

TASK LIST

1. Website Logo:

- Change the website logo.

Assigned to Graphic Works.

2. Images:

- Ensure images are relevant to the categories mentioned in the booklet.

Assigned to Graphic Works.

3. Template Image Size:

- Adjust template image size to be fully viewable on the product image.

Assigned to Graphic Works.

4. Bug Fixes and Testimonial Section:

- Fix bugs related to linking products and templates categorically.
- Add a testimonial section to the website.

Assigned to Front End Works.

5. Empty Pages:

- Discuss the content and purpose of the following empty pages

before the next meeting:

- Sign In (Section header)
- Contact Us (Section footer)
- Refund and Policy (Section footer)

- Shipping Policy
- Rewards and Loyalty

Assigned to Team discussion.

6. Product/Template View Sample:

- Decide on the product/template view sample.

Assigned to Team discussion.

7. Create Products/Templates on WP:

- Complete 25 out of 100 templates on WordPress.

Assigned to: Front-end works

8. Upload Template on Designer Server:

- Complete uploading 25 out of 100 templates on the designer server.

Assigned to: Front-end works

9. Editing PDF in Acrobat:

- Edit 25 out of 100 templates in Acrobat PDF format.

Assigned to Graphics Works