

Principles and Practices of Scientific Work

SS-2020

Assignment Submission Regulations

1. Assignment involves:
 - a. An actual task
 - b. Submission required
2. The assignment task
 - a. Uploaded every Wednesday before 2359 in the repository in the 'Assignment_Task' folder.
 - b. The assignment will be uploaded along with the lecture slides on the PPSW website.
 - c. The file format should be PDF, unless some other format is mentioned in the specific task.
 - d. The task file-naming convention uploaded in the repository will be assignmentNumber_YYMMDD_Task
 - i. For example, 01_200428_Task
3. If you have not understood the assignment task, please contact the teaching assistant
4. Assignment submission :
 - a. Assignment deadline: every Tuesday at 2359
5. If you miss the deadline, you will be given 2 days extension until Thursday 2359
6. Missing more than two assignment deadlines or missing the extended deadline, will result in not being permitted for the final exam.
7. Upload your assignment in the appropriate submission folder
 - a. If you attend 1300-1500, 1500-1700(Wednesday) or 1300-1500(Thursday) exercise slots then upload the assignment into "Assignment_Submission_1300-1500(Wed)" or "Assignment_Submission_1500-1700(Wed)" "Assignment_Submission_1300-1500(Thur)" folder respectively of the git repository "ppsw_ss2020"
 - b. Do not upload it in any other folder
 - c. If you upload it in some other folder, you will receive an incomplete in the assignment.
 - d. Send the merge request to upload the submission
 - e. Merge Request Subject Line: Your assignment submission file name
8. File Naming Conventions for your submission file
 - a. filename: assignmentNumber_YYMMDD_LastName_FirstName
 - b. The date to be written is the date on which the assignment was given in the lecture on Tuesday.

- c. Wrong file names will lead to assignment incomplete
 - d. e.g. 01_200428_Oyelami_Temitope
9. Follow the instructions in the assignment task
- a. Upload the file in a stated format
 - b. Do not compress the submission unless stated
 - c. If the regulations and assignment task instructions are not followed, you will receive an incomplete for the assignment
10. In case you have multiple first names and/or family names, please select one family name and one first name to be used in the assignment-file names and use the same for all your assignment submissions.
11. **Your submissions will be tracked. The tracking status of your submission will be indicated weekly (see the image below). You will be able to see the status during the tutorial session.**
- 12. Important: Plagiarized assignments will not be accepted and the student will receive failure in the tutorials.**
13. Please contact the lecturers if you have doubts about the regulations.

PPSW: WS - 2017/18 Assignment Submission Tracking

| Assignment Submission | | | Submission Deadline | | | | | | | |
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| No. | Nachname | Vorname | 30.10 | 13.11 | 20.11 | 27.11 | 4.12 | | | |
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| Ontime | |
| Ontime + Incomplete | |
| Late | |
| Late + Incomplete | |
| No More Extensions | |
| Did Not Submit | |