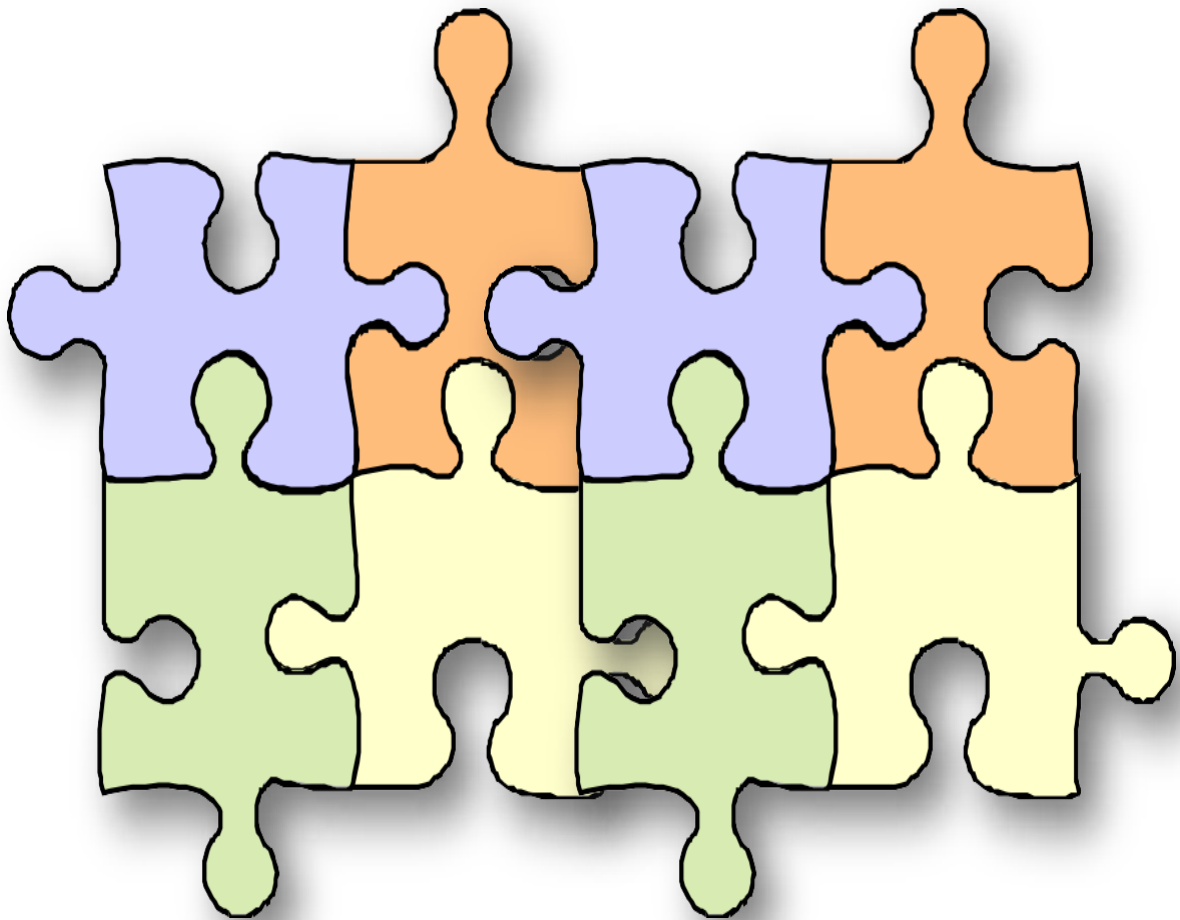


# Curriculum Vitae

**Akinboye Ademola Adeniyi**

Email: [hakin2hade@gmail.com](mailto:hakin2hade@gmail.com)

Tel: 08075182523



## **Bio Date:**

---

Marital Status:	Married
Date of Birth:	17 <sup>th</sup> July 1982
State of Origin:	Ondo State
Nationality:	Nigeria
Contact Address:	2, Odusanya Str, Com.Road, Jankara-Ijaiye, Lagos,
Gender:	Male

## **Objective:**

---

To provide top-quality services and add value in a challenging work environment with the opportunity for career development.

I am an individual with ambition and drive for success. I am also performance driven and result oriented. I work well under pressure with little or no supervision and possess sound analytical and communication skills.

## **Education:**

---

National Youth Service Corps Ekenwa Barracks, Benin City, Edo State. <b>N.Y.S.C</b>	2008 - 2009
Olabisi Onabanjo University, Ago-Iwoye, Ogun State. <b>B.A in History &amp; Diplomatic Studies</b>	2004 – 2007
Olabisi Onabanjo University, Ago-Iwoye, Ogun State. <b>ND in Marketing</b>	2001- 2003
Ansar-ur-deen Comprehensive High School, Okota Isolo, Lagos. <b>S.S.C.E</b>	1990 - 1996
Yaba Model Primary School, Yaba, Lagos State. <b>First School Leaving Certificate</b>	1984- 1990

## **Qualification:**

---

- National Youth Service Corps (NYSC)

- B.A in History & Diplomatic Studies
- National Diploma in Marketing
- Certificate in Computer Engineering, Applications and Web Development
- West African School Examination Council (G.C.E)
- Senior Secondary School Certificate Examination (WAEC)

### **Computer:**

---

- Certified Front-End Web Developer
- Certified Media Director/Producer
- Certified Computer Engineer and Applications

### **Proficiency:**

---

*Highly Proficient in the use of;*

HTML

JavaScript

CSS

Ms Word

Ms Excel

PowerPoint

Graphics (CorelDraw, Photoshop etc.)

Editing (Corel Studio, Premiere etc)

General Computer Maintenance (Repair) and usage of all I.T/Media gadgets.....

### **Working Experience:**

---

**Domino Stores.**

2002-2003

*(Events & Beverages)*

17A, Commercial Avenue, Sabo Yaba, Lagos.

#### **Clerical/Logistic Officer**

- Entering all inventory into the computer.
- Manages all resources acquired.
- Controls all delivery and supply activities.
- Maintaining high quality records in a thorough and organized manner.

**Wale Adenuga Film Production (PEFTI)**

2006

Charity B/Stop, Oshodi.

**Junior Director**

- Make adequate understanding of the script to the Crew
- Make appropriate script adjustment
- Manage all production equipment
- Make timely record of events on set

**Austesal Nig. Ltd**

2010- 2013

(Securities &amp; Tracking)

54, Shomade Crescent, Masha Kilo Rd. Surulere, Lagos.

**I.T Manager**

- Installing and configuration of computer systems
- Advertise the company's products and services on line
- Diagnose faulty hardware and software always
- Solving all technical and applications problems
- Prepare tender specifications and advice on the selection of computer hardware and software, as required.
- Design and produces every required art work needed

**Home Access Microfinance Bank/Cooperative**

2013- 2015

2, Ogbeche Close, Kelvin B/Stop, Agbado-Ijoko

**I.T Expert**

- Entering all records and data into the computer system
- Manage and control all inventory data bases
- Ensure proper management of the company's facilities

**Technology & Distributions Ltd.**

2015- 2018

Charleboy B/Stop, Jumia Road, Gbagada Lagos.

**Logistics Manager**

- Answering potential customer's questions on supply and delivery.
- Manage stock level.
- Manage records of inflow and outflow of goods.
- Monitor all supply and distribution to destination
- Ensure proper record of all operation inserted into the system.

**Details Exclusives Ltd**

2022–till date

130, Murtala Muhammed way, Ebute-Metta, Lagos State.

**Clients Executive Officer**

- Oversees and coordinate all supply and delivery.
- Manage the company web page and social media handles.
- Monitor all import and export shipments.
- Manage warehouse and inventory.
- Order and deliver goods properly and timely.
- Ensure proper storage for transportation etc.

---

**Interest:** Coding, reading, traveling and meeting people.

---

**Additional Skills:**

- Self-motivated and result oriented team player.
- Ability to learn and adapt quickly to challenging situations/tasks.
- Totally compliant with all IT gadgets.
- Good communication and inter-personal relationship.
- Very skilled in monitoring, management and maintenance of staff and property.
- Expert in all kinds of Computer operations and installation  
(Software, Hardware & Internet etc.)

**Referees:**

---

**Mr. Damilare Akinboye**

Managing Director

Tecsavvy Int'l

Tiamiyu Salvage Str,

V.I, Lagos.

08034744834

**Mr. Fabiyi Oludayo**

Senior Staff

Chrisland Schools

Ikeja, Lagos.

08038251144