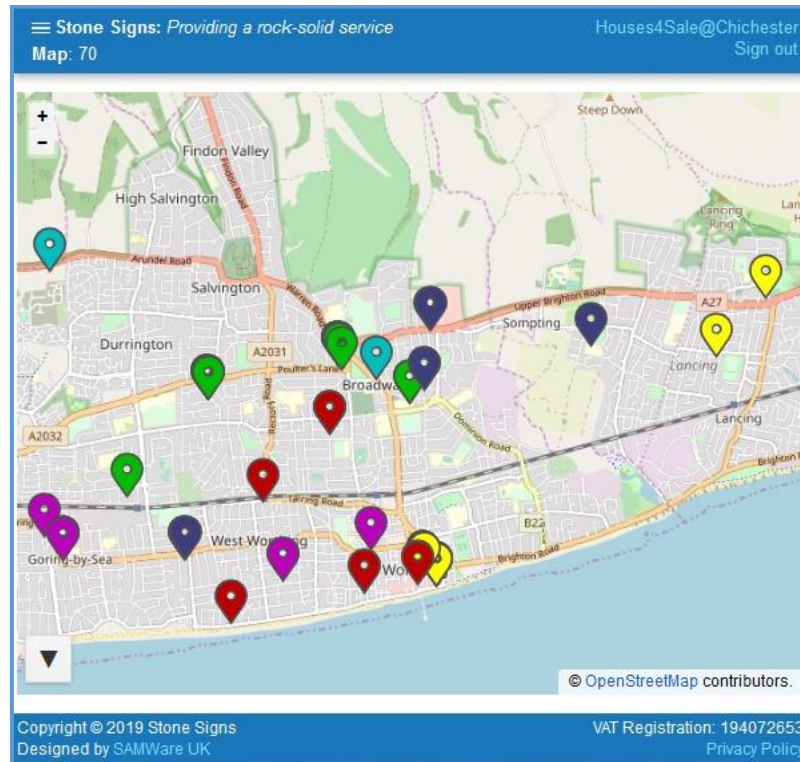


Map View, List View & Applying Filters

Map View

The Stone Signs Web Portal **Map View** displays all pending and placed signs across all registered branches. Each branch represented by a different coloured pin drop.

Information regarding the sign location, branch, sign category, and status can be viewed by clicking on the relevant pin. For the logged-in branch, further sign requests and amendments can be managed and controlled from here.



List View

The Stone Signs Web Portal **List View** displays all pending and placed signs across all registered branches. Upon initial login, no filters are applied.

Branch	Sign	Address	Status	Controls	Requested	Completed
Houses4Sale@Worthing	Sponsorship New Sign x 10	Broadwater Green BN14 9DB	Pending	 	29/12/2019 11:32	
Houses4Sale@Worthing	Commercial New Sign S-Board Coming Soon	28 Lyndhurst Rd BN11 2DF	Pending	 	29/12/2019 11:30	
Houses4Sale@Worthing	Commercial New Sign S-Board Coming Soon	28 Lyndhurst Rd BN11 2DF	Pending	 	29/12/2019 11:30	
Houses4Sale@Broadwater	Letting New Sign To Let	51 Brighton Rd BN11 3EE	Pending		29/12/2019 11:04	
Houses4Sale@Chichester	Sales Change Sign Sold STC	4 Offington Court Worthing BN14 9PF	Pending		28/12/2019 10:43	
Houses4Sale@Chichester	Commercial New Sign S-Board Sold STC	The Toby BN14 9JN	Completed Not Invoiced		27/12/2019 18:32	27/12/2019 18:32
Houses4Sale@Chichester	Sponsorship Remove x 10	Broadwater green BN14 8AW	Completed Invoiced Awaiting Payment		27/12/2019 18:26	27/12/2019 18:26
	Letting	Cash & horses	Completed		27/12/2019	27/12/2019

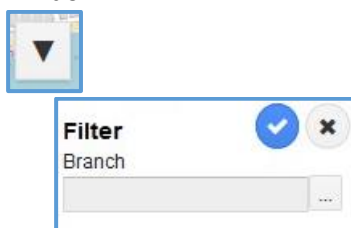
Map View, List View & Applying Filters

However, after a sign request has been submitted, the screen returns to the **List View** and automatically applies filters for the logged-in branch as well as signs pending placement. This is to provide affirmative feedback that the recent sign request has been successfully submitted.

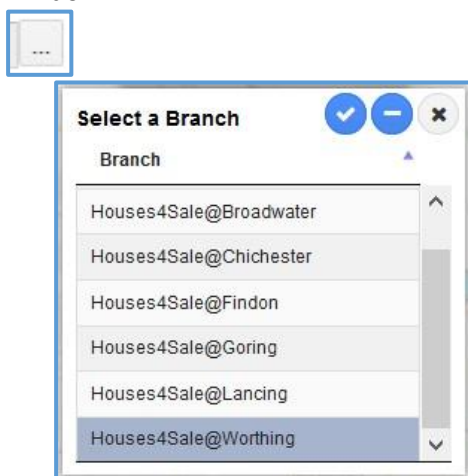
Branch	Sign	Address	Status	Controls	Requested	Completed
Houses4Sale@Worthing	Sponsorship New Sign x 10	Broadwater Green BN14 9DB	Pending	  	29/12/2019 11:32	

Applying a Branch Filter to the Map View

1. Click on the filter button in the bottom left hand corner of the **Map View** to display the Filter window.



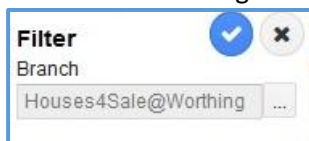
2. Click on the ellipsis button located at the end of the **Branch** field, to display the Branch selection window.



3. Either double-click on the chosen branch, or select and click the blue tick.

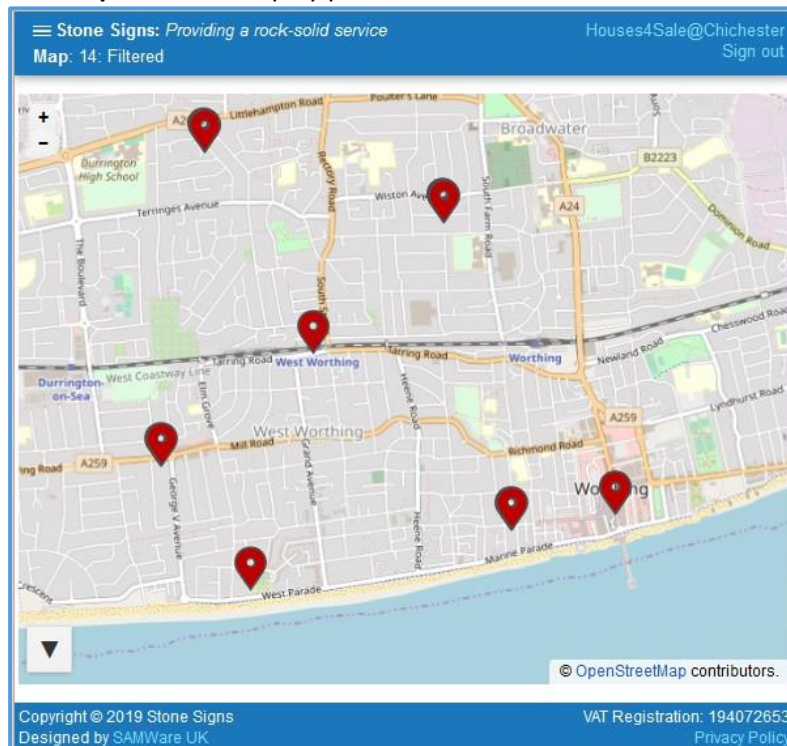


4. Click the blue tick again to confirm selection.



Map View, List View & Applying Filters

5. The **Map View** will display pin locations of the selected Branch.



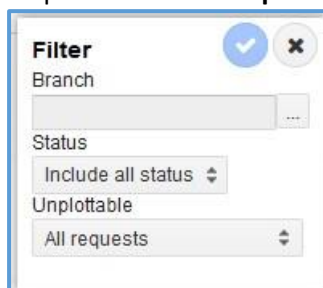
Applying a Branch filter to the **Map View** will display the number of located signs in the title bar.

6. To remove the filter, repeat Step 1 & 2 above, and use the blue minus button to remove any selection, followed by blue tick to confirm.



Filtering the List View

The **List View** can be filtered by Branch or Status, as well as by requests where the postcode cannot be plotted on the **Map View** owing to new postcodes not yet registered.

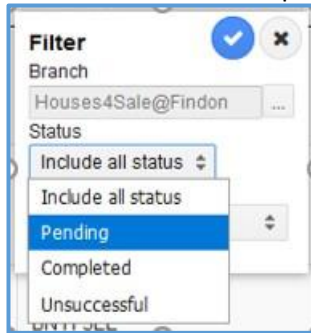


The **List View** filter button is located in the bottom right hand corner of the screen but the filters are applied and removed in a similar way.



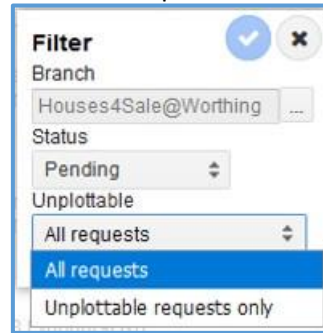
Map View, List View & Applying Filters

List View Status filter options.



The screenshot shows a 'Filter' dialog box with a blue checkmark icon and a grey 'x' icon in the top right corner. The 'Branch' field is set to 'Houses4Sale@Findon'. The 'Status' dropdown menu is open, showing four options: 'Include all status', 'Pending' (highlighted in blue), 'Completed', and 'Unsuccessful'.

List View Unplottable filter options.



The screenshot shows a 'Filter' dialog box with a blue checkmark icon and a grey 'x' icon in the top right corner. The 'Branch' field is set to 'Houses4Sale@Worthing'. The 'Status' dropdown menu is set to 'Pending'. The 'Unplottable' dropdown menu is open, showing three options: 'All requests' (highlighted in blue), 'All requests', and 'Unplottable requests only'.