

Dos and Don'ts for lab

Dos



Read Following and Follow Accordingly

(Take extra care of your personal items, The lab staff will not be responsible for any loss.)

- (1). Specify your working table and try to sit at the same for lab work during semester.
- (2). Firstly carry out the functional test of your table apparatus before starting the practical of today's lab.
- (3). If you are facing any problem regarding functionality of lab equipment, then approach lab In-charge for resolving your problems/issues.
- (4). Get your required components as per your teacher instructions or hand-outs of your today's experiment.
- (5). Please ensure before starting your lab task that you have taken the components of same ratings which have been given in your lab manual.
- (7). Design your circuit by inserting the components on Bread Board/ Logic trainer very care fully in a neat and clean way.
- (8). After completion of circuit diagram on Bread Board, apply the proper voltage supply as per the requirements of your circuit after verifying with voltmeter. Otherwise by applying access voltage, components may burn out and circuit will not work. Also you will waste the components and your time by applying over voltages.
- (9). Now check and verify the results of your circuit. If you are satisfied and your circuit is working properly then show to your teacher for evaluation.
- (10). After completion of your lab experiment, now you are going to leave the lab. Please carry out the following steps.
 - (a) First, switch off your working table equipment which is under your use and then switch off from main supply socket.
 - (b) Collect and count all your issued items. (Resisters, capacitors, ICs Gates, Diodes, etc, DMM, Probes. and jumper wires etc.) kindly have a glance & pick up any component/jumper wire piece lying under your working table or apparatus.

- (c) Return all these items and get clearance from issue register.
- (d) Clean/arrange your working table items. Put the stools under the table for help to maintain good house keeping. At the end, take your all personal items with you at the time of final departure from lab.

Don'ts



- Making noise.
- Idle Sitting / immoral conversation.
- Sitting at the equipment tables.
- Non educational activities.
- Eating, drinking and tobacco use.
- Sitting at the tables.
- Taking calls on mobile phones.
- Charging of mobile phones.
- Replacing of equipment from one table to another table at his/her own without consulting lab in-charge.
- Removing of system power cables from power sockets.
- Writing on working tables and apparatus.
- Putting of bags, purses, wallets and mobile phones on working tables.

YOUR CO-OPERATION FOR COMPLIANCE TO THE ABOVE SHALL BE HIGHLY APPRECIATED AND SHALL ALSO BE BENEFICIAL FOR ALL OF US.

THANKS