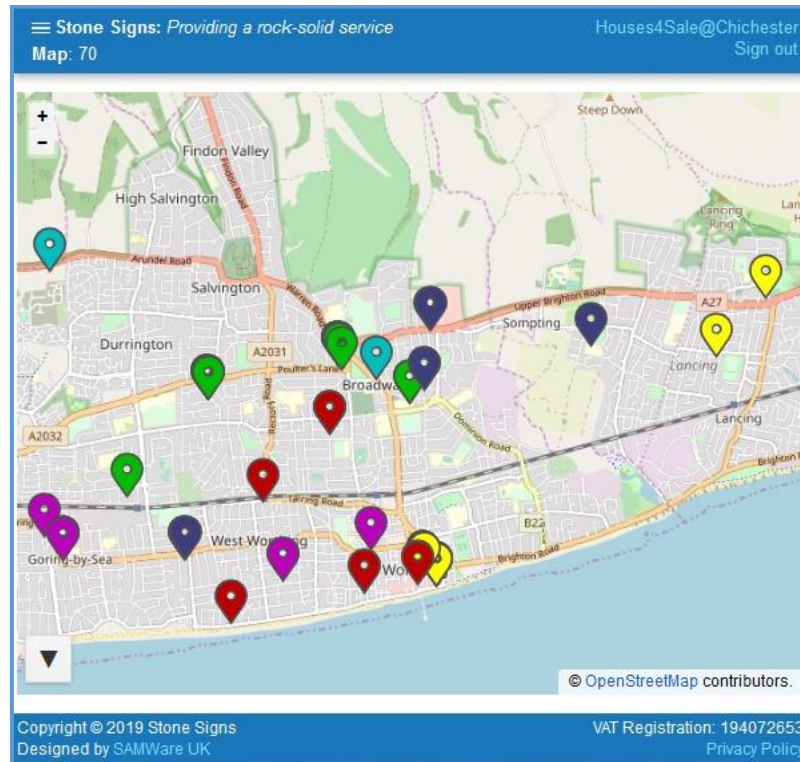# Map View, List View & Applying Filters

## Map View

The Stone Signs Web Portal **Map View** displays all pending and placed signs across all registered branches.  Each branch represented by a different coloured pin drop.

Information regarding the sign location, branch, sign category, and status can be viewed by clicking on the relevant pin.  For the logged-in branch, further sign requests and amendments can be managed and controlled from here.



## List View

The Stone Signs Web Portal **List View** displays all pending and placed signs across all registered branches.  Upon initial login, no filters are applied.

However, after a sign request has been submitted, the screen returns to the **List View** and automatically applies filters for the logged-in branch as well as signs pending placement. This is to provide affirmative feedback that the recent sign request has been successfully submitted.
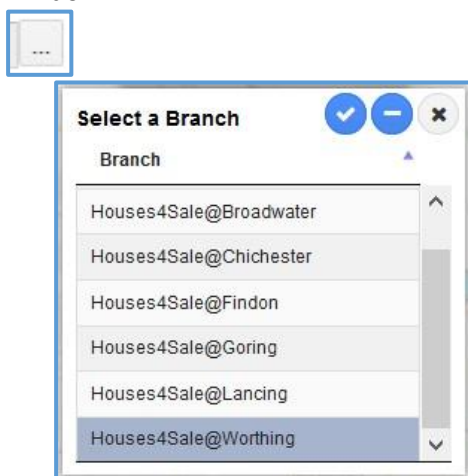
| Branch | Sign | Address | Status | Controls | Requested | Completed |
|---|---|---|---|---|---|---|
| Houses4Sale@Worthing | Sponsorship New Sign x 10 | Broadwater Green BN14 9DB | Pending | 👁 ✏ 🗑 | 29/12/2019 11:32 | |

## Applying a Branch Filter to the Map View

1. Click on the filter button in the bottom <u>left</u> hand corner of the **Map View** to display the Filter window.

   ▼

   **Filter**  ✔ ✖
   Branch
   [        ] ...
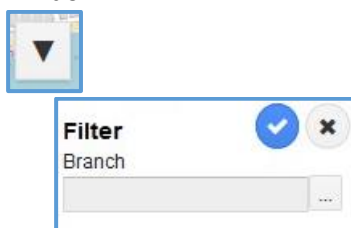
2. Click on the ellipsis button located at the end of the **Branch** field, to display the Branch selection window.

   ...

   **Select a Branch**  ✔ ➖ ✖
   Branch ▲
   Houses4Sale@Broadwater
   Houses4Sale@Chichester
   Houses4Sale@Findon
   Houses4Sale@Goring
   Houses4Sale@Lancing
   Houses4Sale@Worthing

3. Either double-click on the chosen branch, or select and click the blue tick.

   ✔

4. Click the blue tick again to confirm selection.
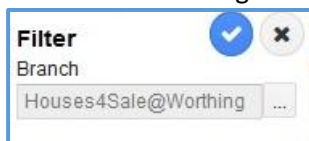
   **Filter**  ✔ ✖
   Branch
   Houses4Sale@Worthing ...

5. The **Map View** will display pin locations of the selected Branch.
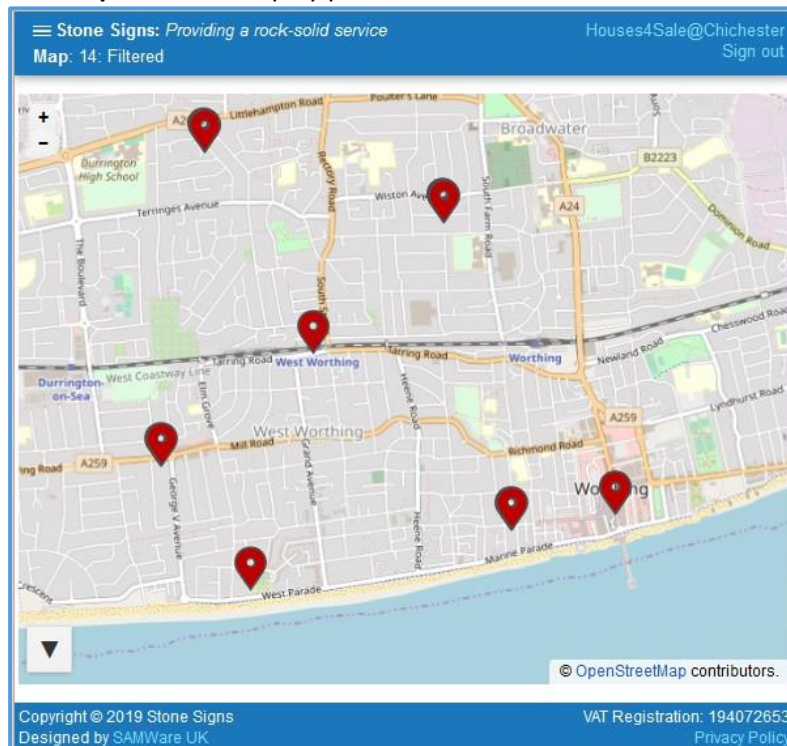


Applying a Branch filter to the **Map View** will display the number of located signs in the title bar.

6. To remove the filter, repeat Step 1 & 2 above, and use the blue minus button to remove any selection, followed by blue tick to confirm.



## Filtering the List View

The **List View** can be filtered by Branch or Status, as well as by requests where the postcode cannot be plotted on the **Map View** owing to new postcodes not yet registered.
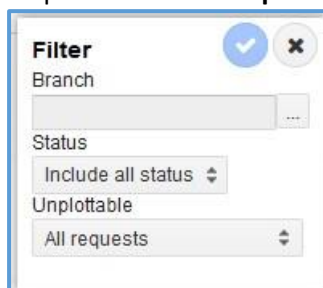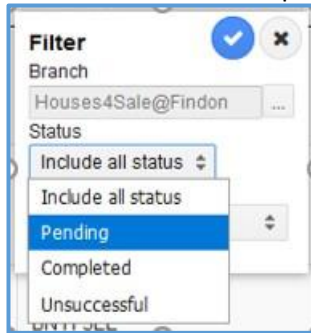


The **List View** filter button is located in the bottom <u>right</u> hand corner of the screen but the filters are applied and removed in a similar way.
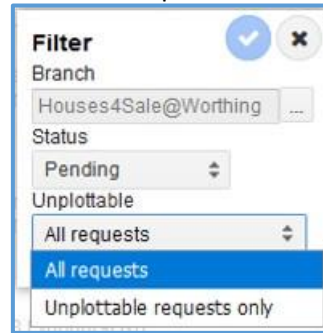
# Map View, List View & Applying Filters

**List View** Status filter options.



**List View** Unplottable filter options.