

Taifur Rehman
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EDUCATION

AUGUST 2021 - Present

PURSUING BACHELOR'S DEGREE, WEST CHESTER UNIVERSITY

My name is Taifur Rehman, and I am currently pursuing a B.S. in Computer Science and a minor in Finance. As a computer science major during my time in college, I have concluded that my career objective is to seek a position in a competitive environment that would challenge me to push my boundaries and expand my knowledge in computer science, and further myself in this field. Along with this goal I hope to become a successful professional in this field by demanding and developing knowledgeable skills for growth. I possess exceptional abilities that make me adept at collaborating within a team, coupled with a strong dedication to teamwork, recognizing it as a crucial element for achieving success. My capacity to collaborate with individuals from diverse backgrounds and personalities underscores my commitment to fostering a collaborative environment. I am resolute in my pursuit of company objectives through the facilitation of productive and efficient work processes.

EXPERIENCE

June 2023 – August 2023

Intern, Creal Consulting

- Shadowed team meetings regarding a project managing the transfer of a company site
- Created and edited Oracle Human Capital Management (HCM) tutorial videos through verbal narration, quality checks, text-to-speech via Jira, and Articulate 360 Storyline to send to our customers as well as creating Oracle Transactional Business Reports (OTBI) reports.
- Developed and delivered presentations showcasing a variety of topics receiving feedback on presentation skills, demonstrating effective communication to my audience, and ability to engage and inform.
 - Individual “Meet the Interns”
 - Personal introductions presentation
 - Collaborative Presentation with other interns
 - Introduction to the project I was assigned to (Project Sherlock)
 - Discussed goals and my role in the project which included the building of data conversion documents like CV.027, CV.065, and FBDI (File Based Data Import) reports
 - Collaborative “Oracle vs Workday”
 - Presentation which compared and contrasted the spaces of Oracle and Workday
 - Why you as a customer should use Oracle along with a demo of an Oracle ERP environment

June 2022 – August 2022

INTERN, Quantic

- Provided product support on Point-of-Sale system (POS) issues reported by customers and merchants
- Worked with the support team on issues reported via phone, email, and SMS
- Performed product testing & configurations and reported issues and bugs to the development team on product improvement.
- Responsible for managing daily inventories such as printers, routers, handheld POS devices, adapters, etc.
- Managed daily customer shipments and inventory stock. Reported daily to the finance team on inventory updates.

TECHNICAL SKILLS

- **Programming:** Java, Python
- **Tools:** Jira, Articulate 360, Microsoft Suite, Google Suite
- **Other:** POS Systems, Inventory Optimization, Customer Service

SOFT SKILLS

- Verbal & Written Communication | Analytical & Problem-Solving | Attention to Detail
- Multitasking & Organization | Critical Thinking | Resilience

ACTIVITIES & LEADERSHIP

- **Muslim Student Association (MSA), West Chester University (2022-2024)**
 - Board Member
- **South Asian Student Association** – Member
- **Muslim Interscholastic Tournament (MIST)**
 - **2021:** Finance Committee – Secured sponsorships, managed venue logistics.
 - **2022:** Regional Emcee, Competition Host, Basketball Referee.
 - **2023:** Regional Competitions Committee – Recruited judges, ran events.
 - **2024:** Finance Vice-Chair – Led fundraising & financial planning.
- **Volunteer Experience**
 - Muslim City Fest Philadelphia
 - Health Clinics – Assisted underserved communities with free health check-ups.