

Privacy Policy for Cozy Circle

Effective Date: January 6, 2026

This Privacy Policy describes how [Cozy Circle] ("we," "us," or "our") collects, uses, protects, and discloses information gathered from users ("you") of the Cozy Circle mobile application (the "App"). We are committed to maintaining your trust and ensuring the privacy of your data, especially sensitive data like voice recordings.

1. Data We Collect and How We Use It

We collect data primarily to provide the core functionality of the Cozy Circle community network: connecting members through quick, authentic profiles.

Data Type	Collection Method	Purpose of Use	Sharing	Retention
Voice Recordings	Directly provided by you via device microphone.	Core Functionality: Used solely to generate your community profile.	Shared only with our Third-Party Transcription Provider (see Section 3).	Cozy Circle does not store your recordings. Assembly does upload audio for transcription service.
Transcribed Text & Summaries	Created by our third-party services (AssemblyAI and Anthropic) from your voice recording.	Core Functionality: To form the final, short profile visible to your closed community.	Shared with your authorized members within your closed community network.	Retained for the life of your account, or until you delete the profile.

Profile & Account Data	Name (or username), email address (for account validation), and community affiliation.	Account Management: To manage your account, authenticate you, and ensure security within your closed community.	Shared with your authorized members within your closed community network.	Retained for the life of your account.
Non-Personal Data	Device type, operating system version, and anonymized usage statistics.	App Improvement: To analyze performance, fix bugs, and improve the app's stability and speed.	Not shared with third parties. Used internally only.	Retained for as long as necessary for business operations.

Crucial Assurance: We do not sell your Personal Data, and we do not use your data for advertising, marketing, or public sharing outside of your closed Cozy Circle community.

2. Security and Data Protection

We use industry-standard security measures, including **encryption in transit (TLS/SSL)** and at rest, to protect your data from unauthorized access, disclosure, alteration, or destruction. However, no method of transmission over the Internet is 100% secure.

3. Third-Party Data Processors

We rely on external services solely to perform the core functions of the App. These parties act as our Service Providers and are contractually obligated to protect your data and only use it for the specific tasks we define.

- **Transcription:** We use **AssemblyAI** to process your voice recordings into text.
- **Summarization:** We use **Anthropic** to generate the final summarized profile from the transcribed text.
- **Infrastructure and Analytics:** We use Supabase for database management and Railway for backend hosting.

All third-party Service Providers are strictly prohibited from using your data for their own purposes, including training their own models or marketing.

4. Your Rights and Data Deletion (Apple/Google Compliance)

You have full control over your data within Cozy Circle.

- **Access and Correction:** You may review and update your profile information at any time through the App's settings.
- **Data and Account Deletion:** We fully comply with Apple's App Store Review Guideline 5.1.1(v) and Google's Data Safety requirements by providing a simple, direct method for account deletion.
 - **How to Initiate Deletion:** You can request account deletion directly within the App's Settings menu.
 - **Scope of Deletion:** When you delete your account, we will permanently erase your profile, all associated Transcribed Text, Summaries, and **any remaining Voice Recordings** from our servers.
 - **Deletion Timeline:** We will confirm and complete the permanent deletion of your data within **30 days**, unless legally required to retain specific, limited information (e.g., transaction records).

5. Children's Privacy

The Cozy Circle App is not directed to individuals under the age of 13. We do not knowingly collect personal information from children under 13. If you become aware that a child has provided us with Personal Data, please contact us immediately, and we will take steps to delete such information and terminate the child's account.

6. Contact Us

If you have any questions or concerns about this Privacy Policy, your data, or the Cozy Circle App, please contact us at:

Email: matt@cozyhomecommunity.com