

COURSE SYLLABUS

CAMPUS NAME: Ankeny

COURSE TITLE: Database and SQL

COURSE NUMBER: CIS332

SECTION NUMBER & CRN: WB2 - 12896

INSTRUCTOR INFORMATION

NAME: Rodd Bullard

EMAIL ADDRESS: rebullard@dmacc.edu

PHONE NUMBER: 515.964.6823

OFFICE LOCATION: AN08-1C

OFFICE HOURS/APPOINTMENTS: See Fall 2019 Office Hours document in Blackboard

BLACKBOARD: <https://dmacc.blackboard.com/>

COURSE INFORMATION

SEMESTER/YEAR: Fall 2019

DATE SYLLABUS CREATED AND/OR REVISED: 8/20/2019

DAYS & TIME & LOCATION: Thursday 11:15 AM – 12:40 PM / AN08-17

COURSE DESCRIPTION & CREDITS:

<https://www.dmacc.edu/Schedule/Pages/coursedescriptions.aspx>

COURSE COMPETENCIES: <https://www.dmacc.edu/competencies>

STUDY EXPECTATIONS/TIPS: Class members are expected to (1) attend all class meetings, (2) complete assigned readings, discussion questions, exercises, and assignments prior to each class meeting, (3) ask meaningful questions and make substantive comments, and (4) be responsible for all that is mentioned in class or in the required readings.

TEXTBOOKS & MATERIALS

REQUIRED TEXTBOOKS & ISBN:

Oracle 12c: SQL
3rd Edition
Cengage Learning
Joan Casteel
ISBN-10: 1-305-25103-2
ISBN-13: 978-1-305-25103-8

SOFTWARE APPLICATIONS: Oracle SQL Developer

Software notice: "All the software used in this class is copyrighted; therefore, it is not for

distribution, copying, or personal use. This software is the property of Des Moines Area Community College.”

COURSE POLICIES

ATTENDANCE/PARTICIPATION: This is a web blended course and students are expected to attend the scheduled classes. Attendance will be taken at the beginning of each class and used to report NA (Never Attended) and QA (Quit Attending).

GRADING CRITERIA:

There will be approximately twelve 10-point quizzes, twelve 10-point assignments and three 50-point exams. One quiz and one assignment score may be excluded, along with either the 1st or 2nd exam, from the final grade calculation. Final grades will be assigned using the following percentages against the total possible points:

A	90% and up
B	80% - 89%
C	70% - 79%
D	60% - 69%
F	59% and below

CLASSROOM CONDUCT: <https://www.dmacc.edu/handbook>

MISSED EXAMS: Exams must be taken on the date scheduled. Missed exams cannot be made up and will result in a score of 0.

MISSED QUIZZES: Quizzes must be completed by 11:59 PM on the due date. Missed quizzes cannot be made up and will result in a score of 0.

LATE ASSIGNMENTS: Assignments must be submitted through Blackboard by 11:59 PM on the due date. Late assignments will be accepted up to one day after the due date with a 10% deduction. Submissions later than one day after the due date will not be accepted and will result in a score of 0.

CLASS CANCELLATION PROCEDURE: In the event class is cancelled, an email will be sent via Webmail by 8:00 AM on the day of class. Also, an announcement will be posted in Blackboard.

ACADEMIC DISHONESTY/PLAGIARISM: It is important for you to be familiar with and follow DMACC’s Academic Misconduct policy. Students are encouraged to review DMACC’s Academic Misconduct Policy on-line at <http://catalog.dmacc.edu/content.php?catoid=10&navoid=734>.

Work that violates these values is incompatible with the goals of this class and will not be tolerated. Students who are found responsible for a violation of the Academic Misconduct

Policy will receive a score of 0. Students have the right to appeal and may do so by following the procedures described in the Academic Misconduct policy.

SUPPORT SERVICES/ACCOMMODATIONS

SERVICES FOR STUDENTS WITH DISABILITIES:

https://www.dmacc.edu/student_services/disabilities

Any student with a documented disability who requires reasonable accommodation should contact the Disability Services Coordinator at **515-964-6850** or the counseling & advising office on any campus to apply for services.

COURSE SYLLABUS

DISCLAIMER: "This syllabus is representative of materials that will be covered in this class; it is not a contract between the student and the institution. It is subject to change without notice. **All students are strongly encouraged to visit MyDMACC portal to review policies and procedures.** Any potential exceptions to stated policies and requirements will be addressed on an individual basis and only for reasons that meet specific requirements. If you have any problems related to this class, please feel free to discuss them with me."

Nondiscrimination Statement:

Des Moines Area Community College shall not engage in nor allow discrimination covered by law against any person, group or organization. This includes in its programs, activities, employment practices, hiring practices or the provision of services, and harassment or discrimination based on race, color, national origin, creed, religion, sex (including pregnancy), sexual orientation, gender identity, age (in employment), disability, genetic information (in employment) and actual or potential parental, family or marital status of a person. Veteran status in educational programs, activities, employment practices, or admission procedures is also included to the extent covered by law.

Individuals who believe they have been discriminated against may file a complaint through the College Discrimination Complaint Procedure. Complaint forms may be obtained from the Campus Provost's office, the Academic Deans' office, the Judicial Officer, or the EEO/AA Officer, Human Resources. ADA questions and concerns may be directed to the Section 504/ADA Coordinator at 2006 S. Ankeny Blvd, Bldg. 6, Ankeny, IA 50023, phone 515/964-6857, sgbittner@dmacc.edu. Title IX questions and concerns may be directed to the Title IX Coordinator at 2006 S. Ankeny Blvd, Bldg. 1, Ankeny, IA 50023, phone 515/964-6216, title9@dmacc.edu. Questions or complaints about this policy may be directed to the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 W. Madison, Suite 1475, Chicago, IL 60661, phone 312/730-1560, fax 312/730-1576.

Legal references: Iowa Code §§ 216.6 and 216.9, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S. C. §§ 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20 U.S. C. §§ 1681-1688), Section 504 (Rehabilitation Act of 1973, 29 U.S. C. § 794), and Title II of the Americans with Disabilities Act (42 U.S.C. § 12101, et seq.).

Students who wish additional information or assistance may refer to Student Services procedure ES 4645 located at <http://catalog.dmacc.edu/index.php?catoid=10>. Click Policies & Procedures in the student portal.

The Academic Support Services Director is the official Student Accommodation Officer/Section 504/ADA Coordinator for DMACC. The ADA Coordinator's office is located in Bldg. 6-10E on the Ankeny Campus and may be contacted by voice (515-964-6857). The ADA Coordinator is responsible for ensuring that the college complies with federal regulations that guarantee qualified students with disabilities equal access to all programs and services. Any student, faculty, or staff member may contact the ADA Coordinator's

office for clarification of federal regulations, appeal of a grievance, or resolution of a disability-related problem.

ADDITIONAL INFORMATION

DMACC wants to support student success through our Early Alert System. Early Alert connects students to available resources such as advising, counseling, tutoring and more. Faculty members may refer students to these supports in cases in which a student is showing difficulty in attendance, course work, and/or reported situations in which more support could aide in college success. Students are encouraged to respond to all DMACC phone calls or emails and take full advantage of available resources to support a positive college experience. More information can be found at <https://earlyalert.dmacc.edu>.

To access additional information related to DMACC policies and procedures that impact the classroom (e.g. use of technology, weather-related cancellations, classroom conduct, etc.) please reference the DMACC student portal.

If you do not have access to a computer and need a printed version of any of the information described above, contact your instructor.