

Team Contract

Team Name: GroupPlan

Date: 9/11/23

GitHub Repository: <https://github.com/HansChaudry/Group-Plan>

GOALS: What are our team goals for this project?

What do we want to accomplish? What skills do we want to develop or refine?

Our team goals for this project is to complete our final working project, GroupPlan. We will accomplish this by communicating effectively throughout the weeks and by checking in on each other. We want to learn and develop new skills and ideas from each other. By the end of the semester, we will have a working final project, proficient communication skills, and would have developed skills in the framework we choose to use.

EXPECTATIONS: What do we expect of one another in regard to attendance at meetings, participation, frequency of communication, the quality of work, etc.?

Good communication, If you don't understand something ask. Not waiting until the last minute to complete a task. Attacking the issue/problems from the beginning so we're not rushing in the end. Communication throughout the week.

POLICIES & PROCEDURES: What rules can we agree on to help us meet our goals and expectations? What are our expectations for conduct among team members?

In order to meet our goals, we agreed on open communication. This means being able to ask for and give help whenever needed and being open when we are stuck on a problem instead of being silently roadblocked on a task. We expect each team member to follow this rule in order to help create a more seamless workflow.

CONSEQUENCES: How will we address non-performance in regard to these goals, expectations, policies and procedures? How will we address conflict?

To address non-performance we will meet as a team to make sure that we're aware of what happened. Next, we will discuss how to move forward. Maybe, splitting the workload if needed.

We share these goals and expectations, and agree to these policies, procedures, and consequences.

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Team member name

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