**Meeting minutes**

May 13, 2015

1. **Attendees**

| **Name** | **Department/Division** | **E-mail** | **Phone** |
| --- | --- | --- | --- |
| Nguyen Ngoc Anh | Supervisor | anhnn4@fpt.edu.vn | 0905 119 948 |
| Nguyen Ngoc Thanh Hai | Leader | hainntse60916@fpt.edu.vn | 0987 480 027 |
| Nguyen Dang Minh | Member | minhdnse60942@fpt.edu.vn | 0909 422 020 |
| Than Van Tam | Member | tamtvse61014@fpt.edu.vn | 01227 527 757 |
| Van Minh Hoang Quan | Member | quanvmhse61002@fpt.edu.vn | 01213 810 670 |

1. **Meeting agenda**

* Review
* Things are selected by the team
* Propose of the supervisor
* The work has to complete for the next meeting
  1. **Review**
  + Assessing the current state of the homologous sites: advantages and disadvantages:
    - Have to do in “word file”.
    - Have to take photo main interface of websites
  + Plan:
    - Missing mine stone, kick off-meeting, sum-up, project charter
  + Usecase diagram sketches
    - Division multiple levels
    - Missing: admin self-management.
    - Mod: manage Post, user.
    - Advertise.
  1. **Things are selected by Team**
  + Construct a work plan in Microsoft Project.
  + Select method: Scrum.
  1. **Propose of the supervisor**
  + Mathematical knowledge.
  + Test mathematical knowledge.
  + Recreational mathematics.
  + User with role: expert.
  + Payment for active members.
  + Commerce website: collect money for advertising, chat with experts (advance: chat video), in-depth topic…
  1. **The work has to complete for the next meeting**
  + Rewrite assessing the current state of the homologous sites: advantages and disadvantages
  + Update plan with: mine stone, product backlog, sprint, back log, really back log…
  + Redraw usecase by level.

1. **Next meeting**

9:45am May 18, 2015