



## INVITATION TO BID ITB/HD-IHF/WVI/2021/012

DATE OF ISSUANCE: 1<sup>st</sup> December 2021

CLOSING DATE AND TIME: 2<sup>nd</sup> January 2022, 12:00 PM

### 1. BACKGROUND

Harikar NGO in consortium with WVI in order to do a project of (**Provision of Agriculture inputs for Wana Sub-districts**) located in Ninawa Governorate. The provision of this providing is planned under IHF/WVI and implemented by Harikar NGO.

World Vision together with Dorcas and Harikar, three active leading NGO's in the FS sector, propose to support 4,540 (928 HH) severely vulnerable IDPs (out of camp) and returnees in Al Hamdaniyah (Markaz Al-Hamdaniyah and Bartella sub-districts), Telafar (Zummar sub-district) and Tilkaif (Wana sub-district) in Ninewa Governorate with access to productive assets through Cash+ distribution including the provision of agricultural assets and inputs to (re)start their livelihoods, CfW and training to promote increased production and productivity with a focus on small-scale food production. Special attention will be given to women-headed households, who lost their breadwinner in farming during the conflict, with at least 30% female beneficiaries for agricultural activities.

**HARIKAR NGO** was founded in 2004 with the purpose of developing civil society and ensuring protection of the disadvantaged ones.

HARIKAR NGO invites qualified service providers to make a firm offer for the establishment of one or more contracts for the provision referred to hereafter as "services". The contract is planned to start as soon as possible.

Note that this document is not construed in any way as an offer to contract with your firm. It is strongly recommended to read this Invitation to Bid and its Annexes, thoroughly. Failure to observe the procedures lay out therein may result being disqualified from the evaluation process.

### 2. BID INFORMATION

The following annexes form integral part of this Invitation to Bid:

Annex A:	Tender specification
Annex B:	Financial offer (Bill of Quantity)
Annex C1:	Technical Evaluation
Annex C2:	Technical evaluation Form

#### 2.1. REQUESTS FOR CLARIFICATION

Bidders are to submit any requests for clarifications/questions with respect to this ITB by e-mail or Phone call to (contact No: 0750-323-1674 Aram or Email to [Aram@harikar.org](mailto:Aram@harikar.org) (Aram), Harikar Procurement Officer) on or before 2<sup>nd</sup> of January 2022,12:00 PM. Correspondence with any other **HARIKAR NGO**, and IHF/WVI staff member or contractor in respect of this ITB is not permitted and may constitute grounds for disqualification.

**IMPORTANT:** Bid Submissions are not to be sent to the e-mail address above. Inclusion of copies of your offer with any correspondence sent directly to any other address than the address indicated below will be disqualified. You will find the submission email address in the "Submission of Bid" Section 3 of this ITB. The Offers must bear your official letterhead, clearly identifying your company.

Bids should be delivered in sealed and stamped envelope to **HARIKAR NGO** at Media Q.Australia Street





## 2.2. CONTENT OF THE TECHNICAL AND THE FINANCIAL OFFER

Your offer shall be prepared in English. Please submit your offer only using the Annexes provided. Any offers not conforming to the requested formats may be not taken into consideration., The offers must be signed, stamped, scanned, and uploaded as two documents labeled Financial and Technical.

Your Financial Offer must be in **USD** only. The financial offer must cover all the works and services to be provided including transportation to the target location (price "all inclusive").

The Financial Offer is to be submitted as per duly filled out Bill of Quantities in **Annex B**. Bids that have a different price structure may not be accepted. Please give all-inclusive prices. **HARIKAR NGO** is exempt from all direct taxes, customs duties and VAT. With this regard, price has to be given without VAT. For the purpose of evaluating the bids, the value of the Bill of Quantities shall be used and compared. **Note that the bidder should apply for all the items stated in Bill of Quantities, otherwise the offer will be disqualified.**

**HARIKAR NGOs** standard payment terms are within 30 days after satisfactory implementation and receipt of documents in order.

Note that the cost of preparing a bid and of negotiating a contract, including any related travel, is not reimbursable nor can it be included as a direct cost of the assignment.

## 2.3. BID EVALUATION

1. The evaluation of bids submitted by vendors will be based on the following:
  - a. Tender dossier completion including the following
    - I. Completed tender document including:
      - i. Valid company registration
      - ii. Company CV with staff key staff profile
      - iii. Tax clearance
      - iv. Bank account with recent bank statement (not less than 1 month)
    - II. Sealed priced offers
  - b. Technical bid evaluation as per the Annex C1 criteria's, please fill out Annex C2 the technical evaluation form to evaluate your company.
  - c. Financial evaluation (value for money)
2. Bidder who failed to submit a complete tender dossier will be disqualified and disregarded; only bidders with complete dossier will be evaluated technically. Only the bidders passed the technical evaluation will be qualified for the financial evaluation.
3. Bidders, with the best value for money and the highest technical capacities as per the technical evaluation matrix will be evaluated to recommend the first and second winners.
4. Harikar is not obliged to select the lowest bid.  
*هاريكار غير ملزمة ببيان المزادات المنخفضة*





**IMPORTANT:**

The Financial Offer will only be opened for evaluation if your company complies with the criteria indicated above / is meeting the Harikar NGO technical specifications.

**3. BID SUBMISSION / DEADLINE AND BID ACCEPTANCE**

The Offers must include a copy of your official letterhead, clearly identifying your company. Bids should be delivered in sealed and stamped envelope to **HARIKAR NGO** at Media Q, Australia Street. Submissions can also be made online, by sending the offers to [tender@harikar.org](mailto:tender@harikar.org). All submission must include the required documents and only using the attached documents provided. Any documents sent for evaluation not in the format provided are subject to disqualification.

The Technical and Financial Offers shall be clearly separated.

**Submission Deadline: 2<sup>nd</sup> of January 2022, 12:00 PM**

**Opening of bids: 3<sup>rd</sup> of January 2022, 9:30 PM**

Please indicate on the cover of the envelope the following:

- ITB/HD-IHF/WVI/2021/012.
- Name of your firm

**IMPORTANT:**

Any bid received after this date or sent to another address may be rejected. Harikar NGO may, at its discretion, extend the deadline for the submission of bids, by notifying all prospective bidders simultaneously. It is each bidders' responsibility to verify that bids in envelopes have been received properly before the deadline.

Harikar NGO reserves the right to accept the whole or part of your bid. Harikar is not obliged to select the lowest priced bid. Harikar NGO may, at its discretion, increase or decrease the proposed content when awarding the contract and would not expect a significant variation of the rate submitted. Any such increase or decrease in the contract duration would be negotiated with the successful bidder as part of the finalization of the Purchase Orders for Services. Harikar NGO may, at its discretion, extend the deadline for the submission of bids, by notifying all prospective suppliers in writing. The extension of the deadline may accompany a modification of the solicitation documents prepared by Harikar NGO at its own initiative or in response to a clarification requested by a prospective supplier. Note that Harikar NGO is not bound to select any of the firms that are submitting bids and does not bind itself in any way to select the firm offering the lowest price. Furthermore, the contract will be awarded to the bid considered most responsive to Harikar NGO's needs, as well as conforms to its general principles, including efficiency to maximize economies of scale.

Name of Company: .....

Contact Person: .....

Tel. numbers: .....

Email :.....

Address of the company: .....

Signature/ Stamp .....

Date: .....

## Annex A

### SPECIFICATIONS – INVITATION TO BID: ITB/HD-IHF/WVI/2021/012 FOR PROVISION OF AGRICULTURE INPUTS FOR WANA SUB-DISTRICT

#### Introduction:

The provision of **Provision of Agriculture inputs for Wana Sub-districts** is planned under IHF in consortium with World Vision international funded project and implemented by Harikar NGO.

#### Specifications:

1. Supply all labor including loading of items to trucks from the source and offloading items from the trucks in the destination, materials, and equipment for the delivery of the agriculture inputs **to old Masraj, new Masraj and Amar beat villages in Wana subdistrict**. All items shall be delivered in very good conditions and shall be offloaded based on Harikar's logistic instructions.
2. The item hereinafter means "Supply of all materials, manpower, transportation, equipment, tools, machinery, temporary works and all other required works" as approved by Harikar monitoring staff.
3. Estimated time arrival of all items to the villages is no more than **15** calendar days and an additional **10**-day maximum to deliver the metallic water tanks to the mentioned location based on a list provided by Harikar NGO and the work will be 2 rounds of distribution based on the need.
4. All transportation of agriculture inputs to site location is the company responsibility and any other local premotion for any checkpoint is the company's responsibility.
5. Harikar reserves the right to remove any item listed above upon the survey results and availability of the fund.
6. The short-listed tenders will provide a sample per the item listed in Annex B1.
7. Visibility (logos of donor (**IHF**), **Harikar**) must be printed on all packed boxes on an A4 paper size in a form of a sticker. A logo template will be provided by Harikar NGO.
8. The Customs duty, exchange rate fluctuations, VAT or any other taxes, bank fees, or any other incidental charges, if required in connection to this service shall be borne by Service Provider.
9. The vendor makes sure that all purchased agriculture inputs are in excellent condition and of very good quality according to the specifications mentioned in the BoQ, otherwise, they will be refused.
10. The necessary required permissions and coordination with local authorities to pass the checkpoints within and outside the Ninewa governorate is solely the contractor's responsibility.
11. Delivery lead-time for the items is according to the plan given to the supplier.
12. The payment will be processed after distributing agriculture inputs.
13. Items must be validated 1 to 2 years minimum.
14. Technical specification for items:

#	ITEMS	TECHNICAL SPECIFICATION
	Hand-tools	
1	Shovel مجرفة	Shovel with length 29cm, Width 23 high 30 cm with Wooden Handle 130 cm مجرفة بطول 29 سم ، عرض 23 ارتفاع 30 سم يد خشبية 130 سم
2	Metal Rake خرماسه	Metal Rake width 33cm high 9 cm with Wooden Handle 130 cm عرض خرماسة المعدنية 33 سم ارتفاع 9 سم مع مقبض خشبي 130 سم
3	Wheelbarrow عربانة يدوية	Wheelbarrow length 80 cm, width 58 cm, high 27 cm, wheel 34 cm, painted with anti-corrosive/-rust paint عربة يد بطول 80 سم ، عرض 58 سم ، ارتفاع 27 سم ، عجلة 34 سم ، مطلية بطلاء مقاوم للصدى
4	Mattock معول	Iron head Mattock length 25 cm, width 6 cm with wooden handle 50 cm معول رأس حديدي طول 25 سم ، عرض 6 سم بمقبض خشبي 50 سم
5	Pick -axe قزمهة	Iron head Pickaxe length 50 cm, width 5 with wooden handle 100 cm قزمة حديدي طول 50 سم ، عرض 5 مع مقبض خشبي 100 سم
6	Knapsack sprayer مرشة ظهرية	Knapsack sprayer capacity 16 L - length 42 cm, width 30 cm مرشة ظهرية بخاخ سعة 16 لترًا طول 42 سم ، عرض 30 سم
7	Hole punchers ثاقب	Drill Hole puncher for irrigation pipe ثاقب لأنبوب الري
8	Gloves كفوف	Hand Protection Farmer Gloves medium and large size قفازات حماية اليد للمزارعين حجم متوسط وكبير
9	BRC roll 20 m High 1-meter لفة بي ار سي 20 متراً ارتفاع 1 متراً	BRC roll length 20 m High 1 meter لفة شبكة بي ار سي بطول 20 متراً وارتفاع 1 متراً
10	Iron bar 1.5 mp قضيب حديد 1.5	Iron Round bar 3/4" length 1.5 m شيش حديد 4/3 بوصة بطول 1.5 متراً
11	Metal wire roll 2 kg لفة سلك معدني 2 كيلو	Metal wire roll 2 kg (Galvanized Iron Wire) لفة سلك معدني 2 كيلو (سلك حديد مجلفن)
12	Hose 25 m خرطوم 25	Garden Hose length 25 m ¾" (heat and cold resistant for outdoor) خرطوم الحديقة بطول 25 م " (مقاوم للحرارة والبرودة للخارج)
13	Saw Pipe 1.5" Cutter منشار	Arch Saw to cut Pipe 1.5" المنشار القوسى لقطع الأنابيب 1.5 بوصة
14	Drip irrigation pipe cutters 20mm قاطع انبوب الري بالتنقيط 20مم	Drip irrigation pipe cutters 20mm. Full metal construction, Anti-rust, user friendly, provides straight cuts to ends of plastic pipe قطاع انبوب الري بالتنقيط. هيكل معدني بالكامل ، مضاد للصدأ ، سهل الاستخدام ، يوفر قطعاً مستقيمة لنهايات الأنابيب البلاستيكية
15	Mask + gogle المنظرة القناع	Protective Goggles length 20cm width 9 cm, Protection mask to work with pesticide and fertilizers length 8 cm width 8 نظارة واقية طول 20 سم عرض 9 سم كمام واقى للعمل مع المبيدات والاسمدة طول 8 سم عرض 8

	<b>Irrigation system Items</b>	
16	Small Tap 16 mm حنفية صغيرة 16 مم	Plastic Irrigation in Line Valve 16 mm x 2/4" Male خط الري البلاستيكي 16 مم × 4/2 ذكر
17	Rubber for small tap مطاط للحنفية الصغيرة	The elastic material is very flexible and easy to insert a hole. Features Transparent Good quality, anti-aging, long service المادة المرنة جداً وسهلة التثبيت. ميزات نوعية جيدة شفافة ، ومكافحة للتلف ، والخدمة الطويلة
18	Small end cap for drip irrigation غطاء نهاية صغير للري بالتنقيط	Small end cap for drip irrigation pipe 16 mm غطاء نهائي صغير لأنبوب الري بالتنقيط 16 مم
19	Plastic valves 1.5" صمامات بلاستيكية 1.5 بوصة	Optimum strength Precisely engineered High-performance Solid type design Suitable for agriculture, irrigation القوة المثلث المصممة بدقة عالية الأداء تصميم من النوع الصلب مناسب للزراعة والري
20	Male Coupling 1.5" اقتران ذكر 1.5"	Male, Female, plastic coupling 1.5", plastic end cap and Elbow Pipe 1.5" and HDPE Irrigation Pipe 1.5"
21	Female coupling 1.5" اقتران ذكر 1.5"	1) light weight, convenient handling and corrosion-resistant
22	Plastic End Cap 1.5" 1.5 بوصة	2) Smooth inner wall, reducing pressure loss and increasing flow speed
23	Plastic Elbow 1.5" 1.5 كوع بلاستيك	3) Easy and fast installation
24	HDPE Irrigation Pipe1.5" أنبوب الري HDPE 1.5 بوصة	اقتران ذكر ، أنثى ، بلاستيك 1.5 بوصة ، غطاء نهاية بلاستيكي وأنبوب كوع 1.5 بوصة وأنابيب رى HDPE 1.5 " خفيفة الوزن ، معالجة مريحة ، ومقاومة للتآكل 1- جدار داخلي أملس ، يقلل من فقدان الضغط ويزيد من سرعة التدفق 2- تركيب سهل وسريع 3-
25	Water tank 1000 L خزان مياه 1000 لتر	Metallic water tank. Thickness 1.25 mm. Galvanized. (Tank total capacity should be 1,000 litters). خزان مياه معدني. سمك 1.25 ملم. المجلفن. (يجب أن تكون سعة الخزان الإجمالية 1000 لتر)
26	Drip irrigation pipe 16 mm انباب الري بالتنقيط 16 ملم	Pipe diameter (mm) 16. Pipe thickness (mm) 1.0. Drip range (cm) 20. Pipe length (mt) 300. Flow rate (l/h) 2/4. Two drips are 33 cm انبوب التقطير (ملم) 16. سمك الأنابيب (ملم) 1.0. مدى التقطيط (سم) 20. طول الأنابيب (طن متري) 300. معدل التدفق (لتر / ساعة) 4/2. قطرتان بطول 33 سم
27	Iron nipple 1,5 "وصلة من الحديد مقاس بوصة 1,5	Iron nipple Galvanized cast iron nipple, reduced 1,5" وصلة من الحديد المجلفن ، مخفضة 1.5 بوصة
<b>Seeds</b>		
28	Tomato seeds بذور الطماطم	Hybrid seeds treated against viruses & Fungi and should be the best kinds in markets Iraqi market.
29	Cucumber seeds بذور الخيار	

30	Eggplant seeds بذور الباذنجان	البذور المهجنة معالجة ضد الفيروسات والفطريات ويجب أن تكون من أجود الأنواع في الأسواق العراقية
31	Pepper seeds بذور الفلفل	
32	Squash seeds بذور القرع	
33	Watermelon بذور البطيخ	
34	Melon بذور الشمام	
35	Okra بذور الباذمة	
<b>Fertilizer</b>		
36	High Phosphorus fertilizer (NPK 18-44-0) سماز (NPK 18-44-0) عالي الفسفور	The fertilizer composition must be 18-44-0 يجب أن تكون تركيبة السماد 0-44-18
37	A balanced fertilizer (NPK 20-20-20) سماز متوازن (NPK 20-20-20)	The fertilizer composition must be 20-20-20 يجب أن تكون تركيبة السماد 20-20-20
38	High Potassium Fertilizer (NPK 10-20-30) سماز عالي البوتاسيوم (NPK 10-20-30)	The fertilizer composition must be 10-20-30 يجب أن تكون تركيبة السماد 30-20-10
39	ECO Zinc (Liquid Zinc) إيكو زنك (زنك سائل)	Help balance Zinc And phosphorus ratio mixes with fertilizer solutions and pesticides. تساعد في تحقيق التوازن بين نسبة الزنك والفوسفور المختلطة مع محليل الأسمدة والمبيدات
40	Organic Fertilizer Humic powder granular عضوي هيوميك باودر	Contain at least 11 elements (macro, moderate and micro element) تساعد في تحقيق التوازن بين نسبة الزنك والفوسفور المختلطة مع محليل الأسمدة والمبيدات
41	YARAMILA complex fertilizer (12-11-18) ياراما ميلا كومبلекс سماز حبيبي	The fertilizer composition must be (12-11-18) يجب أن تكون تركيبة السماد (12-11-18) 18-11-12
<b>CHEMICAL CONTROL</b>		
42	Tanoos/Cymoxanil+Famoxate (Fungicide) تانوس/سيموكزانيل+فاموكسات	For controlling the downy mildew للسيطرة على البياض الدقيقي مبيد فطري
43	OXAMYL \VYDATE, NIMAKIL (Insecticide/nematicide) فايديت , نيماكيل , اوكيزاميل (Insecticide/nematicide)	For controlling Nematode للسيطرة على نيماتودا
44	ABAMECTIN, CLOROFENABIR (Insecticide) ابامكتين ، كلوروفينابير ، ابامكتين	For controlling all kind of mites مبيد حشري

### Other Consideration

The bidder is requested to note that the following contract provisions will apply, shall your company be selected following this tendering exercise:

Deposit/Guarantee	Winner shall give Harikar NGO an Amount ( <b>10% of the project budget</b> ) upon signing the Contract. The security deposit shall be released after Issuance Certificate of Final Completion has been issued by Harikar. The amount will be returned back to the contractor after one Month after completion for quality assurance of the work.
Warranties	All warranties will remain fully valid following any delivery of the goods and for a period of not less than (3) months following acceptance of the items/ goods by Harikar and ASB in accordance with the Contract; During any period in which the Contractor's warranties are effective, upon notice by Harikar NGO that the items/goods do not conform to the requirements of the Contract, the Contractor shall promptly and at its own expense correct such non-conformities or, in case of its inability to do so, replace the defective goods with goods of the same or better quality or, at its own cost, remove the defective goods and fully reimburse Harikar NGO for the purchase price paid for the defective goods
Rejection of Goods	Notwithstanding any other rights of, or remedies available to Harikar NGO under the Contract, in case any of the goods are defective or otherwise do not conform to the specifications or other requirements of the Contract, Harikar NGO, at its sole option, may reject or refuse to accept the goods, and within thirty (30) days following receipt of notice from Harikar NGO of such <b>rejection</b> or refusal to accept the goods, the Contractor shall, in sole option of Harikar NGO: <ul style="list-style-type: none"><li>• Provide a full refund upon return of the goods, or a partial refund upon a return of a portion of the goods, by Harikar NGO; or,</li><li>• Repair the goods in a manner that would enable the goods to conform to the specifications or other requirements of the contract; or,</li><li>• Replace the goods with goods of equal or better quality; and,</li><li>• Pay all costs relating to the repair or return of the defective goods as well as the costs relating to the storage of any such defective goods and for the delivery of any replacement goods to Harikar NGO</li></ul>
Penalty	Harikar NGO may charge a penalty for each day of delay that is counted as follows: total cost/number of project * days * 0.05% of the total cost of the project but not more than US\$500/day.

## Bill of Quantity

### Annex B1

#	ITEMS	Unit	Quantity	Unit Cost US\$	Total Cost US\$
<b>Hand tools</b>					
1	Shovel	PC	56		
2	Metal Rake	PC	56		
3	wheelbarrow	PC	56		
4	Mattock	PC	56		
5	Pick -axe	PC	56		
6	knapsack sprayer	PC	56		
7	Hole punchers	PC	56		
8	Gloves	PC	224		
9	BRC roll 20 m High 1 meter	roll	112		
10	iron bar 1.5 m	pc	560		
11	Metal wire roll 2 kg	roll	56		
12	Hose 25 m	roll	56		
13	Saw Pipe 1.5" Cutter	PC	56		
14	Drip irrigation pipe cutters 20mm	PC	56		
15	Mask + gogle	PC	56		
<b>Irrigation system Items</b>					
16	Small Tap 16 mm	PC	7280		
17	Rubber for small tap	PC	7280		
18	Small end cap for drip irrigation	PC	3360		
19	Plastic valves 1.5"	PC	56		
20	Male Coupling 1.5"	PC	112		
21	Female coupling 1.5"	PC	112		



22	plastic End Cap 1.5"	PC	56		
23	plastic Elbow 1.5"	PC	56		
24	water tank 1000 L	L	56		
25	HDPE Irrigation Pipe1.5"	M	1400		
26	Drip irrigation pipe 16 mm	Roll 300 M	56		
27	Iron nipple 1,5 "	PC	56		
<b>Agriculture inputs</b>					
<b>SEEDS</b>					
28	Tomato seeds	Sachet	168		
29	Cucumber seeds	Sachet	168		
30	Eggplant seeds	Sachet	168		
31	Pepper seeds	Sachet	112		
32	Squach seeds	Sachet	112		
33	Water melon	Sachet	112		
34	Melon	Sachet	112		
35	Okra	Sachet	112		
<b>FERTILIZERS</b>					
36	High Phosphorus fertilizer (NPK 18-44-0)	KG	1400		
37	Balanced fertilizer (NPK 20-20-20)	KG	1400		
38	High Potassium Fertilizer (NPK 10-20-30)	KG	1400		
39	ECO Zinc (Liquid Zinc)	L	56		
40	Organic Fertilizer Hummix powder granular	Bag 25 kg	56		
41	(12-11-18) Complex	Bag 25 kg	56		
<b>CHEMICAL CONTROL</b>					
42	Tanoos/Cymoxanil+Famoxate (Fungicide)	1Sachet 80 gr	56		
43	OXAMYL \VYDATE, NIMAKIL (Insecticide/nematicide)	1Bottle 1L	56		
44	ABAMECTIN, CLOROFENABIR (Insecticide)	1Bottle 250 ml	56		
<b>Total amount</b>					

ریکارداوا هاریکار یا نه بجزی



نیازمندی هاریکار شیخ العلی

### Technical Evaluation Form

#### Annex C1

#### **Provision of Agriculture inputs for Wana Sub-districts) located in Ninawa Governorate**

ID	A	B	C	D	E	Minimum required:
Chapter	Work Experience	Personnel	Company Assets	Proposed Work Plan	Quality Assurance	
Score/Weight	35%	15%	15%	15%	20%	Note:
Terms	<ul style="list-style-type: none"> <li>• General work: 5% (total years and experience in the field)</li> <li>• Particular work: 15% <ul style="list-style-type: none"> <li>o Experience in Providing Agricultural inputs.</li> <li>o Projects Duration, Budget and References.</li> <li>o Total value of the completed Projects.</li> <li>• NGO experience: 15%</li> </ul> </li> </ul>	Management personnel: 5% Technical personnel: 5% Field staff : 5%	List and proof. Need to list down the transportation means needed to Harikar proposed work and check the availability of item with company.	Logical sequence of the works breakdown. Timeframe compared to the project duration.	Materials Compatibility Description of the service Origin certificate. Provide a catalogue including specifications of the proposed Agriculture inputs.	if one of the following disqualifying factors applies: -Zero proven experience in the field of the service the supplier is applying for. -Proposed work plan is not fit to the project duration. -Origin/ specification is not fit or not equivalent to the one described in the tender documents. -The company will be selected if passed Financial and Technical evaluations based on the defined set criteria.



**Technical Evaluation Form**  
**for Provision of Agriculture inputs for Wana Sub-districts) located in Ninawa Governorate**  
**Annex C2**

Chapter	Percentage	Description
<b>Work experience 35%</b>		
General work 5% (total years of experience in the field), how old is your company and in which projects have you worked?	5%	
<b>Particular work 20%</b>		
Experience in Providing Agricultural inputs a, has your company work in Providing Agricultural inputs in the past?	5%	
Company Projects Duration, Budgets and References..?	5%	
Total value of the completed Projects.	5%	
<b>NGO experience: 10%</b> Does your company have experince with NGOs?	15%	
<b>Personnel 15%</b> <b>How many employees do you have in your company based on the following categories ?</b>		
Management personnel	5%	

Technical personnel	5%	
Field staff	5%	
<b>Company Assets 15%</b>		
List and proof. Need to list down the transportation means needed to Harikar proposed work and check the availability of item with company.	15%	
<b>Proposed Work Plan 15%</b>		
Provide Logical sequence of the works breakdown. Provide Timeframe based on the project duration.	15%	
<b>Quality Assurance 20%</b>		
Materials Compatibility Description of the service Origin certificate. Provide a catalogue including specifications of the proposed Agriculture inputs.	20%	
<b>Important Note:</b> please provide all the above required information and attach copies of all the necessary documents that will prove the above information.		

