设施日常保养表

编号 ：1-11-05

设施名称: 设施编号: 使用部门: 保养人:

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| 保养项目 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
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| 异常情况  记录 |  | | | | | | | | | | | |
| 备注 |  | | | | | | | | | | | |

注：保养后，用“∨”表示日保，“△” 表示周保，“○” 表示月保，“×”表示有异常情况，应在“异常情况记录”栏予以记录。