

2015 ADOBE ILLUSTRATOR CC

KEYBOARD SHORTCUTS CHEAT SHE

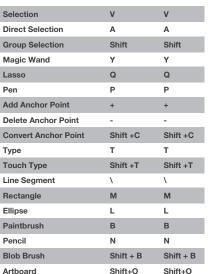




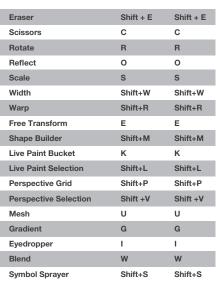
Pen













Column Graph	J	J
Slice	Shift+K	Shift+K
Hand	Н	Н
Zoom	Z	Z
Toggle Fill and Stroke	Х	Х
Default Fill and Stroke	D	D
Swap Fill and Stroke	Shift+X	Shift+X
Gradient		
Color	,	,
None	/	/
Toggle 3 Screen Modes	F	F
Show/Hide All Panels	Tab	Tab
Show/Hide All But Toolbox	Shift+Tab	Shift+Tab
Increase Diameter	1]
Decrease Diameter	1	[
Symbolism Tools: Increase	Shift+}	Shift+}
Symbolism Tools: Decrease	Shift+{	Shift+{
Toggle Drawing Mode	Shift+D	Shift+D

File Commands SHORTCUTS





New	Cmd+N	Ctrl+N
New from Template	Shift+Cmd+N	Shift+Ctrl+N
Open	Cmd+O	Ctrl+O
Browse in Bridge	Opt+Cmd+O	Alt+Ctrl+O
Close	Cmd+W	Ctrl+W
Save or Save As	Cmd+S or Shift+Cmd+S	Ctrl+S or Shift+Ctrl+S
Save for Web	Opt+Shift+Cmd+S	Alt+Shift+Ctrl+S
Revert	Opt+Cmd+Z	Alt+Ctrl+Z
Revert Scripts > Other Script	Opt+Cmd+Z Cmd+F12	Alt+Ctrl+Z Ctrl+F12
	·	
Scripts > Other Script	Cmd+F12	Ctrl+F12
Scripts > Other Script Package	Cmd+F12 Opt+Shift+Cmd+P	Ctrl+F12 Alt+Shift+Ctrl+P
Scripts > Other Script Package Document Setup	Cmd+F12 Opt+Shift+Cmd+P Opt+Cmd+P	Ctrl+F12 Alt+Shift+Ctrl+P Alt+Ctrl+P

Edit Commands SHORTCUTS





Undo	Cmd+Z	Ctrl+Z
Redo	Shift+Cmd+Z	Shift+Ctrl+Z
Cut	Cmd+X	Ctrl+X Copy
Сору	Cmd+C	Ctrl+C
Paste	Cmd+V	Ctrl+V
Paste in Front	Cmd+F	Ctrl+F
Paste in Back	Cmd+B	Ctrl+B
Paste in Place	Shift+Cmd+V	Shift+Ctrl+V
Paste on All Artboards	Opt+Shift+Cmd+V	Alt+Shift+Ctrl+V
Check Spelling	Cmd+I	Ctrl+I
Color Settings	Shift+Cmd+K	Shift+Ctrl+K
Keyboard Shortcuts	Opt+Shift+Cmd+K	Alt+Shift+Ctrl+K
Preferences > General	Cmd+K	Ctrl+K

Viewing Artwork SHORTCUTS





Toggle between screen modes:	F	F
Normal Screen Mode, Full Screen Mode		
with Menu Bar, Full Screen Mode		
Fit imageable area in window	Double-click Hand tool	Double-click Hand tool
Magnify 100%	Double-click Zoom tool	Double-click Zoom tool
Switch to Hand tool (when not in text-edit mode)	Spacebar	Spacebar
Switch to Zoom tool in magnify mode	Spacebar + Cmd	Ctrl + Spacebar
Switch to Zoom tool in reduce mode	Spacebar + Cmd + Option	Ctrl + Alt + Spacebar
Move Zoom marquee while dragging with	Spacebar	Spacebar
the Zoom tool		
Hide unselected artwork	Cmd + Option + Shift + 3	Control + Alt + Shift + 3
Convert between horizontal and vertical guide	Option-drag guide	Alt-drag guide
Release guide	Cmd + Shift-double-click	Ctrl + Shift-double-click
	guide	guide
Show/Hide artboards	Cmd + Shift + H	Ctrl + Shift + H
Show/Hide artboard rulers	Cmd + Option + R	Ctrl + Alt + R
View all artboards in window	Cmd + Option + 0 (zero)	Ctrl + Alt + 0 (zero)
Paste in place on the active artboard	Cmd + Shift + V	Ctrl+Shift+V
Exit Artboard tool mode	Esc	Esc
Create artboard inside another artboard	Shift-drag	Shift-drag
Select multiple artboards in the Artboards panel	Cmd + click	Ctrl+click
Navigate to next document	Cmd + F6	Ctrl + F6
Navigate to previous document	Cmd + Shift + F6	Ctrl + Shift + F6
Navigate to next document group	Cmd + Option + F6	Ctrl + Alt + F6
Navigate to previous document group	Cmd + Option + Shift + F6	Ctrl + Alt + Shift + F6
Exit Full Screen mode	Esc	Esc
Save multiple artboards to Illustrator CS3		Alt + v
or earlier format		

Brushes Panel SHORTCUTS

Open Brush Options



Double-click



Double-click

dialog box	brush	brush
Duplicate brush	Drag brush to	Drag brush to
	New Brush	New Brush
	button	button

Swatches Panel SHORTCUTS





Create new spot color	Cmd-click	Ctrl-click
	New Swatch	New Swatch
	button	button
Create new global	Cmd +	Ctrl +
process color	Shift-click	Shift-click
	New Swatch	New Swatch
	button	button
Replace swatch with	Option-drag a	Alt-drag a
another	swatch over	swatch over
	another	another

Edit Commands SHORTCUTS





"Constrain a shape's proportions or orientation to:	Shift-drag	Shift-drag
equal height and width for rectangles, rounded rectangles, ellipses, and grids		
Increments of 45° for line and arc segmentsOriginal orientation for polygons, stars, and flares"		
Move a shape while drawing it	spacebar-drag	spacebar-drag
Draw from the center of a shape (except for polygons, stars, and flares)	Option-drag	Alt-drag
Increase or decrease polygon sides, star points, arc angle, spiral winds, or flare rays	Start dragging, then press the Up	Start dragging, then press the
	Arrow or Down Arrow	Up Arrow or Down Arrow
Keep the inner radius of a star constant	Start dragging, hold down Cmd	Start dragging, hold down Ctrl
Keep the sides of a star straight	Option-drag	Alt-drag
Switch between an open and closed arc	Start dragging, hold down C	Start dragging, hold down C
Flip an arc, keeping the reference point constant	Start dragging, hold down SF	Start dragging, hold down F
Add or subtract winds from a spiral while increasing the length of the spiral	Start dragging then Option-drag	Start dragging, then Alt-drag
Change the decay rate of a spiral	Start dragging then Cmd-drag	Start dragging then Ctrl-drag
Add or remove horizontal lines from a rectangular grid or concentric lines from a polar grid	Start dragging, then press the Up	Start dragging, then press the
	Arrow or Down Arrow	Up Arrow or Down Arrow
Add or remove vertical lines from a rectangular grid or radial lines from a polar grid	Start dragging, then press the	Start dragging, then press the
	Right Arrow or Left Arrow	Right Arrow or Left Arrow
Decrease skew value for horiz dividers in a rectangular grid or radial dividers in a polar grid by 10%	Start dragging, then press F	Start dragging, then press F
Increase skew value for horiz dividers in a rectangular grid or radial dividers in a polar grid by 10%	Start dragging, then press V	Start dragging, then press V
Decrease skew value for vert dividers in a rectangular grid or concentric dividers in a polar grid by 10%	Start dragging, then press X	Start dragging, then press X
Increase skew value for vert dividers in a rectangular grid or concentric dividers in a polar grid by 10%	Start dragging, then press C	Start dragging, then press C
Create and expand a Live Trace object in one step	Option-click Live Trace in the	Alt-click Live Trace in the
	Control panel, or hold down Opt	Control panel, or hold down Alt
	and select a tracing preset.	and select a tracing preset.
Increase size of Blob Brush] (right square bracket)] (right square bracket)
Decrease size of Blob Brush	[(left square bracket)	[(left square bracket)
Constrain Blob Brush path horizontally or vertically	Shift	Shift
Switch through drawing modes	Shift+D	Shift+D
Join two or more paths	Select the paths, then press	Select the paths, then press
	Command+J	Ctrl+J
Create corner or smooth join	Select the anchor point, then	Select the paths, then press
	press Shift+Command+Option+j	Shift+Ctrl+Alt+j

Function Commands SHORTCUTS





Invoke Help	F1	F1
Cut	F2	F2
Сору	F3	F3
Paste	F4	F4
Show/hide Brushes panel	F5	F5
Show/hide Color panel	F6	F6
Show/hide Layers panel	F7	F7
Create new symbol	F8	F8
Show/hide Info panel	Command + F8	Ctrl + F8
Show/hide Gradient panel	Command + F9	Ctrl + F9
Show/hide Stroke panel	Command + F10	Ctrl + F10
Show/hide Attributes panel	Command + F11	Ctrl + F11
Revert	F12	F12
Show/hide Graphic Styles panel	Shift + F5	Shift + F5
Show/hide Appearance panel	Shift + F6	Shift + F6
Show/hide Align panel	Shift + F7	Shift + F7
Show/hide Transform panel	Shift + F8	Shift + F8
Show/hide Pathfinder panel	Shift + Command + F9	Shift + Ctrl + F9
Show/hide Transparency panel	Shift + Command + F10	Shift + Ctrl + F10
Show/hide Symbols panel	Shift + Command + F11	Shift + Ctrl + F11
Show/hide perspective grid	Command+Shift+I	Ctrl+Shift+I

Editing Shapes SHORTCUTS





Switch Pen tool to Convert	Option	Alt
Anchor Point tool		
Switch between Add Anchor Point	Option	Alt
tool and Delete Anchor Point tool		
Switch Scissors tool to Add	Option	Alt
Anchor Point tool		
Switch Pencil tool to Smooth tool	Option	Alt
Move current anchor point while	Spacebar-drag	Spacebar-drag
drawing with Pen tool		
Cut a straight line with Knife tool	Option-drag	Alt-drag
Cut at 45° or 90° with Knife tool	Shift + Option-drag	Shift + Alt-drag
Use shape mode buttons in	Option + Shape mode	Alt + Shape mode
Pathfinder panel to create		
compound paths		
Erase unwanted closed regions	Option+click the closed	Alt+click the closed
created using Shape Builder tool	region	region
Select the Shape Builder tool	Shift+M	Shift+M
Display rectangular marquee to	Shift+click+drag	Shift+click+drag
easily merge multiple paths (when		
using Shape Builder tool)		

Selection Commands SHORTCUTS





Switch to last-used selection tool (Selection	Cmd	Ctrl
tool, Direct tool, or Group Selection tool)		
Switch between Direct Selection tool and	Option	Alt
Group Selection tool		
Add to a selection with Selection tool, Direct	Shift-click	Shift-click
Selection tool, Group Selection tool, Live		
Paint Selection tool, or Magic Wand tool		
Subtract a selection with Selection tool, Direct	Shift-click	Shift-click
Selection tool, Group Selection tool, or Live		
Paint Selection tool		
Subtract from selection with Magic Wand tool	Option-click	Alt-click
Add to selection with Lasso tool	Shift-drag	Shift-drag
Subtract from selection with Lasso tool	Option-drag	Alt-drag
Change pointer to cross hair for Lasso tool	Caps Lock	Caps Lock
Change pointer to cross hair for Lasso tool Select artwork in active artboard	Caps Lock Cmd+Opt+A	Caps Lock Ctrl + Alt + A
	•	
Select artwork in active artboard	•	Ctrl + Alt + A
Select artwork in active artboard Create crop marks around selected object	Cmd+Opt+A	Ctrl + Alt + A Alt + c + o

Moving Selections SHORTCUTS





Move selection in	Right Arrow, Left Arrow,	Right Arrow, Left Arrow,
user-defined	Up Arrow, or Down Arrow	Up Arrow, or Down Arrow
increments	Shift + Right Arrow, Left	Shift + Right Arrow, Left
Move selection in 10x	Arrow, Up Arrow, or Down	Arrow, Up Arrow, or Down
user-defined increments		
Lock all deselected	Cmd + Opt+ Shift + 2	Ctrl + Alt + Shift + 2
artwork		
Constrain movement	Hold down Shift	Hold down Shift
to 45° angle (except		
when using Reflect tool)		

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