



# Vacancy Announcement

Job Title: Community Mobilizer  
Project Name: Water conservation campaign in Duhok and Nineawa  
Project Area: Bardarash and Nineveh Governorate  
Vacancy Ref. No: 80  
Applicants Residence: Bardarash or Nineveh Governorate  
Preferable Gender: Male or Female  
Duration of Appointment: 7 Months  
Expected Starting Date: 1st Dec 2021  
Deadline: 28 November 2021  
Type of Contract: Full Time  
Working Hours: 8:00am \_ 3:30 PM

## Background:

Harikar NGO is a neutral, non-governmental, non-profit humanitarian organization established on 30th May 2004 by a group of social activists. Harikar NGO as stated in its mission statement strives toward the fulfilment of human and women rights in Dohuk Governorate as stipulated in the new Iraqi constitution of 15th October 2005. Harikar is committed to- within its resources- contribute towards the achievement of the internationally agreed Millennium Development Goals. Harikar believes in human rights, the right of every person to reach his/her potential without discrimination on the basis of race, gender, religion, social segment and ethnicity. Harikar strives to achieve social justice especially among the marginalized vulnerable groups and works towards eliminating all forms of discrimination against women by promoting their capacity to fully participate in community development. Harikar has been able to successfully carry out more than 80 projects, through funding from various partners including UNFPA, RRT/PRT, UNHCR, UNESCO, UNICEF, UNOCHA, Diakonia, UNDP, UNOPS, IRD, Mercy Corps, CARE International, ASB, GIZ, Acted, IRC, IRI, NDI, SCF-UK, Mission East, ICSP and others.

## Terms of References

### Job Overview:

Under the direct supervision of Direct Supervisor for Water Conservation Campaign in Duhok and Nineveh Governorates at Harikar NGO in Duhok; in close coordination with GIZ concerned staff, the Community Mobilizer will conduct house to house/tent to tent visit to educate IDPs, refugees and local host communities on appropriate water conservation practices through direct interpersonal communication and counseling. And contribute in planning and carry out needs assessments, baseline studies, periodic studies and feedback findings to stakeholders to ensure all project activities are completed according to plan, budget,

### Scope of Work (Duties and Responsibilities):

#### Objective 1: Project support:

- Contribute in planning and carry out needs assessments, baseline studies, periodic studies and feedback findings to stakeholders.

- Conduct house to house/tent to tent visit to educate IDPs, refugees and local host communities on appropriate water conservation practices through direct interpersonal communication and counseling.
- Identify water wastage and abuse practices at household's level.
- Contribution in promotion of appropriate actions to reduce water wastage.
- Plan and distribute developed educational materials on water conservation (Flyer, Poster, Teacher Manual, student handout and religions handbook).
- Identify and report any challenges/obstacles to supervisor and discuss suitable solutions to overcome them.
- Assist in preparing reports in collaboration with supervisor.
- Collect the required data from the targeted community.
- Take account of gender, protection, HIV, environment and other important cross-cutting WASH and Protection concerns in programme design, implementation and reporting; carry out activities in a way that reflects the needs of specific groups and individuals e.g., the elderly, children, women, and people with disabilities.

#### **Objective 2: Supervisor support:**

- Support the Supervisor in carrying out the mapping exercise to ensure covering all houses and tents in the targeted locations.
- Support the Supervisor in data collection, accurate record keeping and management of information to measure project indicators progress (Hygiene promotion) using required project activities tracking systems and keeping the MEAL required documents.
- Perform other tasks as requested by the Supervisor.

#### **Objective 3: Coordination:**

- Liaise with community leaders and other agencies working in the intervention areas in order to make sure the coordination within the WASH sector to well carry out water conservation activities among target groups.

#### **Adhere to Harikar policies and principles:**

- Ensure that project targets those beneficiaries in the targeted areas.
- Promote and share ideas for improvement and necessary changes of activities.

#### **Experience, Qualifications and Skills:**

- **Educational Qualifications:**
  - Bachelor or Diploma degree in relevant field with an enough experience in the field of the mobilization and WASH.
- **Professional Experience:**
  - Exp At least 6 months of relevant experience in Projects implemented by national/international NGOs/UN bodies/ Government.
- **Skills:**
  - Expertise in Microsoft Office (for reporting).
  - Good communication skills including writing skills.
  - Strong team work skills.
  - Strong training & facilitation skills.

#### **Reporting, Supervision and Performance Evaluation:**

**Reports to:** Direct Supervisor

**Performance Evaluation:** Direct Supervisor

#### **Expected Conduct:**

- Ensure that confidentiality is always maintained when sharing data and information about persons of concern;

- Work with the Harikar/GIZ team in a cooperative and collaborative manner;
- Maintain cooperative relationships with partners;
- Maintain high professional and ethical standard when both on and off duty, including upholding the principles and practices set out in the Code of Conduct and adhering to international standards;
- Seek guidance and technical support when needed with “do no harm” principle being the priority at all times.

#### Commitment:

- All Harikar staff must be committed to the Core Humanitarian Principles as well as the Core Humanitarian Standards in Accountability and Quality Management.
- All Harikar policies, guidelines and checklists are an integral part of this Job Description and must be implemented, e.g.:
  - Harikar Operational Guidelines and Policies.
  - Guidelines on Prevention of Corruption.
  - Guideline on PSEA.
  - Harikar Code of Conduct and
  - Checklist for procurement documents filing for supporting documents.

