

**PURCHASE ORDER**  
**PO Number: PO-2024-8891**

Vendor	Tech Equipment Co
Order Date	02/20/2024
Delivery Date	04/20/2024
Contract Type	Purchase Order
Payment Terms	Payment due within 30 days of receipt

Item Description	Amount
Computer accessories and software licenses	\$19,500

Terms: Goods and services must be delivered as specified. Payment will be processed according to the terms listed above. Any discrepancies must be reported within five business days.