

<https://www.interviewbit.com/hr-interview-questions/>  
<https://resources.workable.com/tutorial/hr-interview-questions>

### 1. What qualities are needed to succeed on this team and in the company?

When answering this question, it's important to show that you have done your research and that you have a good understanding of the company's values and culture. Here are a few tips for how to effectively answer this question:

**Research the company:** Before the interview, take some time to research the company and learn about their mission, values, products or services, and industry. This will help you tailor your answer to the company's specific needs and values.

**Align your skills and qualities with the company's values:** Think about the specific skills and qualities that are important for success on this team and in the company. Do you possess these skills and qualities? Be sure to highlight how your skills and experience align with the company's values and goals.

**Consider the company's culture:** What is the company's culture like? What qualities do you think are important for success in this type of culture? Be sure to consider the company's culture when answering this question.

**Use specific examples:** Use specific examples and anecdotes to illustrate how your skills and qualities have contributed to your success in the past. This will help the interviewer better understand how you would fit in with the team and the company.

The key elements to successful teamwork are trust, communication and effective leadership; a focus on common goals with a collective responsibility for success (or failure). However, without trust and communication the team will have difficulty functioning effectively.

- Good culture fit. Finding a company with a great culture and team members that make you feel comfortable is one of the hardest parts of the job search process.
- Innovative environment
- A focus on upward mobility
- A clear and developed organisational structure
- Investment in employees.

### 2. What are the important achievements you have accomplished from your projects?

### 3. Based on what we've discussed, what would be your main contribution to the company?

When answering this question, it's important to highlight your unique qualifications and strengths and to demonstrate how you would be a valuable asset to the company. Here are a few tips for how to effectively answer this question:

**Tailor your answer to the job:** Before the interview, review the job description and requirements, and think about how your skills and experience align with what the company is looking for. Be sure to mention specific skills and accomplishments that make you a good fit for the role.

**Emphasise your strengths:** What are you particularly good at? What are your key areas of expertise? Be sure to highlight your strengths and accomplishments in your answer.

**Provide specific examples:** Use specific examples and anecdotes to illustrate how you have added value to previous companies or organisations. This will help the interviewer better understand your potential contributions to their company.

**Keep it relevant:** Make sure to focus on how your skills and experience make you a good fit for the specific job and company you are interviewing with.

#### 4. Why do you want to join this company? Why this job?

When answering this question, it's important to do your research and to be specific about why you are interested in the company and the specific role. Here are a few tips for how to effectively answer this question:

**Research the company:** Before the interview, take some time to research the company and learn about their mission, values, products or services, and industry. This will help you tailor your answer to the company's specific needs and values.

**Match your skills and goals to the job:** Think about the specific skills and experience that you have that make you a good fit for the role, and be sure to highlight these in your answer. You can also talk about how this job aligns with your long-term career goals.

**Mention specific aspects of the company that appeal to you:** Do you like the company's culture or values? Are you impressed by their recent achievements or innovations? Be sure to mention specific aspects of the company that appeal to you.

**Avoid generic answers:** It's important to avoid giving generic answers that could apply to any company or job. Instead, focus on specific reasons why you are interested in this company and this role.

#### 5. What are your short term and long term goals ?

When answering this question, it's important to be honest and to think about your career aspirations and how this particular job fits into your long-term plans. Here are a few tips for how to effectively answer this question:

**Keep your answer relevant:** Your long-term goals should be relevant to the job you are applying for and to the company you are interviewing with. For example, if you are applying for a sales role, you might say that your long-term goal is to become a sales manager or to start your own sales consulting firm.

**Be specific:** Instead of saying that your long-term goal is "to be successful," try to be more specific about what that means to you. For example, you might say that your long-term goal is to become an expert in your field or to make a positive impact in your industry.

**Don't be too vague:** It's important to have clear and specific goals, but you should also be mindful of not making your goals too narrow or unrealistic.

**Consider your short-term goals:** Your short-term goals should be specific and achievable steps that will help you reach your long-term goals. For example, if your long-term goal is to

become a manager, your short-term goal might be to complete a management training program or to take on additional responsibilities in your current role.

**6. You are a self-learner right. Give an example of when you performed well under pressure.**

When answering this question, it's important to choose an example that demonstrates your ability to handle pressure and to think on your feet. Here are a few tips for how to effectively answer this question:

**Choose an example that shows your skills and abilities:** Think about a time when you were under pressure, but still managed to perform well. What specific skills or abilities did you use to handle the situation? Be sure to highlight these in your answer.

**Explain the context:** In addition to describing your actions, be sure to provide some context about the situation and your role in it. This will help the interviewer better understand the significance of your example.

**Emphasise the results:** What was the outcome of the situation? Be sure to highlight any tangible results, such as meeting a deadline or exceeding expectations.

**Keep it relevant:** Make sure to focus on how your example is relevant to the specific job and company you are interviewing with.

**7. What is the professional achievement you're most proud of?**

When answering this question, it's important to choose an accomplishment that is relevant to the job you are applying for and that demonstrates your skills and abilities. Here are a few tips for how to effectively answer this question:

**Think about your most significant achievements:** What are you most proud of in your career so far? Consider accomplishments that required hard work, initiative, or problem-solving skills.

**Explain the context:** In addition to describing your accomplishment, be sure to provide some context about the situation and your role in it. This will help the interviewer better understand the significance of your achievement.

**Emphasise the results:** What impact did your achievement have? Be sure to highlight any tangible results, such as increased sales or improved efficiency.

**Keep it relevant:** Choose an accomplishment that is relevant to the job you are applying for. This will help the interviewer see how your skills and experience align with the position.

**8. Why should we hire you?**

When answering this question, it's important to highlight your unique qualifications and strengths, and to demonstrate how you would be a valuable asset to the company. Here are a few tips for how to effectively answer this question:

**Tailor your answer to the job:** Before the interview, review the job description and requirements, and think about how your skills and experience align with what the company is looking for. Be sure to mention specific skills and accomplishments that make you a good fit for the role.