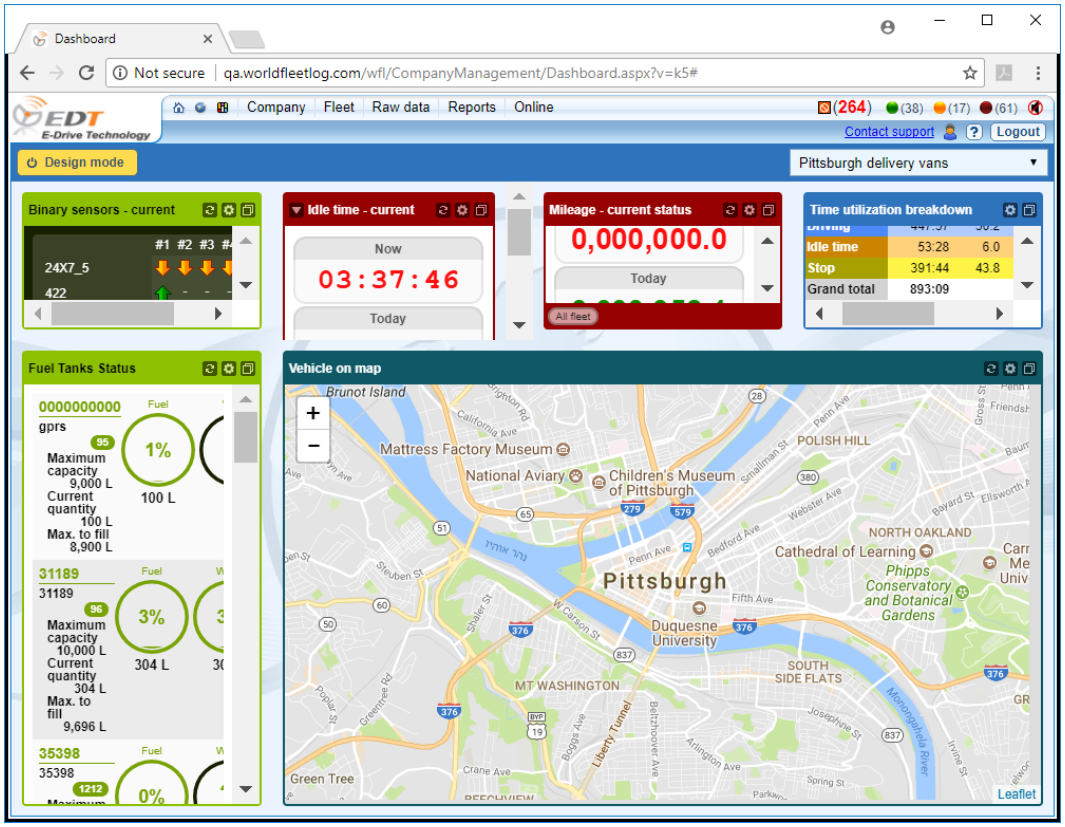


10. Click Save as to save the dashboard under a relevant name and click **OK**.



Check **Share this dashboard layout with other users** to enable other users to view this dashboard.

12. Click **Go live** button to make the dashboard available for live viewing.



NOTE: Click **Design mode** to edit a saved dashboard.

4. AddFleet Management

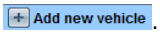
4.1 Manage Your Vehicles

To manage your vehicles use the **Fleet >Vehicles** menu to add and update vehicles in the **WorldFleetLog** database. With WorldFleetLog you can:

- Add Vehicles
- Manage Vehicles
- Edit vehicle properties
- Filter vehicles by parameter

4.1.1 Add a Vehicle – General Tab

Add new vehicles as follows:

1. To add a new vehicle click 

.
2. Fill in the fields of the **Add new vehicle General—>Basic** tab. Fields marked by a red asterisk are required.
3. Use the **Advanced** tab to set the following vehicle parameters:
   - Information (brand, model, year, color) based on Reference table definitions
   - Costs and Cost center
   - Device Lease terms
   - Vehicle identification information (body number and engine number)
4. Use the **Service** tab to schedule the next vehicle service based on either date, odometer, engine hours or tachograph. Use this tab to set dates for the next vehicle inspection and insurance renewal date.

Table 6: Add a Vehicle Fields

Field Name	Description
Active	Select the **Active** check box (the default setting) in order for the vehicle to appear in the **Online** map vehicle tree, selection lists and reports. If a previously active vehicle is no longer in use (for example) and you do not want the vehicle to appear in lists and reports, clear this check box
Device type	Select the device type installed on the vehicle. If you are not sure about the device, use **SmartLog 1**. This is the default setting.
Vehicle Group	Select from the list of defined vehicle groups
Device ID	This is a unique device identifier configured in hardware.
Nickname	An alternative name for a vehicle that appears in reports and many GUI controls like map tool tips and labels.
Plate number	The **Device ID** is the default **Plate number**. This field can be updated, as required, to reflect the actual license plate number.
Station	If an RF device is present, select the data transmission station. Define vehicle **Station** options in **Company>Reference tables**.
Type	Select vehicle **Type** from the **Type** list. **Type** is used as a category filter when generating reports, and to set the device image. Define vehicle **Type** options in **Company>Reference tables**.

Field Name	Description
Status	Optional parameter. Define vehicle **Status** options in **Company>Reference tables**.
Fuel type	Select **Fuel type** from the **Fuel** list. Select the appropriate fuel from the **Fuel Type** list. The default fuel list should be sufficient for most needs.
Fuel Tank Capacity	Define **Fuel Tank Capacity** for fuel events including refuel and lost fuel alerts. This functionality is available for new devices like the SmartLog 4. A default value for all vehicles may be defined in Company settings. The supported fuel tank range is from 00.0 — 9,999.0 liters or gallons.
Assigned Driver	This is an optional parameter. Assign a driver to the vehicle from the **Drivers** list. This field is useful if **Dallas iButtons** are not used for driver identification in the organization. The assigned driver's name appears in reports based on simple trips records. **WorldFleetLog** implements driver assignment immediately.
Comment	You may add free text comments in this dialog.

4.1.2 Delete a Vehicle

To delete a vehicle:

1. In **Fleet>Vehicles**, click on the line to delete.
2. Click **OK** to confirm the deletion.

Caution

It is highly recommended not to delete Vehicles from **WorldFleetLog**. Deleting vehicles also deletes all vehicle historical data and it will not be possible to create historical records

4.1.3 Edit Vehicle Properties

To edit a vehicle:

1. Click on the vehicle line to edit.
2. Update the dialog box fields described in Add a Vehicle – General Tab.
3. Click **Save & Close** to save your edits.

In addition to the **General** tab, the **Edit vehicle** dialog includes:

- **Sensors –** use to apply defined names to sensors. Define sensor names in **Company>Reference tables**
- **Fuel Tags –** manage vehicle tags, target pumps and refuel limits
- **Performance –** define weighted driver behavior parameters
- **Device –** manage device-specific parameters and billing information
- **Device settings –** use to review current device configuration and to update settings for the current vehicle, all vehicles in the company that support the updated commands, or all vehicles in the vehicle group that support the updated commands
- **Camera –** use to manage in-vehicle DVR devices

Refer to the *WorldFleet Log User Manual* For more information about these tabs.

4.1.4 Filter Vehicles by Parameter

1. In the **Fleet>Vehicles** page, fill in any one of the filter fields. After a few moments, the filter results are displayed.
2. Click to cancel the filter results and to view all entries.

4.2 Manage Your Drivers

Use Fleet >Drivers to add and update drivers in the WorldFleetLog database. With WorldFleetLog you can:

- Add a Driver
- Delete a Driver
- Edit a Driver
- Filter Drivers

4.2.1 Add a Driver

To add a driver:

1. Select **Fleet>Drivers** and click **Add new driver** to access the Add new driver dialog box
2. Fill in the data described in **Add Driver**.

The red asterisk denotes mandatory fields.

Table 7: Add a Driver Fields

Field Name	Description
Charge Number	The charge number is a compiled sequence of digits transmitted by the device as a unique driver or passenger identification. The charge number can be one of the following: • Driver's ID (as assigned to the Dallas key/HID card) • A job number (as assigned to the Dallas Key or dedicated Keypad)
Is driver	Select the **Is driver** check box (default setting) in order to distinguish employees, who are not a regular drivers, and their IDs (magnetic card or **iButton**) from regular drivers. Note that driver lists include only drivers designated as **Is Driver**, and that **Charge** lists include all entries. If a previously active driver is no longer with your company (for example) and you do not want the driver to appear in lists and reports, clear this check box.
Active	Only active drivers appear in the **Online** driver list. In addition, inactive drivers do not appear in some reports, or in most of the driver drop down lists. Select **Active** to indicate if the driver is currently employed by the company, and active in the fleet.
Driver group	The group in the company hierarchy used as a filter in the **WorldFleetLog** interface and in reports.
First name	By default, the driver's ID number (Dallas key/HID card number) is displayed here. If a driver is the only driver for this vehicle, then change this field to reflect the driver's name.
Last name	The driver's last name

Field Name	Description
License expiration date	Expiration date of driver license
Cost Center	Financial management parameter defined in **Reference tables**.
Budget	Financial management parameter defined in **Reference tables**.
Password	It is possible to assign each driver a personal password so they may log into WorldFleetLog to view their driving records
ID	The driver ID
Address	Driver's address
Mobile Number	Driver's cell phone number
Email	Driver's email address
Home Region	Special region group used to generate the **Employees Home-Work-Home** report. To use this feature, you must define a region with the name **Home**.
Actual Payment	Use this field to define the actual cost charged to the driver as a percentage of the full cost.
Comment	Free text field to enter notes.

4.2.2 Delete a Driver

To delete a driver:

1. In **Fleet>Drivers**, click on the line to delete.
2. Click **OK** to confirm the deletion.

Caution It is highly recommended not to delete Drivers from **WorldFleetLog**. Deleting drivers also deletes all historical driver data.

4.2.3 Edit a Driver

To edit a driver:

1. In **Fleet>Drivers**, click on the driver line to edit.
2. Update the dialog box fields described in Add a Driver.
3. Click **Save & Close** to save your edits.

4.2.4 Filter Drivers

1. In the **Fleet>Drivers**, fill in any one of the filter fields. Filter results are usually displayed within a second.
2. Click to cancel the filter results and to view all entries.

4.3 Driver Permissions

Use **Driver Permission Codes** to manage large fleets and multiple cost centers, or when charging drivers and passengers for the cost of the trip. By using driver permission codes, fleet managers can determine vehicle access according to specified drivers, and can automatically assign trips and associated costs to user-defined cost centers.

The EDT support team creates and then provides **Driver Permission Codes** in consultation with EDT distributors and customers.

You can add or remove a permission code to/from devices by sending the relevant commands. Send Add/Remove commands to either a group of devices or a specific device, where devices may be vehicles and/or FuelLog pumps.

Refer to the **Driver Permission Codes** explanation in the **Configuration Tool Online Help**.

The Driver Permission Code structure is based on the following definitions:

- Card Digits Length
- Card ID Position
- Charge Data Length
- Charge Data Position
- Charge ID Definition
- Driver Data Length
- Driver Data Position
- Driver ID Position
- Permission (Driver) Code Length
- Permission (Driver) Code Position

Apply **Driver Permission Codes** to pump groups, pumps, stations, or fuel types in order to define where drivers may refuel

4.3.1 Updating Permission Codes

Use one of the following methods to manage Driver Permission Codes:

- From: **Company > Groups and alerts management**, and then click the **Permissions** tab to assign permission codes according to vehicle group.
- From: **Fleet > Drivers** click **Edit**, and then click the **Permissions** tab.
- From **Fleet > Vehicles** click **Edit**, and then click the **Device Settings** tab. In this case there are three update possibilities:
  - Send the command to the selected vehicle only
  - Send the command to all vehicles with the same device as the selected vehicle
  - Send the command to all vehicles in the vehicle group with the same device as the selected vehicle

Use the device **Configuration Tool**, and refer to the Configuration Tool online documentation. Note that users are allowed to manage, to report, to view and to get alerts only for vehicles that belong to the selected group, and all its descendant groups.

When a driver record is generated automatically by the server (on arrival of new undefined driver ID from a vehicle), the permission code is also generated in the database according to the rules defined for the company in the ASP management module.

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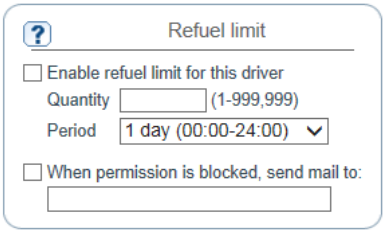
4.3.2 Refuel Limit

Define parameters to limit refuel for a driver or a vehicle. When the total fuel quantity during the period exceeds the defined limit, the server removes the driver/vehicle permissions from all FuelLog pumps by sending **Delete** commands.

Use the **Add** command to re-enable driver/vehicle permissions in the relevant FuelLog pumps. This must be done manually.

Figure 25: Refuel Limit Dialog Box

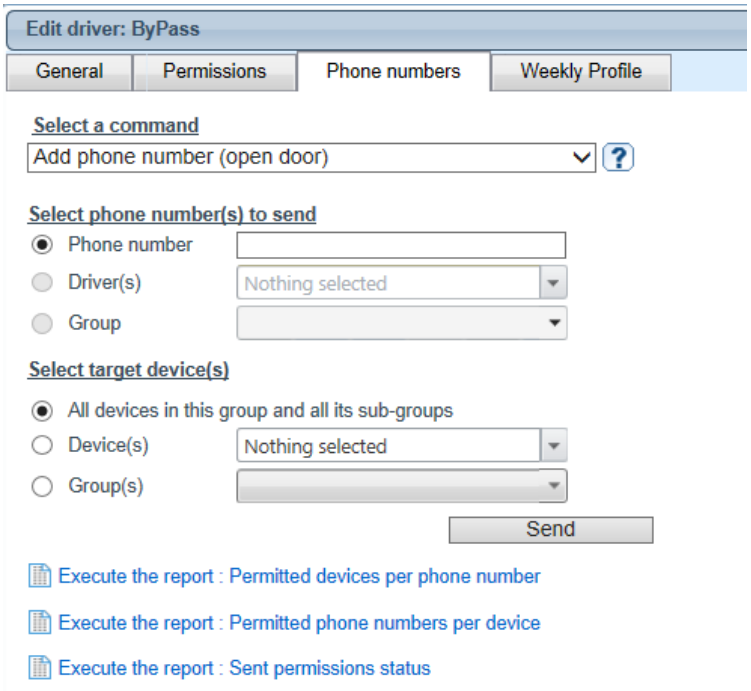


4.3.3 Phone Numbers

Use the **Phone Numbers** tab to add phone number(s) to device(s) to permit designated people to activate a specific function in the device by calling it from these numbers.

- Open door is available for DoorLog Online (v2+) and SmartLog 4 (v7+).
- Stealth call opens a voice channel to the vehicle and is available for SmartLog 4 (v7+).

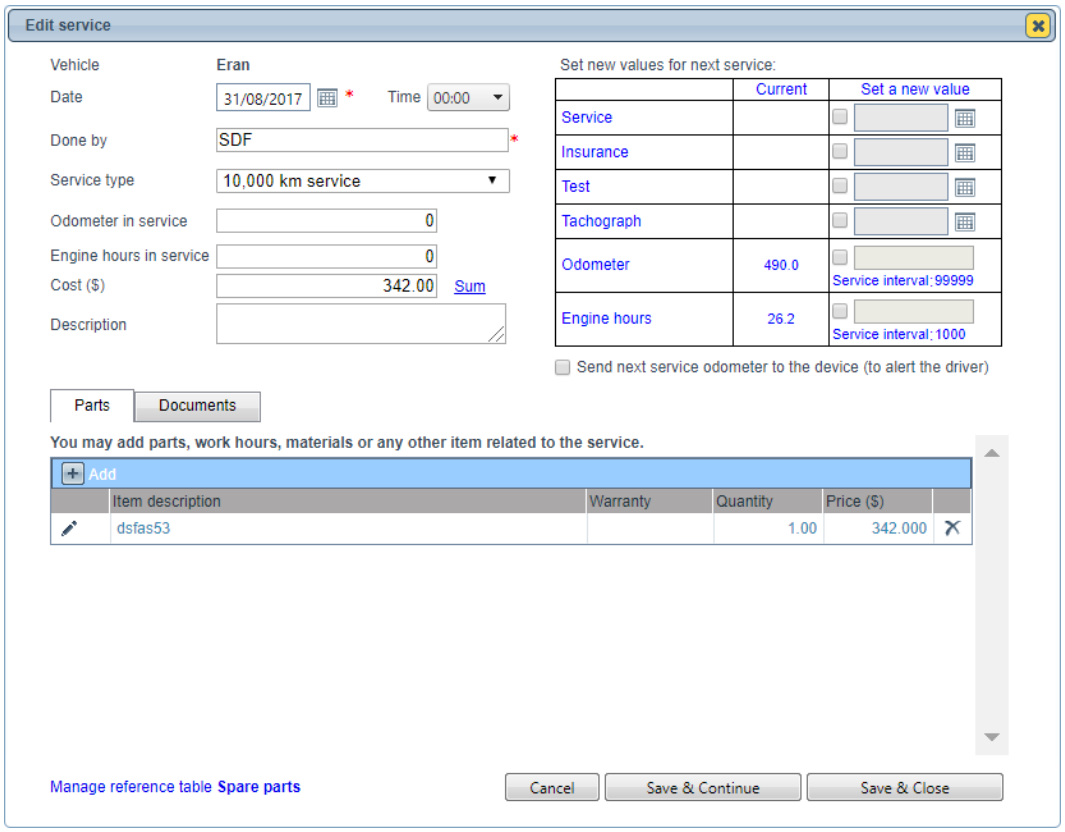
Figure 26: Phone Numbers Tab



4.4 Service History

1. Click **Fleet** > **Service**.
2. Select a service event from the list and click **Edit**
   Or click **+ Add new service record**.

Figure 27: Expanded Service History Dialog Box



- Each service record may have a service type. Define service type values in the new reference table designed for this purpose.
- Service type is included in the report.
- All relevant dates for service are displayed and may be set with a new value.
- The **Send next service odometer…** checkbox is enabled only for devices that support this command.

5. Raw Data

Raw Data of **Trips** and **Refuels** (fuel pumps) shows initially recorded information, and allows the user to edit it for the records. Such alterations include:

- Directly edit certain information for trips and fuel pumps
- Delete recorded trip and refuel events
- Create new or replace existing trip and refuel events
- Register new devices in the WorldFleetLog database

Changes can be made to the drive types (private, business and other) (i.e. commuting to and from work) that are registered by the on-board computer. A driver can, for example, edit a trip that was recorded as a private trip when the trip was actually for business purposes.

Note

Refer to the *WorldFleetLog User Manual* for a detailed explanation of how to edit, delete and create new records.

5.1 Searching Trip and Refuel Records

1. Click menu **Raw Data>Trips** or **Refuels (pumps)**.
   A search dialog appears on the page.

Figure 28: Trip Search Dialog

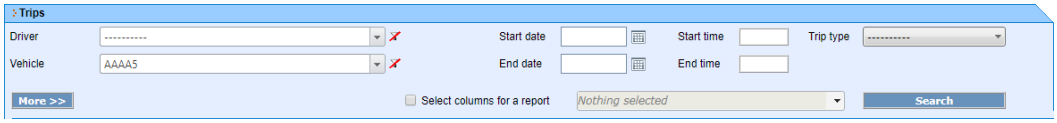


Table 8: Select the parameters by which you want to search for a specific trip or refueling.

- **Trips:**
  - Driver
  - Vehicle
  - Start date and time
  - End date and time
  - Trip type
- **Refuels:**
  - Pump
  - Type and source
  - Driver
  - Tag ID
  - Start date and time
  - End date and time

3. Click **Search**
   The search results appear in reverse chronological order in a table below the search dialog.

5.2 Editing an Existing Record

After searching for the desired record, you can edit certain fields in the record directly in the search results list.

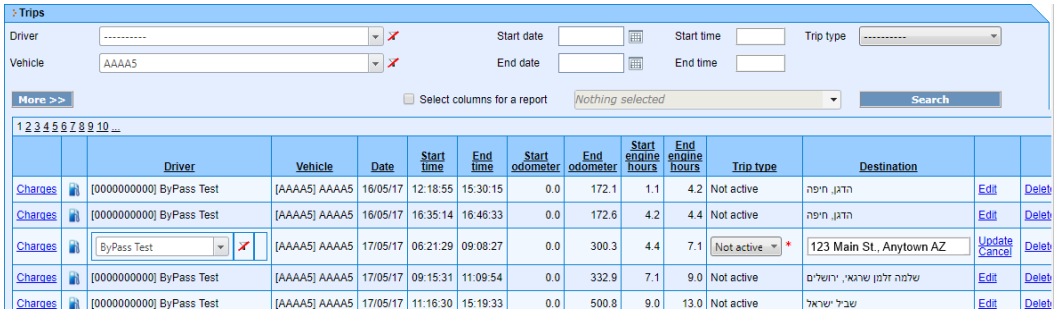
1. Find the record row in the search results and click **Edit**.

   Certain parts of the record become white fields, where you can enter new data.

2. In each field that you want to edit the information, delete the existing information and enter new information.

3. Click **Update** to save the change or **Cancel** to close the record without changing it.

Figure 29: Edit an Existing Record



5.3 Deleting an Existing Record

You can completely delete and existing record, or replace it by creating a new one and deleting the old one.

1. Find the record row in the search results and click **Delete**.
2. A confirmation dialog box appears.
3. Click **OK** to completely delete the record or **Cancel** to close the record without changing it.

Caution

When replacing an existing record, **ADD** the new record **BEFORE DELETING** the old one.

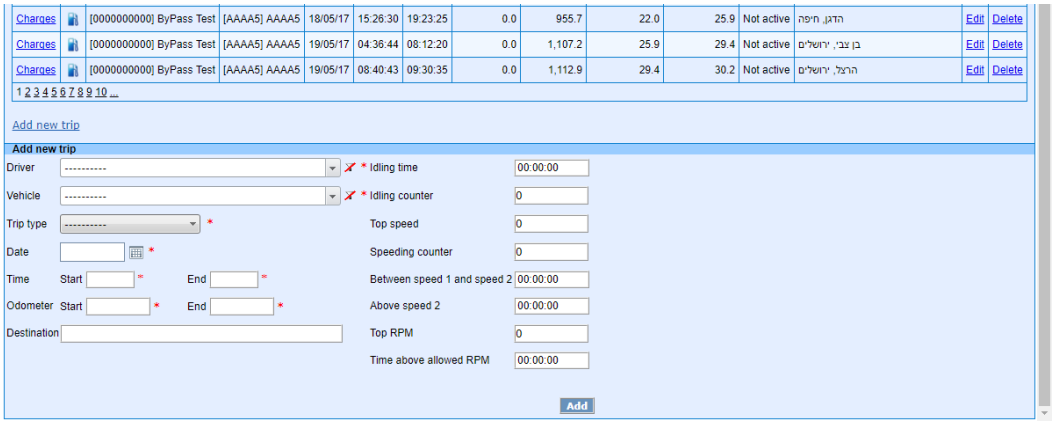
5.4 Creating a New Record

You can create a new record that was not recorded, or replace an existing record by creating a new one and deleting the old one.

1. If replacing an existing record, search for it as described in Searching Trip and Refuel Records.
2. Click **Add new trip** or **Add new refuel** at the bottom of the page.

   A new record dialog appears at the bottom of the page.

Figure 30: Add New Trip Dialog



3. Enter the relevant information into each field.

   See Fleet Management for instruction how to add vehicles and drivers into the system.

   Refer to the *WorldFleetLog User Manual* for a detailed description of each record field.
4. Review each field and click **Add** to add the record.

Caution

When replacing an existing record, **ADD** the new record **BEFORE DELETING** the old one.

Note

Refer to the *WorldFleetLog User Manual* for detailed instructions how to add Trips, Drivers and Pumps into the system.

5.5 Registering Unprocessed Data

The WorldFleetLog system can receive data from vehicles, drivers and pumps that it cannot automatically associate with a defined account. These records are saved under **Raw data>Unprocessed data**, where you can review the records and associate each one to a relevant account.

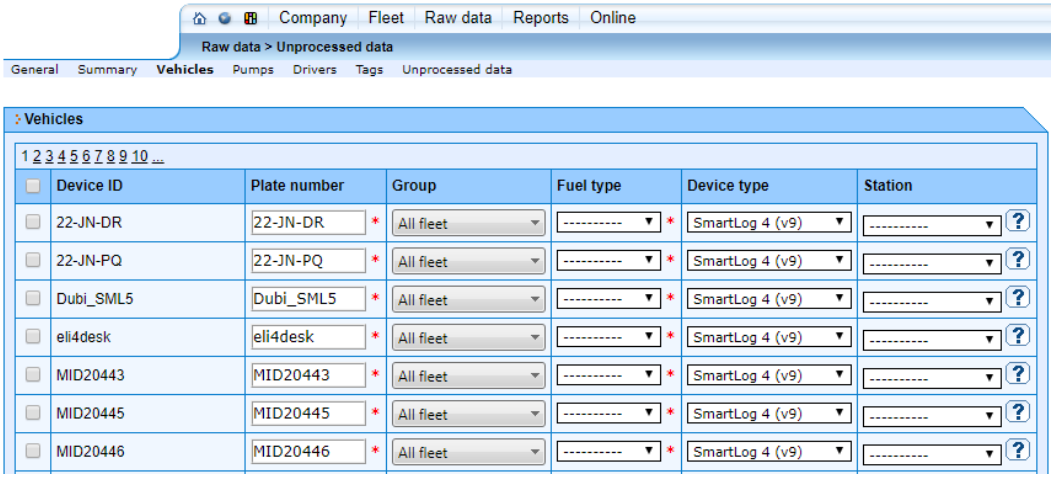
1. Click **Raw data>Unprocessed data**.

   A table shows the number of **Unprocessed records** exist for each category.

2. Select from the table if you want to review records from **Vehicles**, **Pumps**, **Drivers** or **Tags**.

   A list of unprocessed records appears for the selected category.

Figure 31: Unprocessed Vehicle Records



- To **EDIT** a vehicles, driver or pump, click the **check-box** to the left of the record and change the relevant parameters.
- To **ADD** the new vehicles, drivers or pumps into the system, click the check-box to the left of the records and then click **Add** at the bottom of the page.
- To **DELETE** the records, click the check-box to the left of each record and then click **Delete** at the bottom of the page.

Caution

Do not delete a new device record before verifying if it is relevant to your system. Deleting unregistered devices also deletes all events recorded from those devices.

Note

Refer to the *WorldFleetLog User Manual* for detailed instructions how to add devices into the system.

6. Reports

With **WorldFleetLog** users can generate a wide variety of reports, from simple reports like creating a list of vehicles in need of service to very detailed reports that include driver/vehicle/customer interactions and performance analysis.

The Reports menu includes three report groups:

1. Fleet reports
2. Fuel reports
3. On map trips

Note

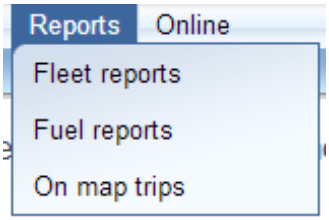
Refer to the *WorldFleetLog User Manual* for a detailed description of Fleet and Fuel reports, and the **WorldFleetLog** report engine.

6.1 Report Generating Engine

WorldFleetLog includes a powerful report generating engine. Access the WorldFleetLog report engine can be opened in two ways:

1. From the WorldFleetLog **Welcome!** page, click the **Fleet** or **Fuel** reports quick-link image.

2. From the WorldFleetLog **Reports** menu. Select the relevant category. Refer to the WorldFleetLog User Manual for a detailed description of reports and report categories.

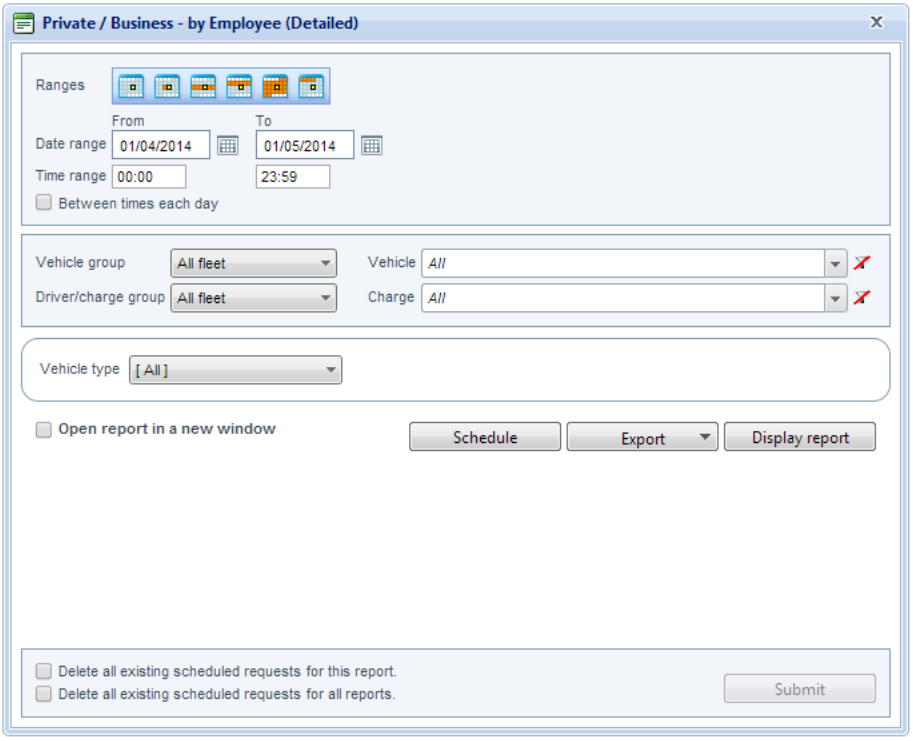


With these tools, users have the following options to create fleet and fuel related reports:

3. Manually display reports according to selected date and time ranges based on driver and vehicle group selections, or even specific drivers and vehicles
4. Use **Schedule** to automatically generate reports according to a pre-defined schedule and send them by email to designated destinations

6. Use **Export** to create reports in CSV or Excel format

Figure 32: Generate Report Dialog Box



6.1.1 Generating a Report

To generate a report, select the category, and then:

1. Select a report based on your requirements
2. Fill in the date range parameters
3. Define the relevant selection criteria for the report. These fields may vary from report to report, depending on the nature of the report.
4. Select **Open report in a new window**. This step is not required, but it is easier to work with.
5. Click **Display Report** to generate your report.

6.1.2 Report Requirements

Some reports require sensor connections and/or additional parameter definitions. For example:

In order to generate fuel level and fuel loss reports, the SmartLog installation must include connecting the device sensor wire to the fuel gauge unit. In addition, the fuel tank must be appropriately calibrated. Finally, fuel level related parameters must be defined in WorldFleetLog.

In order to generate region-based reports, you need to create a logical region hierarchy.

In order to create reports based on sensor input, first define sensor behavior.

The following parameters are required in order to generate fuel reports:

1. Define Pump Groups
2. Define Pumps
3. Define Fuel Types
4. Assign Tag IDs to vehicles

In order to use **Fuel Report** and **Tag ID** features.

Users must contact their local distributor for assistance, as follows:

1. Configuration and first time implementation of the Tag ID assignments
2. Get the appropriate training to successfully use these features

Refer to the *WorldFleetLog User Manual* Appendix **Defining Fuel Pumps** for a complete description about how to define Pump Groups, and Pumps.

Once these tasks are properly completed, it will be possible to create detailed fuel reports.

6.2 On Map Trips

Use **On Map Trips** to focus on events with a variety of filters. The maximum time range for a filter set is three days. Information is displayed in report format, as a map, or in Google Earth. Additional formats include Graph and Table, as described below.

Figure 33: On Map Trips – Filter Section

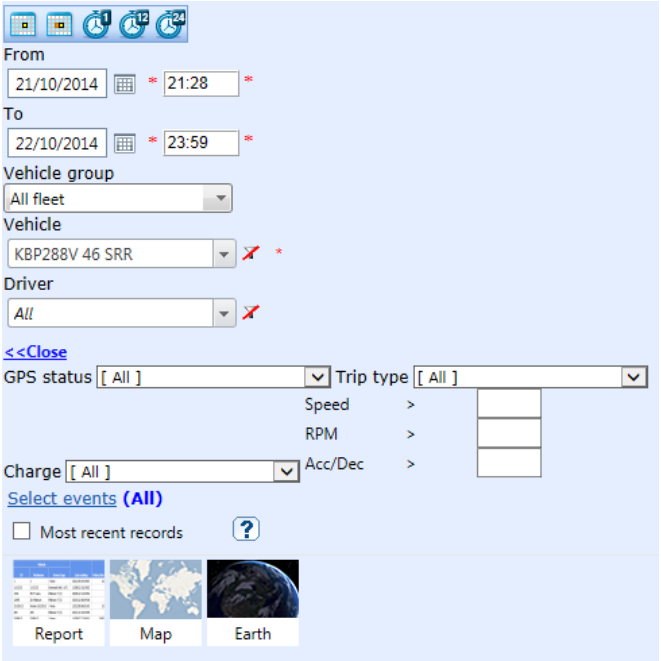


Figure 34: On Map Trips – Graph Format

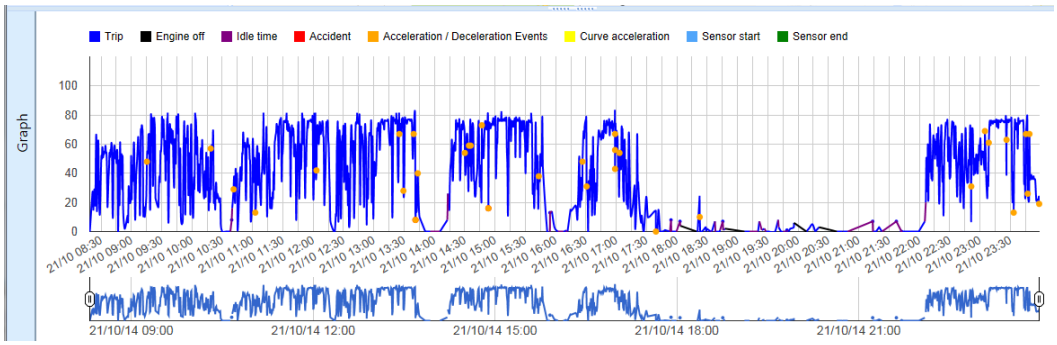
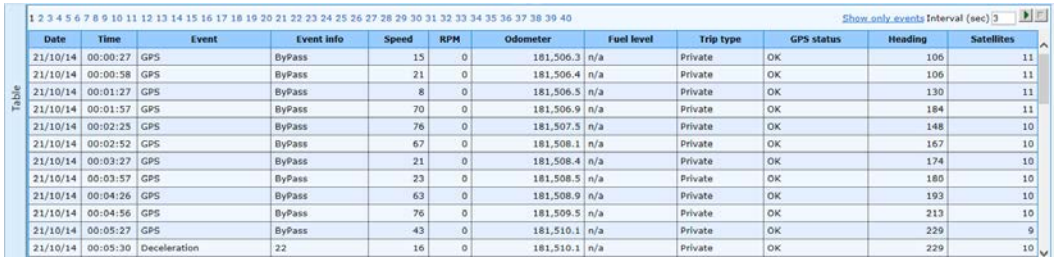


Figure 35: On Map Trips – Table Format



Table

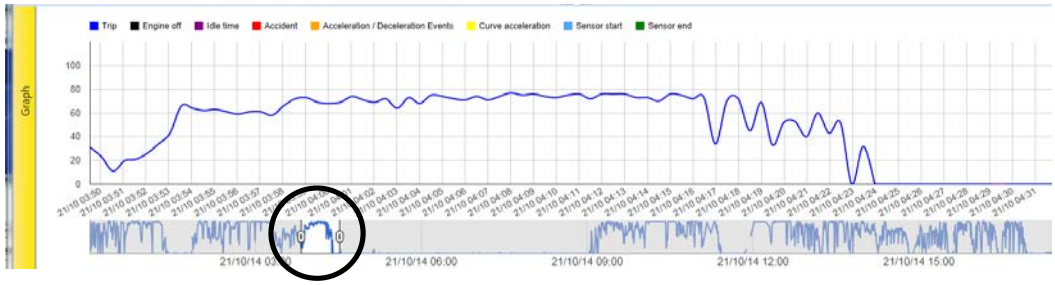
Show only events Interval (sec) 3

Date	Time	Event	Event info	Speed	RPM	Odometer	Fuel level	Trip type	GPS status	Heading	Satellites
21/10/14	00:00:27	GPS	ByPass	15	0	181,506.3	n/a	Private	OK	106	11
21/10/14	00:00:58	GPS	ByPass	21	0	181,506.4	n/a	Private	OK	106	11
21/10/14	00:01:27	GPS	ByPass	8	0	181,506.5	n/a	Private	OK	130	11
21/10/14	00:01:57	GPS	ByPass	70	0	181,506.9	n/a	Private	OK	184	11
21/10/14	00:02:25	GPS	ByPass	76	0	181,507.5	n/a	Private	OK	148	10
21/10/14	00:02:52	GPS	ByPass	67	0	181,508.1	n/a	Private	OK	167	10
21/10/14	00:03:27	GPS	ByPass	21	0	181,508.4	n/a	Private	OK	174	10
21/10/14	00:03:57	GPS	ByPass	23	0	181,508.5	n/a	Private	OK	180	10
21/10/14	00:04:26	GPS	ByPass	63	0	181,508.9	n/a	Private	OK	193	10
21/10/14	00:04:56	GPS	ByPass	76	0	181,509.5	n/a	Private	OK	213	10
21/10/14	00:05:27	GPS	ByPass	43	0	181,510.1	n/a	Private	OK	229	9
21/10/14	00:05:30	Deceleration	22	16	0	181,510.1	n/a	Private	OK	229	10

The following information is available:

1. Historical and current vehicle trips according date, time, vehicle group and vehicle, and driver filters
2. Advanced filters include GPS status, Charge type, Speed, RPM, and acceleration/deceleration events
3. Use the Select events (All) command to create a user-defined filter set of events to apply to a vehicle group, vehicle, or driver selection set.
4. The selection set is displayed in table or graph format. Use the **Table** and **Graph** tabs to access each format.
5. Use the Table format to view the selection results as a table, and to access the trip player Interval (sec) 3 . Set the interval, in seconds, and click the green **Start** button. The vehicle icon then traverses the route according to the defined interval.
6. Use the **Graph** to provide a visual image of the driver behavior parameters, as well as sensor activity. Drag the time line zoom in tools for a high-resolution focus on events.

Figure 36: Time Line Graph Zoom In



Time line zoom in tools

7. Online

7.1 Navigating the Online Map

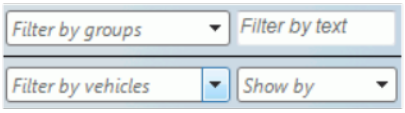
1. Click and hold the button down to navigate around the map
2. Use the wheel button to zoom in and zoom out
3. Select a map option from the **Option** list to set the map view

This example illustrates the **Satellite** option with labels that displays street names and other geographical information together with the satellite image.

Figure 37: Satellite Map Image

7.2 Vehicle and Group Filters

Figure 38: Group and Vehicle Filter Fields

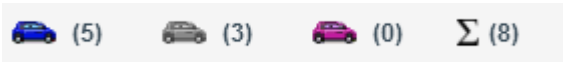


WorldFleetLog provides a variety of filters to view selected information. In each filter case, click **Apply list to map** in order for the map to reflect the filtered results.

1. Use **Filter by Vehicles** to select view specific vehicles. Click **OK**, to list the selected vehicles in the vehicle list. To cancel the filter results click the **Show All** icon .
2. If you have defined **Vehicle Groups**, use the **Filter by Groups** list and select relevant groups. After you click **OK** only vehicles that are members of the selected groups will appear in the vehicle list. To cancel the filter results click the **Show All** icon .
3. A free text filter is also available for searches based on plate number, nickname, and driver name.
4. Use **Show By** to set a column as the next column after the **Nickname** list.

7.3 View Vehicle Information

Figure 39: Vehicle Groups in Map

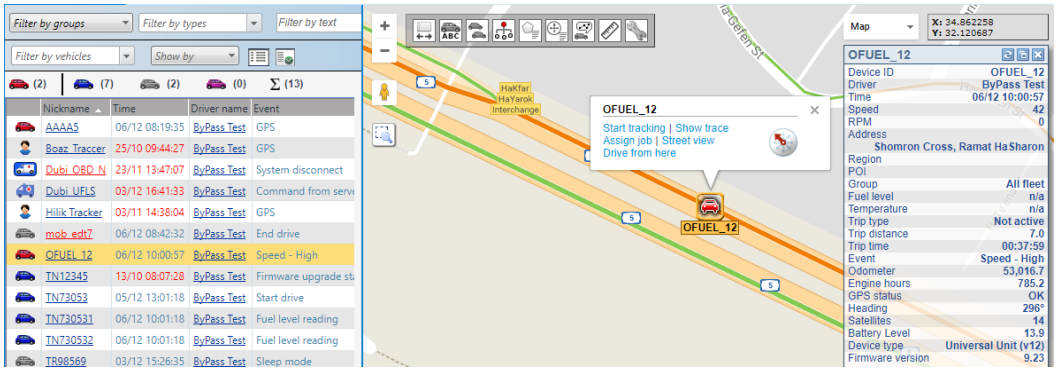


Clicking on a Vehicle in the left pane of the Online page focuses the map on the selected vehicle, and shows an information bubble vehicle information table.

1. Blue: Vehicle in motion
2. Gray: Engine off
3. Purple: Engine idle
4. Red: Active Red Alert
5. ∑: Indicates the total number of vehicles in the company
6. Red text: A message has not been received from the vehicle between two and 24 hours
7. Orange text: A message has not been received for more than 24 hours - may indicate a device malfunction, and should be investigated.

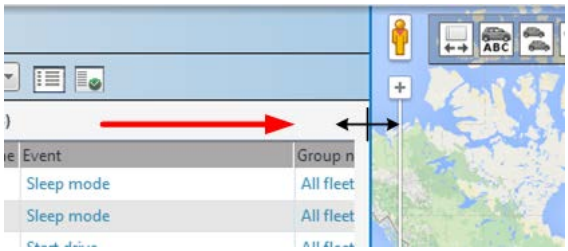
Click the vehicle **Nickname** to immediately zoom to the vehicle location, to open a bubble dialog, and to view basic vehicle information, including speed, odometer, and current event (if relevant). Some advanced tracking, view, and job assignment functions are also available from the bubble dialog as well.

Figure 40: Vehicle List with Location on Map



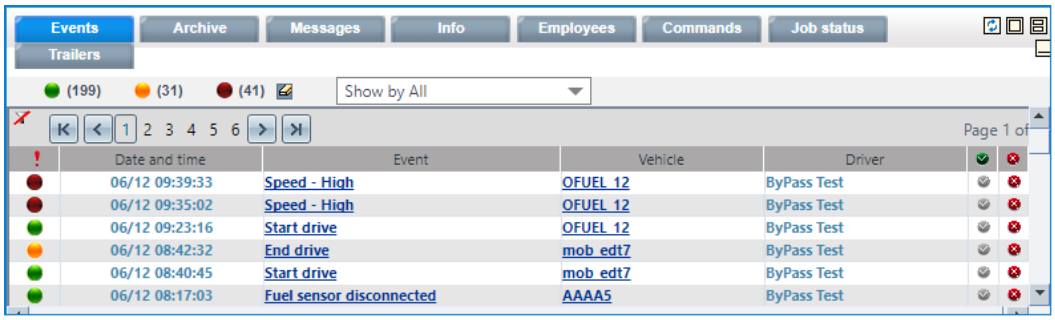
Drag the map border to the right to expose additional columns of information

Figure 41: Drag Pane Border to Resize



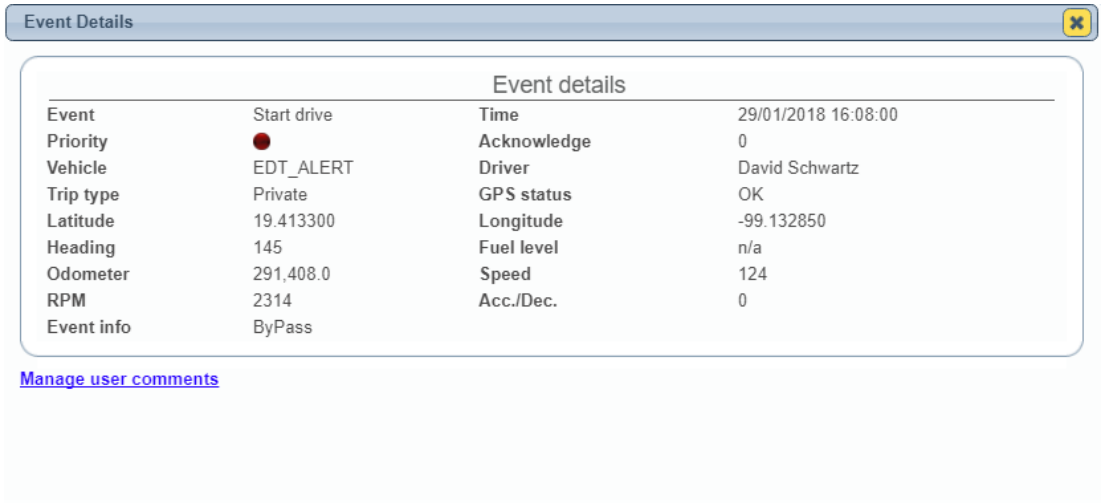
The bottom pane of the Online window, below the map shows a list of events received from vehicles.

Figure 42: Vehicle Events



Clicking on an event opens a dialog box with the event details.

Figure 43: Event Details Dialog Box



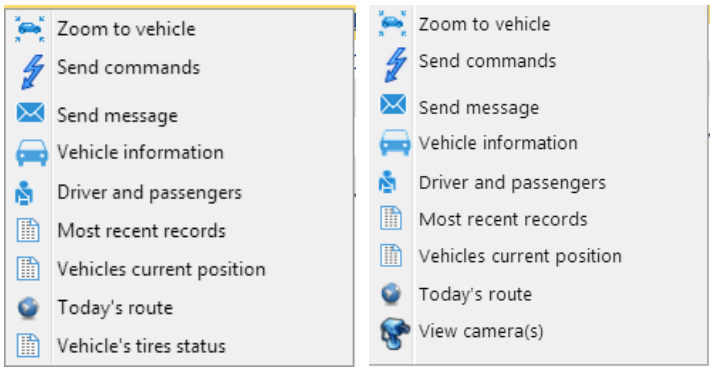
7.4 View Driver Information

Click the **Driver name** to access driver information.

7.5 Using the Context Menu

The following examples of the Context menu show that the content may change depending on enabled features.

Figure 44: Context Menu



Right-click anywhere in a specific vehicle row to access the context menu and related commands for that specific vehicle. Available commands vary according to permission levels defined by EDT support, or the system administrator, for example:

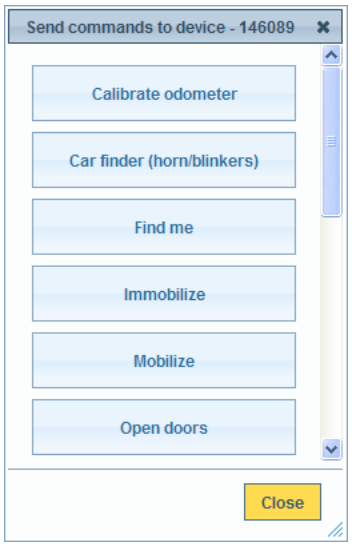
1. **Zoom to vehicle:** Click to focus on the vehicle in the Online map
2. **Send commands:** See the section
3. **Send Message:** Access the SMS dialog
4. **Vehicle information:** Access vehicle and device information
5. **Driver and passengers:** Access information about the driver and vehicle passengers
6. **Most recent records:** Click to generate the **Most recent records from vehicle (online)** report
7. **Vehicle's current positions:** Click to generate a report that shows the current position of all vehicles in the company
8. **Today's route:** click to open the **On map** trips dialog showing the trace of the current day's trips.

Additional commands may include View Cameras or Vehicle tire status (illustrated above)

7.6 Send Commands to Device

Note that the list of available commands depends on your device and enabled commands.

Figure 45: Send Commands Dialog Box



Click Send Commands to access the following commands:

4. Calibrate odometer
5. Find me
6. Mobilize
7. Retransmit last accident record
8. Stop moving alert
9. Tracking (limited time)
10. Car finder (horns and blinkers)
11. Immobilize
12. Open doors
13. Parking alert (once)
14. Speed alert (continuous)
15. Tracking ((continued)
16. Transmit accident record now
17. Use button to immobilize

Click a command to access the command-specific dialog; fill in the required data and click Send.

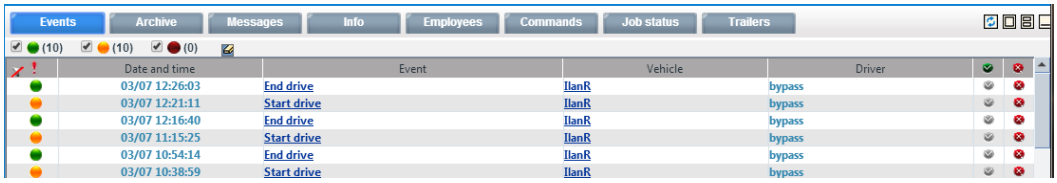
7.7 View Active Alerts and other Information

Use the mouse to access event and alert information from the Event list, located below the Online map. Some categories require configuration of additional parameters to function properly.

1. The **Engine Status** counter (9) (5) (0) Σ (14) indicates the number of vehicles according to engine status: **In motion** (Blue), **Engine off** (Grey) and **Idle** (Magenta). The **Sigma** (∑) indicates the total number of vehicles in the list.
2. The **Date and Time** column uses color indications to indicate vehicle message activity. The time parameter for a blue vehicle (in-motion) where the last message arrived between two and 24 hours ago appears in orange. The time parameter where messages arrived more than 24 hours ago appears in red.

From the Event list, select the **Alert priority** types to view. Clear the check box to remove the alert type from the list. Click to remove the alert from the Online map. Click the **Priority** icon to zoom to the on-map location of the event.

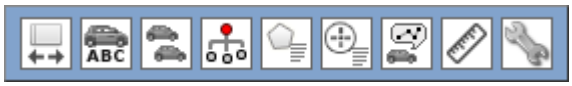
Figure 46: Active Alerts List



3. Click **Archive** to view historic events, according to user-defined filter parameters
4. Click **Messages** to send an SMS message to the driver.
5. Click **Info** to display the selected vehicle information in Dashboard format.
6. Click **Employees** to display a list of employees. If a mobile phone number (in international format) is defined for the employee, you can click the number to access the SMS message dialog.
7. Click **Commands** to display a list of commands sent to the vehicle with the past week. Click to access the command history according to the selected time parameters.
8. Click **Job Status** to display a list of pending jobs. Use this dialog to define the time frame for a job to be included in the list.
9. Click **Trailers** to view a list of identified trailers

7.8 Additional Map Functions

Figure 47: Map Command Buttons



Minimize/Maximize changes the size of the map

Show/Hide labels hides labels if there is too much information on the map.

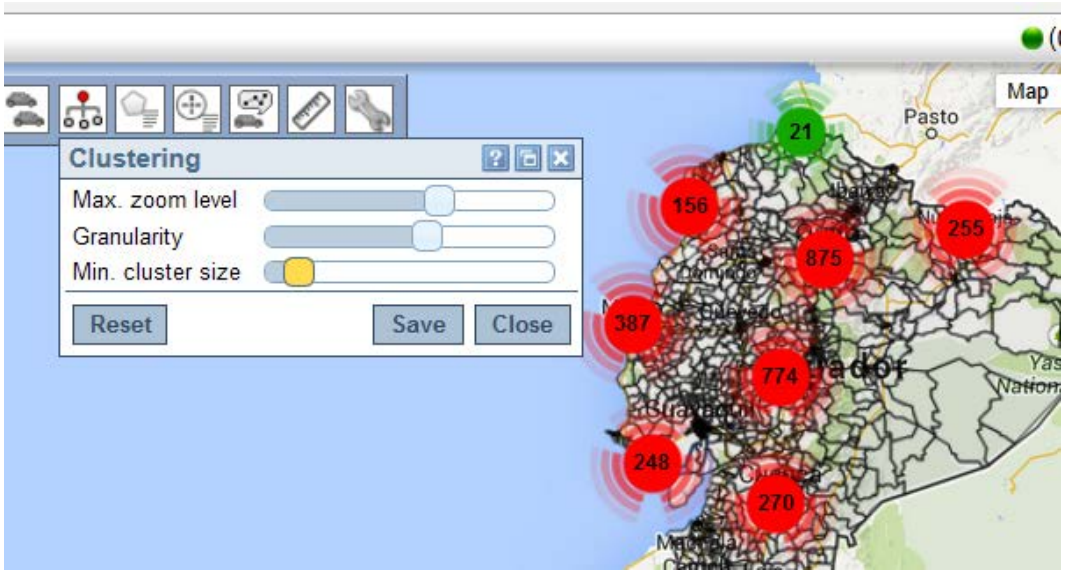
Zoom to show all vehicles.

Clustering indicates the number of vehicles present in a small area. Configure Clustering as follows:

- Press the **CTRL** key and click to access Clustering settings (illustrated below)
- Note the following explanations:
  - **Max. Zoom Level:** The maximum zoom level at which clustering is enabled
  - **Granularity: Grid density:** The greater the grid square density, the greater the number of vehicles per grip square
  - **Min. Cluster Size:** The minimum number of devices per grid square that are converted to a cluster

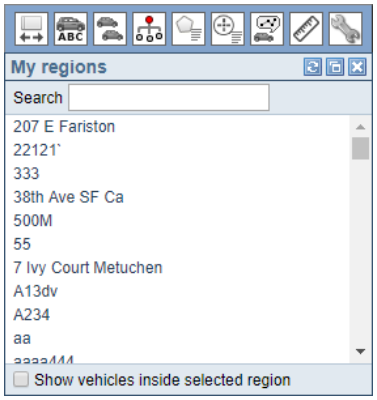
WorldFleetLog saves the last settings in the local browser cache like every other google maps settings. The maximum recommended zoom level is 17. Otherwise, users may still have clusters on the highest zoom of the map when some vehicles park together.

Figure 48: Clustering Dialog Box



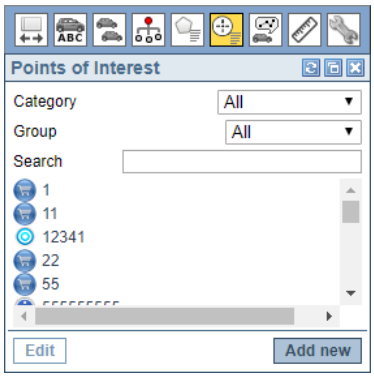
1. The **My Regions** command opens the list of regions. Note that regions are defined from the **Company>Map Regions** command.

Figure 49: My Regions Dialog Box



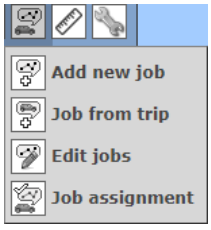
2. **Points of Interest** opens the list of POI's. Note that POI can be created and defined under Employees, Customers, or Suppliers.

Figure 50: Points of Interest (POI) Dialog Box



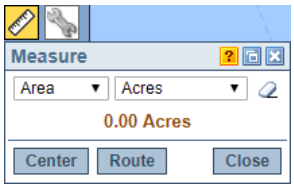
3. **Job Assignment** provides access to the job options list, including powerful job assignment options. Refer to the *WorldFleetLog User Guide* appendices for a description of these functions.

Figure 51: Job Assignment Dialog Box



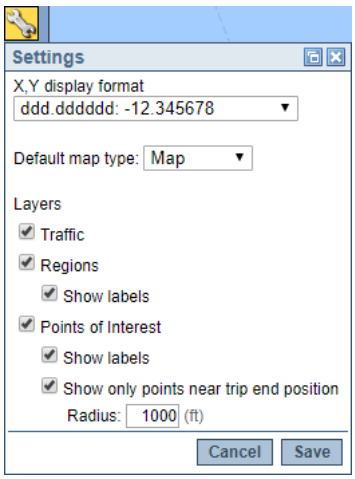
4. **Measure** calculates area and distances on the map. Select distance or area parameters from the lists. Click to clear the selection.

Figure 52: Measure Dialog Box



5. **Settings** sets the following properties:
   - The X, Y map display format
   - Default Map type
   - Visible layers
   - Points of Interest properties

Figure 53: Settings Dialog Box



8. World Fleet Mobile App

WorldFleetLog features a dynamic mobile interface for most 3G mobile phones and devices with an Internet browser application.

Your **WorldFleetLog** service provider or distributor provides you with your login credentials.

Access **World Fleet** from your mobile phone as follows:

1. Access the **WorldFleetLog** mobile site at: www.worldfleetlog.com/m2
2. Enter your **Username**, **Password** and **Company** credentials and click **Login**.
3. The World Fleet mobile interface is designed for the following functions:
4. Map support including full zoom and navigation functionality
5. Real time vehicle tracking
6. View vehicle events, including the priority type (green, yellow, or red).

8.1 Download and Install Mobile App

Click a logo to access the relevant WFLMobile download site.

Download on the App Store — For iPad and iPhone devices

GET IT ON Google Play — For Android devices

Note

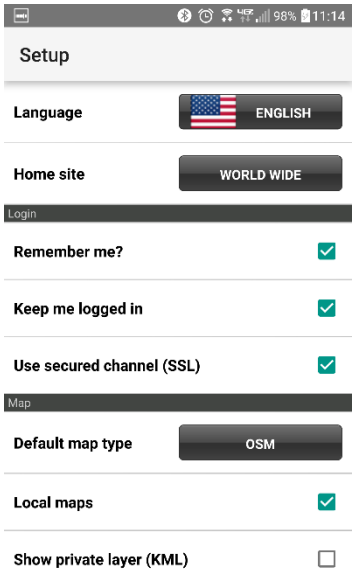
When you upgrade your World Fleet from a version lower than 3.15.0, you must first uninstall the older version. Only then can you install versions later than 3.15.0.

8.2 Before You Begin

Use Setup to select the Domain. If required, select a different server (Domain) as follows:

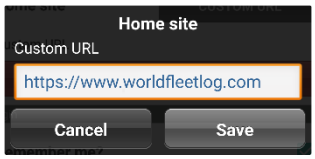
1. From the Login screen, tap **Setup** .

Figure 54: Mobile Setup Window



1. Select preferred **Language**.
2. Tap **Home site** to select the WorldFleetLog site that you will access.
3. If you chose **Custom URL**, then enter the WorldFleetLog site that will manage your fleet.

Figure 55: Enter Custom URL for Site



3. Review additional settings to set application behavior, map types, and application appearance.

Table 9: WorldFleetLog Mobile Settings

Parameter	Description
Language	Select user interface language
Home site	Choose WorldFleetLog site: **World Wide** connects the app to the international site. **Israel** connects the app to the Israeli site. **Custom URL** opens a dialog to enter URL address
Remember me?	Remembers the user's log in credentials and app settings
Keep me logged in	Keeps the user's mobile device logged in to the selected site
Use secured channel (SSL)	Set secure communication between mobile device and WorldFleetLog service
Default map type	Choose the default map that appears on the app: **OSM** – OpenStreetMap **OSM – Cycle** – OpenStreetMap with topographic features and bicycle trails **Google** maps, including streets and satellite **Bing** street map **Bing Sat.** – Bing satellite image **Bing Hyb**.- Hybrid Bing street and satellite maps
Local maps	[?] Save local street maps on your mobile device
Show private layer (KML)	Shows defined regions on map
Show regions	Show defined regions on maps
Min./Max zoom level	Minimum and maximum map zoom level
Less details	Show less details – requires less mobile communication bandwidth and makes app work faster
Simple design	Simple user interface design for smaller screens
Allow addresses in vehicle list	Show street address for vehicle location
Events: Maximum	Maximum number of most recent events to save
Guide	Opens WorldFleetLog Quick Start Guide
Contact us	Opens email application to send message to EDT support

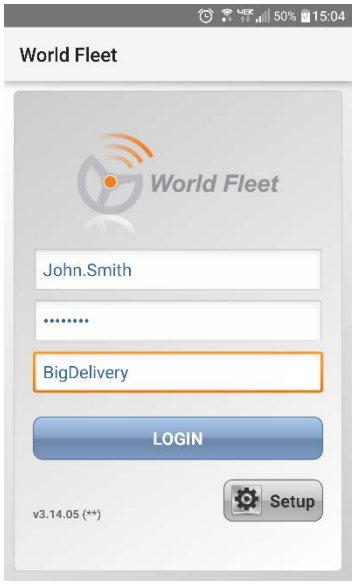
8.3 Login

Log in to World Fleet with the same User ID, Password and Company credentials as your **WorldFleetLog** account.

Note

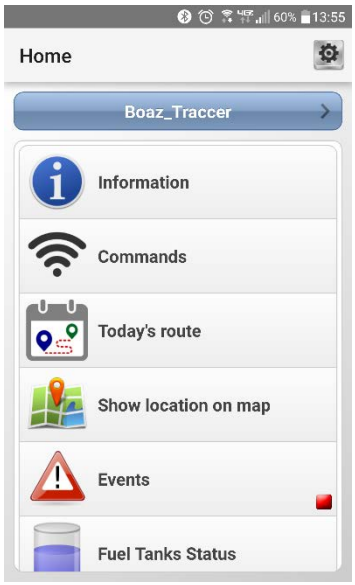
This is the recommended setting. If you have any log-in problems, try clearing the cookies from your browser application.

Figure 56: Mobile Application Login Dialog



The mobile application Home screen appears:

Figure 57: Mobile Application Home Screen



Use the Home screen options as follows:

1. First time log in:
   - **Select device…** select a vehicle from the list. Select a device to enable the Information and Map functions for the selected device. Once you select a device, the Map command changes to Show location on map. This illustration shows the previously selected vehicle license plate number.
   - **Information** shows details of the selected device.
   - **Commands** accesses list of enabled commands, according to service contract.
   - **Today's route** shows a map of where the selected vehicle traveled today.
   - **Show location on map** shows a map view of where the selected device is currently located, with all other company devices in the immediate area. Tap on another device to focus on the device, and enables device specific functions.
   - **Events** accesses list of latest events for the selected vehicle
   - **Fuel Tanks Status** shows the status of each of the fuel tanks that are configured for the company.
   - **Add new service record** adds a new record of service that has been performed on the currently selected vehicle.
   - **Job Assignment** opens a list of preset routes that you can assign to a vehicle.
2. Subsequent logins:
   - World Fleet remembers your vehicle selection, so you can tap **Show location on map** to immediately access functions related to that command.

Figure 58: Select Device

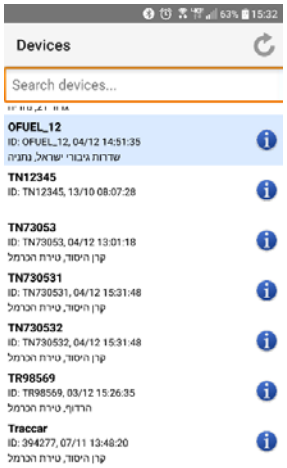
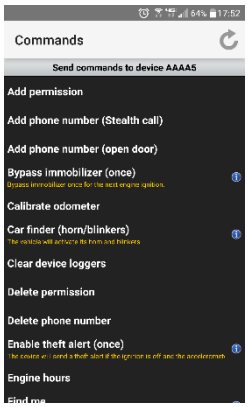


Figure 59: Selected Vehicle's Information Page

8.4 Commands

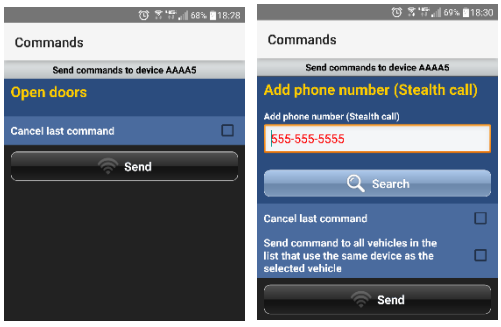
1. Tap **Commands** from the Home screen.
2. Tap on a Command to access specific settings.

Figure 60: Selected Vehicle's Commands Page



4. Select the required actions, and then tap Send.

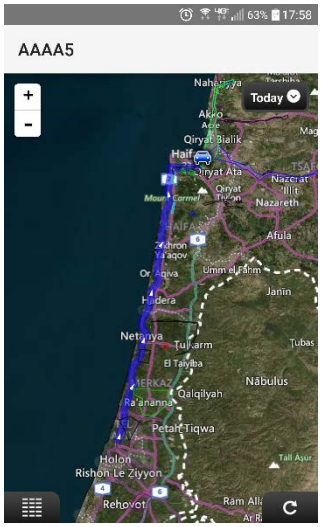
Figure 61: Send Commands to Device



8.5 Today's Route

Tapping **Today's Route** opens a map, in the default format, showing the route the selected vehicle traveled today.

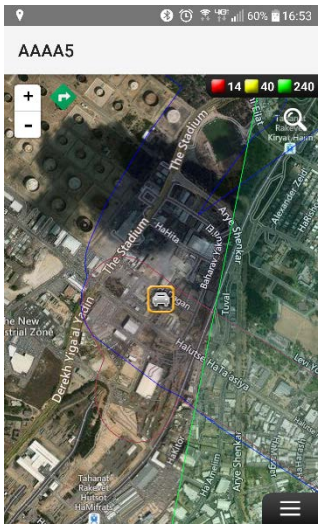
Figure 62: Today's Route Page



8.6 Show Location on Map

Tapping **Show Location on Map** opens a map, in the default format, showing the location of the selected vehicle.

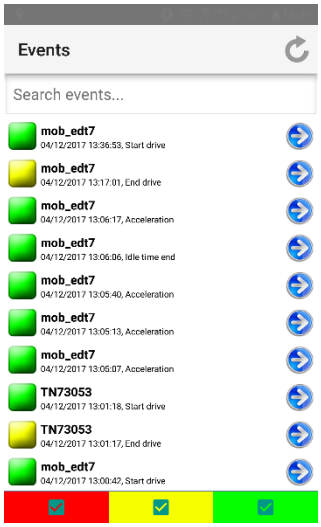
Figure 63: Show Location on Map



8.7 Events

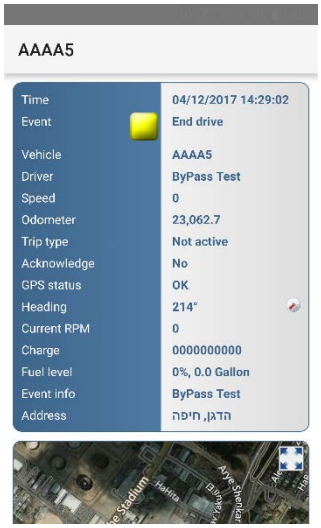
1. Tap **Events** from the Home screen.
2. Tap on an Event to access specific information.

Figure 64: List of Events



5. The screen shows information on the event, along with a map of the vehicle where the event occurred.

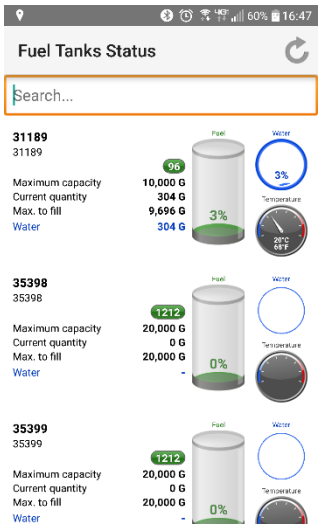
Figure 65: Event Details



8.8 Fuel Tank Status

Tapping **Fuel Tank Status** opens a list of all the configured fuel tanks, with specific information on each.

Figure 66: Fuel Tanks Status



8.9 Add a Service Record

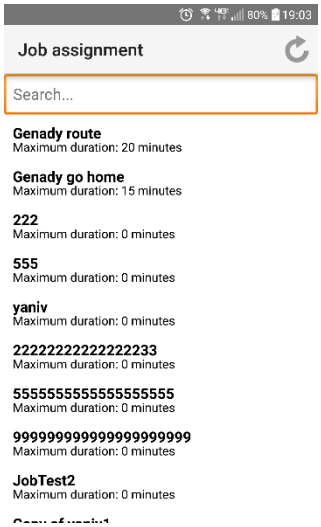
1. Tap **Add a service record** from the Home screen.
2. In the screen that appears, enter the relevant information for the service performed on the vehicle.

Figure 67: New Service Record

8.10 Job Assignment

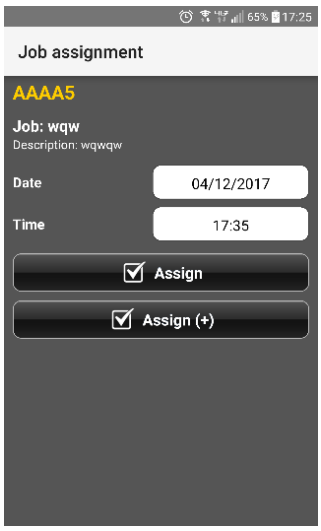
1. Tap **Job assignment** from the Home screen.
2. In the list of assignments that appears, tap the assignment that you want to assign the vehicle.

Figure 68: Select Assignment for Vehicle



6. Select an assignment from the list to open an assignment window.
7. Tap **Assign** to assign a single assignment,
   Or tap **Assign (+)** to add an assignment to the selected vehicle.

Figure 69: Job Assignment



8.11 Push Commands

User may receive red alerts directly to WorldFleet mobile app via Push notifications. Activate Push notifications as follows:

1. Select this option in the user's properties dialog
2. Install the new app and login to the system.

Even when the application is closed, alerts are received in the mobile device alerts center (like email notifications). When a user scrolls down the list and selects an alert, the application launches automatically, displays the alert with its details, and enables a quick dial to the driver's mobile phone (as defined in the database).

If the user has multiple mobile devices, alerts will arrive to the last device the driver used to log into the system.

A Revision History

Table 10: Revision History

Revision	Description	Date
M	1. Transferred content to User Manual template. 2. Updated content for version 3.15. 3. Updated chapter 8.0. World Fleet Mobile App. 4. New feature: 3.6 Dashboard	7 Dec. 2017

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