

# Summary of Meetings with Client

## 1. First Meeting:

**Date:** 5<sup>th</sup> August 2021

**Time:** 12:05pm

**Location:** UWA Business School

### Meeting Summary:

1. Our client, Dr. Doina hand us a few smartwatches to experiment with.
2. She explained to us about her research and how this project can help her in here research.
3. After understanding the problems she faced, we proposed a series of potential solutions and agreed on the features we can deliver for her.
4. Scope of the project is being narrowed.
5. Some features are listed as extra features that we can try deliver only if we have enough time.

## 2. Second Meeting:

**Date:** 12<sup>th</sup> August 2021

**Time:** 1:30pm

**Location:** Online via MS Team

### Meeting Summary:

1. A first draft problem statements and issues are being shown and explained to our client.
2. Client verify that our understanding of the problem is correct.
3. A first draft of features ranked in importance and the proposed methods of implementation are presented.
4. First prototype of the App is shown to the client.
5. Client is happy with our proposed methods and confirmed that he should go ahead with our plan.

## 3. Third Meeting:

**Date:** 24<sup>th</sup> August 2021

**Time:** 3pm

**Location:** UWA Business School

### Meeting Summary:

1. A further developed App prototype is shown to our client.
2. UI Wireframes of PC software is presented to our client.
3. Show client Use Case Diagram and User Stories.
4. Asked our client for clarifying the requirement: Identify and log any anomalies in the data.
5. Our client suggests that user specific information such as date of birth should not be collected.
6. Client agree to combine "Activity Diary" feature with "Frequent Places" feature into "Visited Locations".