## Controls and compliance checklist

## Controls assessment checklist

| Yes          | No           | Control   |
|--------------|--------------|---|
|              | $\checkmark$ | Least Privilege   |
|              | $\checkmark$ | Disaster recovery plans   |
|              | $\checkmark$ | Password policies   |
|              | $\checkmark$ | Separation of duties  |
| $\checkmark$ |              | Firewall  |
|              | $\checkmark$ | Intrusion detection system (IDS)                                    |
|              | $\checkmark$ | Backups   |
| $\checkmark$ |              | Antivirus software  |
| <b>✓</b>     |              | Manual monitoring, maintenance, and intervention for legacy systems |
|              | $\checkmark$ | Encryption  |
|              | $\checkmark$ | Password management system  |
| $\checkmark$ |              | Locks (offices, storefront, warehouse)                              |
| $\checkmark$ |              | Closed-circuit television (CCTV) surveillance                       |
| $\checkmark$ |              | Fire detection/prevention (fire alarm, sprinkler system, etc.)      |

## Compliance checklist

## Payment Card Industry Data Security Standard (PCI DSS)

| Yes                                       | No           | Best practice   |  |  |  |
|---|--------------|---|--|--|--|
|   |              | Only authorized users have access to customers' credit card information.  |  |  |  |
|   | $\checkmark$ | Credit card information is stored, accepted, processed, and transmitted internally, in a secure environment.      |  |  |  |
|   | $\checkmark$ | Implement data encryption procedures to better secure credit card transaction touchpoints and data.               |  |  |  |
|   | $\checkmark$ | Adopt secure password management policies.  |  |  |  |
| General Data Protection Regulation (GDPR) |              |   |  |  |  |
| Yes                                       | No           | Best practice   |  |  |  |
|   | $\checkmark$ | E.U. customers' data is kept private/secured.   |  |  |  |
|   | $\checkmark$ | There is a plan in place to notify E.U. customers within 72 hours if their data is compromised/there is a breach. |  |  |  |
|   | $\checkmark$ | Ensure data is properly classified and inventoried.   |  |  |  |
|   | $\checkmark$ | Enforce privacy policies, procedures, and processes to properly document and maintain data.                       |  |  |  |
| <u>System an</u>                          | d Orga       | anizations Controls (SOC type 1, SOC type 2)  |  |  |  |
| Yes                                       | No           | Best practice   |  |  |  |
|   | $\checkmark$ | User access policies are established.   |  |  |  |
|   | $\checkmark$ | Sensitive data (PII/SPII) is confidential/private.  |  |  |  |

|   | <b>✓</b>     | Data integrity ensures the data is consistent, complete, accurate, and has been validated. |  |  |  |
|---|--------------|--|--|--|--|
|   | $\checkmark$ | Data is available to individuals authorized to access it.                                  |  |  |  |
| Completed by Yedukondalu Alias Rasavihari Markonda Patnaikuni on the 25th of May 2024 |              |  |  |  |  |
|   |              |  |  |  |  |