

HAMMAD NASEEM

SKILLS

Computer Skills

Advanced M.S. Office ·

Amazon FBA Wholesale from Extreme Commerce

Computer Information Technology (CIT)

MERN Stack Web Developer ·

Internet Browsing

Sales Skills

Stock counting and ordering ·

Refund and exchange management ·

Financial records analysis ·

Sales techniques

LANGUAGES

Urdu Advanced

English Intermediate

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SUMMARY

After the completion of my intermediate degree, I am increasing my learning and technical knowledge in computer and IT field. Recently I have completed the short courses in IT sector such as MERN stack developer, Computer Information Technology (CIT), Internet browsing, etc. Eager to kick-start my career in IT Support, offering a quick learning ability, dedication to customer satisfaction, and a commitment to resolving technical issues efficiently.

EXPERIENCE

Retail Salesman 04/2018 - Present

FATHER'S SHOP

Karachi, Pakistan

- To handle the sales of clothes and fabrics by dealing the customers at father's shop.
- To assist the father on his dealings with the customers.
- To manage the check & balance of the sales at the end of every month.
- To monitor the stock and maintain the inventory.

Tutor 09/2017 - 03/2018

The Institute Of Learners (Coaching Center)

Karachi, Pakistan

- Provide one-on-one tutoring sessions from class 1 to 8 students.
- Teaching mathematics, science & english courses
- Maintained the records of student progress, using data to inform future instructions and target areas for improvements

EDUCATION

Intermediate (HSC) in Computer Science 2016 - 2018

S.M. Science College

Matriculation (SSC) in Computer Science 2014 - 2016

Iqra R.U. Model Academy