PAMELA DUBB

Personable and passionate Scheme Project Manager who has led teams in Network Rail since 2017.

I continue to build upon my knowledge and experience in agile frameworks and project management life cycles. I am able to see the business aspect and technical aspect of a product to best suit the needs of every product, market, and employer.

Adept at adjusting work pace to meet evolving stakeholder needs and deadlines. Prepared to excel at solving complex problems in any cross-functional environment.

CONTACT

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EDUCATION

University of Birmingham [Feb 2021-Sept 2021]
Full-Stack Software Development Certificate
Women in Tech Scholarship

Keele University [2012 – 2015]
Bsc(Hons) Business Management & Marketing
Graduating with a 2:1
First Prize Award in Market Research Project.

RELEVANT PROFESSIONAL WORK EXPERIENCE

Scheme Project Manager [Network Rail]
[March 2021- Currently] ·
Managing the training, mentoring and ongoing management of the technological migration to Rail hub as part of the Planning4Delivery.
Manage multi-disciplinary teams including commercial, programme controls, engineering, and others to identify solutions to client requirement and establish a robust baseline plan

Assistant Project Manager [Network Rail]
[November 2018- March 2021]
Assisting to deliver projects to time, cost and quality through various lifecycle phases.
· Monitor and report programs and progress in accordance with project reporting systems and guidelines.
· Develop and integrate effective support systems to enable the Project Manager to manage and control change.

Technical Clerk [Network Rail]
[January 2016-November 2018]
Analyzing and presenting data to support recommendations
· Using analytical skills to create spend profiles and forecasts, whilst

Contact Centre Operator [ISS Technical Services]
[Summer Job- 2015]
· logging of client calls regarding site and the accurate translation of these calls into engineering or FM solutions
· Identifying the most appropriate solution to the clients requests within contractual process
· Managing and updating associated software and programs (e.g. Maximo)

Service Desk Analyst [Serco]
[Summer Job- 2014]
· Carry out initial diagnosis, categorization and prioritization of all incidents and service requests and perform first line resolution where applicable
· Configure and trouble shoot remote working tokens with customers working from home.

PROJECTS

Travel App
Live URL GIT repo
I have created a travel app which allows the user to find information about the countries of the world it includes information such as, language spoken, currency converter, vaccines and places to see.
Languages used: HTML, CSS, Semantic UI Framework, Javascript, jQuery

Code Quiz
Live URL GIT repo
I have created a timed quiz using JavaScript fundamentals, which also stores the high scores and presents the scores on a score board.
Languages used: HTML, CSS, Javascript

Weather Dashboard
Live URL GIT Repo
I have created a weather dashboard using an API., which allows weather data for the next 5 days to be retrieved and displayed onto the dashboard once a city is searched by the user via the search bar.
Languages used: HTML, Javascript, CSS, Web API

TECHNICAL SKILLS

· HTML   · CSS   · JAVASCRIPT   · jQuery · BOOTSTRAP   · API   · NODE.JS