MEETING REPORT

Team Name: StudiShare Date of Meeting: 05/03/2025

Start Time: 10:30 End Time: 12:30 Meeting Location: Epoka Library

Moderator: Halil Bagosi Recorder: Jagoda Andrea

Other Members Present: Ameraldo Bullari, Daniela Brahimi, Dea Hoxha, Dionis Beçi

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| Members Absent: None |

Topics Discussed:

* Deciding on the topic of the project.
* Separation and division of work.
* Getting to know the dynamic of the group.

Decisions Made:

* Repurposing last years’ Software Engineering project “StudiShare”.
* Appointing Halil Bagosi as leader of the group.
* Dividing responsibilities and common roles.

Tasks Assigned:

* Creation of a WhatsApp group for remote communication – Jagoda
* Bringing together and presenting the group members with each other – Halil
* Read up on last years’ “StudiShare” project – Ameraldo, Dionis, Dea, Daniela

Time, Place, and Agenda for Next Meeting:

Mon Cheri Caffe, Liqeni Artificial I Tiranës 10:30AM – 12:30PM

Discuss on the work that needs to be done following up on the lecture.