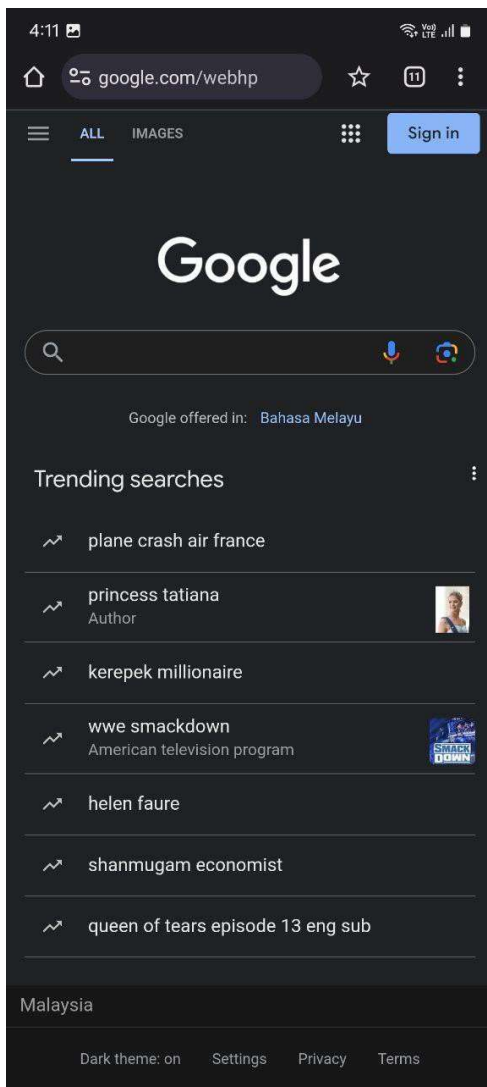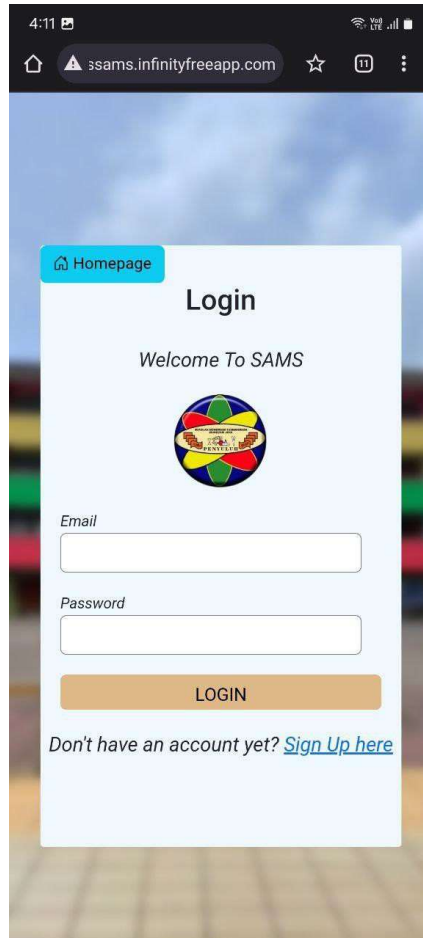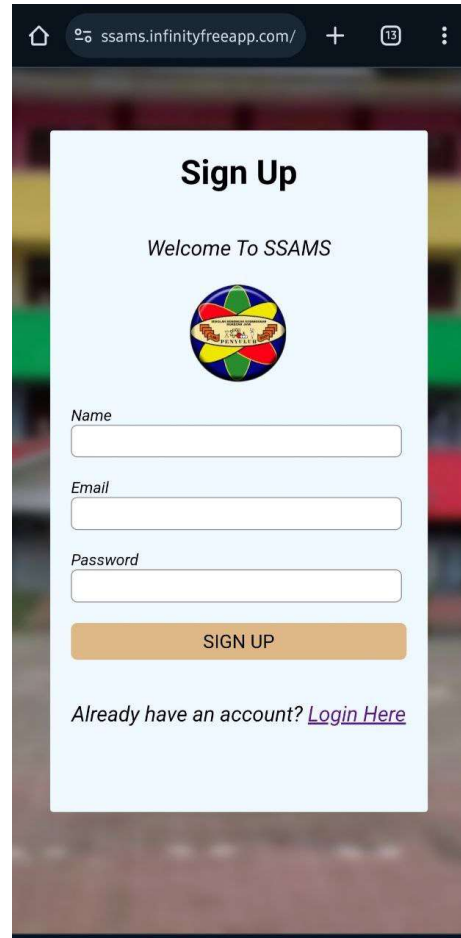# SSAMS USER GUIDELINES

1. Open any browser and type ssams.infinityfreeapp.com to access the web application. The browser will redirect user into the main page of SSAMS as below, to login click any preferred dashboard based on the role of the user.

2. To login enter the user information input, if new user, click on sign up button. To create an account, enter all information fields if account already exists, click on login button.
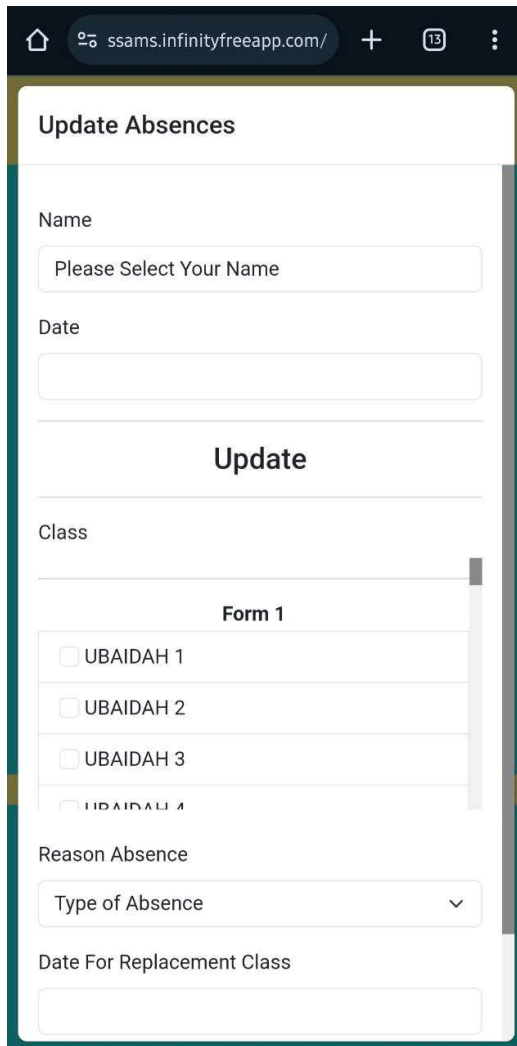
3. Image below showing example Staff dashboard page if user login as Staff. Here user can add, update, and delete absences. To add absence, click on the add absence button and enter all information field.
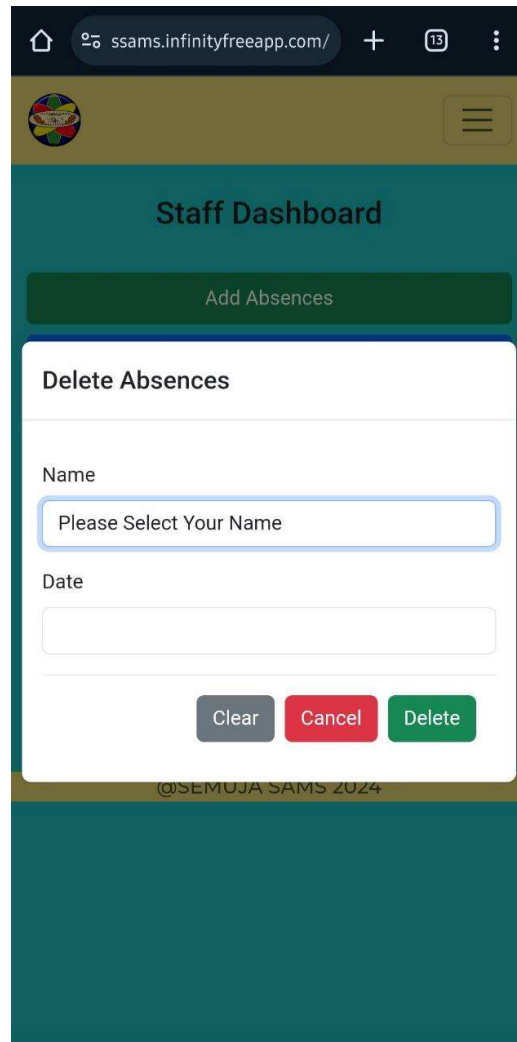
4. To update absence, click on the update absence button and enter all information fields. To delete absences, click on the delete absences button and enter all information field.

5. The image below shows example management dashboard page if user login as management. Users can view teacher or staff absence and generate reports to filter certain information by clicking on the generate report button. To filter some information, users can use the search function, and to generate report user choose the month to get only from that month list of absence.

6. The image below shows an example if user login as admin. Here admin can add, update, and delete user accounts. Admin can choose the role for user account.
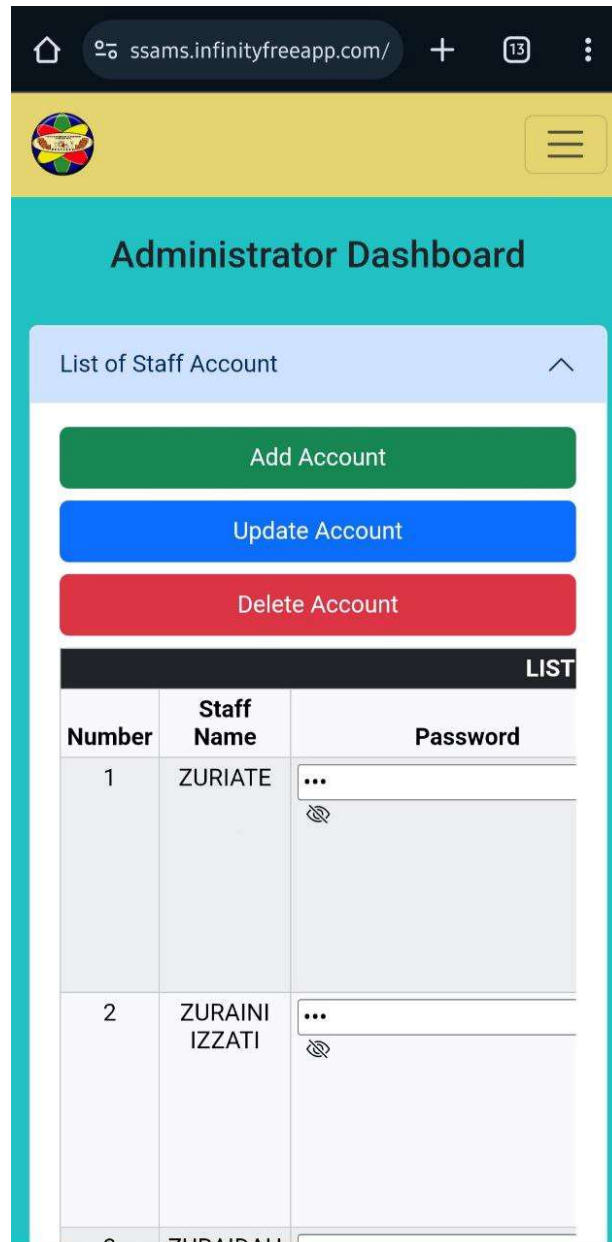
7. To add a user account, enter all information fields. To update your account, enter all information fields.

8. To delete account, enter all information field.

9. In the admin page there is also a list of administrator account.

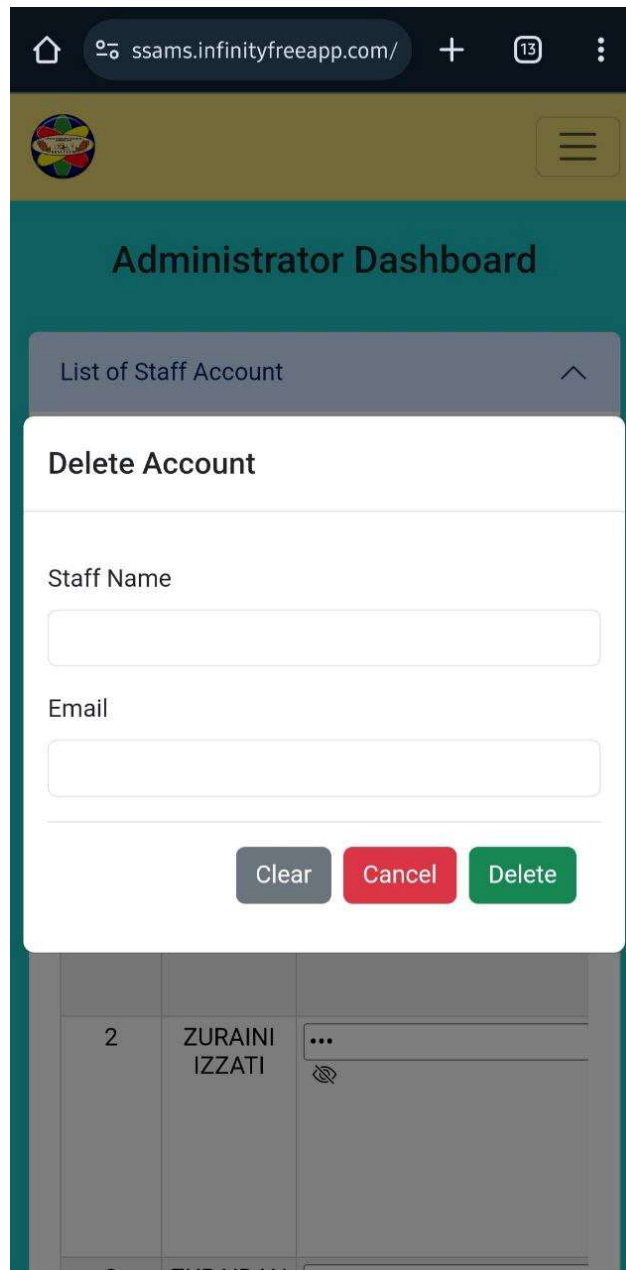|	Status	Role	Request	Set Role
	accepted	Staff		
	accepted	Staff		
	accepted	Management		
	accepted	Staff		
	accepted	Management		
ail.com	accepted	Both		
	accepted	Management		
	accepted	Staff		
u.my	accepted	Both		
u.my	accepted			⌄ Set Role

1 2 3 4 5

List of Administrator Account ⌄

Add Account

1 2 3 4 5

List of Administrator Account ⌄

Add Account

Update Account

Delete Account

		LIST OF ADMINISTRATOR A
lumber	AdminID	Admin Email
1	SEMUJA002	Sems@gmail.com
2	SEMUJA001	haikalmhd@gmail.com
3	SEMUJA-F03	AdministratorF03@gmail.cor
4	SEMUJA-F02	haikalmohamed@gmail.com
5	SEMUJA-F01	admin123@gmail.com

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