

**MINI PROJECT SEMINAR  
ON  
TEAM TRAVEL PLANNING TOOL**

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# **Description:**

1. Introduction
2. Objectives
3. Methodology
4. Results/Findings
5. Conclusions
6. References



# Introduction:

- Travel planning for team whether for corporate events, conferences, or group excursions can be a complex and time-consuming task.
- Coordinating schedules, booking flights, managing accommodations, and ensuring that everyone's needs are met requires a tool that can simplify and streamline the process.

- The Team Travel Planning Tool is designed to address these challenges by providing a centralized platform for organizing and managing team travel efficiently.
- It help to tackle specific problems such as car parking pressures or road safety issues.
- It capture itinerary information and implement robust risk management measures.

# Objective:

- Enhance Collaboration :

Enable real-time collaboration among team members by allowing them to contribute to the travel plan, share preferences, and suggest modifications, ensuring the itinerary suits everyone's needs.

- Optimize Time and Resource Management :

Minimize the time spent on booking, organizing, and managing travel plans by automating key processes like flight and hotel reservations, reducing the administrative burden on team leaders or travel coordinators.

- **Streamlined Itinerary Creation :**

Easily plan and organize a complete travel itinerary, including flights, accommodation, and activities.

- **Collaboration and Communication :**

Enable team members to collaborate, suggest changes, and communicate regarding trip details in real-time.

- **Budget Management :**

Track travel expenses, set budgets, and ensure that the trip remains cost-effective.

- **Travel Approvals and Permission :**

Facilitate approvals from managers or relevant stakeholders for travel plans, accommodations, and expenses.

- **Centralized Information :**

Provide a centralized platform for storing travel documents, tickets, confirmations, and emergency contacts.

- **Task Assignment and Delegation :**

Assign roles and responsibilities to different team members (e.g., booking flights, reserving hotels).



# Methodology:

- Agile Methodology :
  - Agile can be used to manage the development process. Teams work in iterative cycles (sprints) to build features incrementally.
  - Scrum or Kanban boards to manage tasks and keep track of project progress.

- Tools for Project Management and Collaboration :

- Trello, Jira, or Asana: For tracking features, tasks, bugs, and user stories.
- Slack or Microsoft Teams: For team communication and collaboration during the development and testing phases.
- Confluence: For maintaining documentation related to the project.

- Software Development Programming Languages:
  - Depending on the platform (web or mobile):Java Script/  
TypeScript: For web-based applications (React, Angular, Vue.js).
  - Swift (iOS) and Kotlin (Android) for mobile app development.
  - Python or Node.js for server-side logic and backend processes.

# Results/Finding:

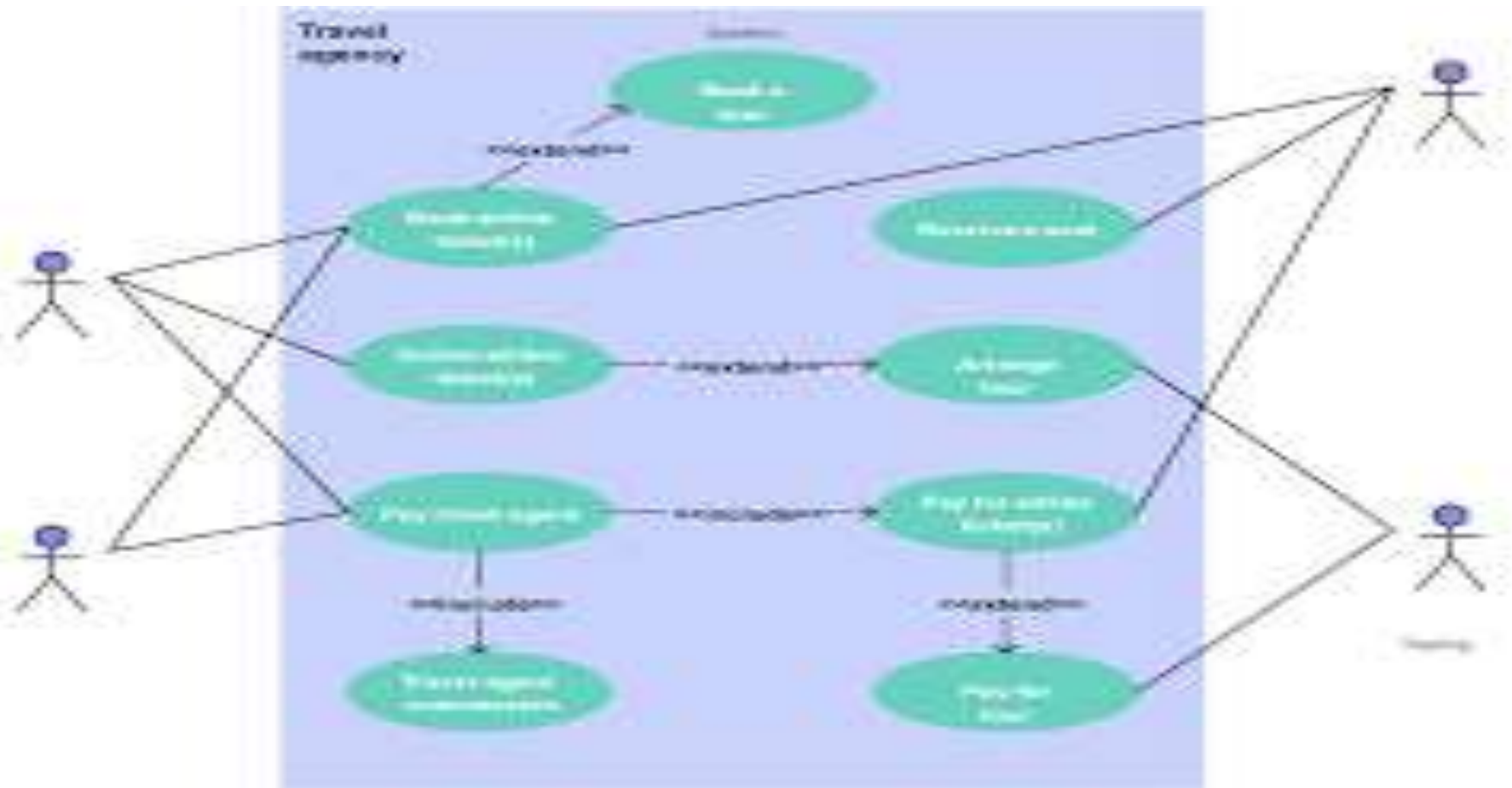
- Increased Efficiency:

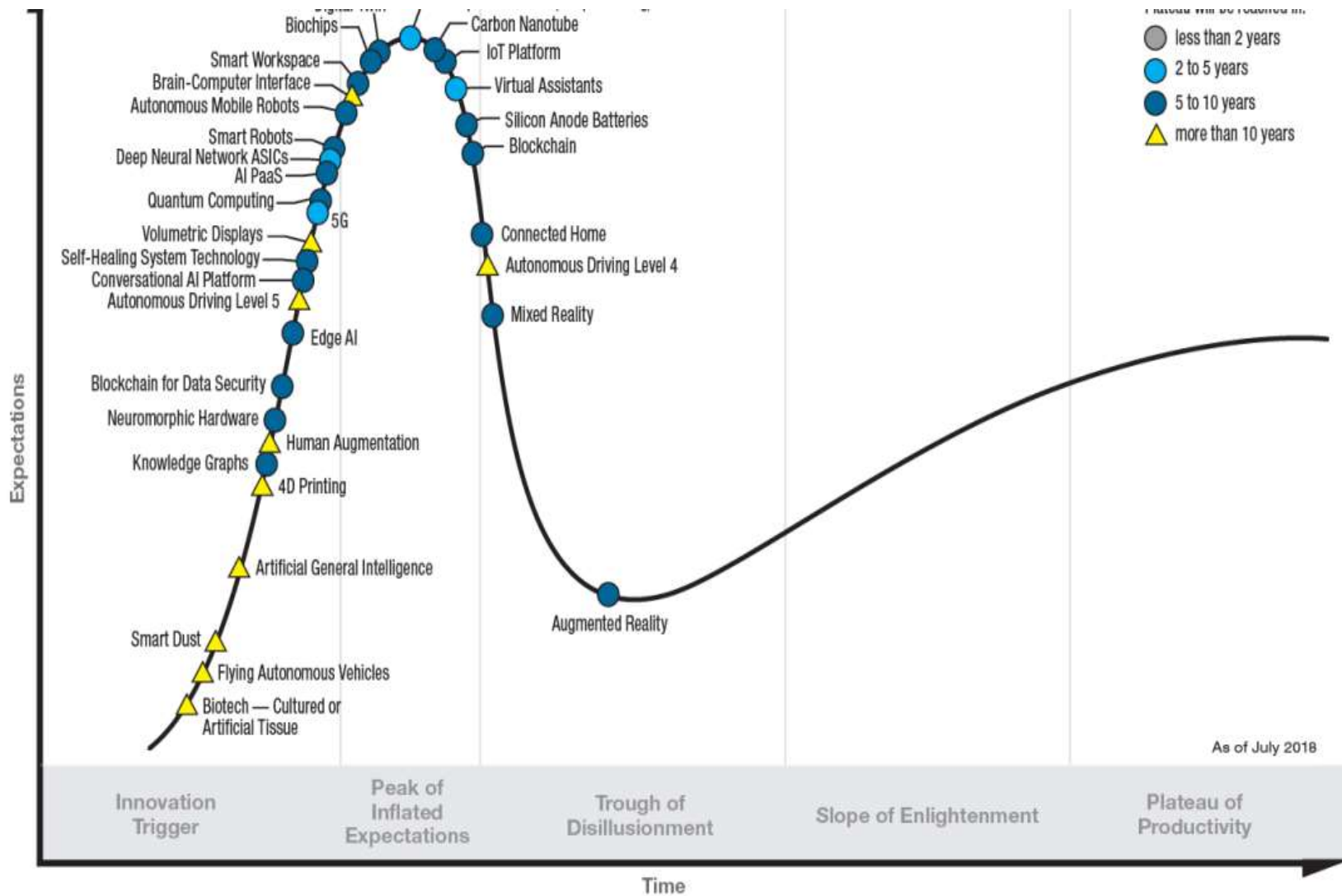
Teams report reduced time spent on travel logistics due to streamlined planning processes.

- Enhanced Communication:

Improved coordination among team members leads to fewer misunderstandings and last-minute changes.

# Travel Agency





- Concur: Expense management software that includes travel planning features.

Website: <https://concur.com>

- Kayak for Business: A travel management tool designed for teams.

Website: [kayak.com/business](https://kayak.com/business)

# Books:

- ❖ **"The Business Travel Handbook"** by Michael F. Smith: Offers insights into efficient travel planning and management.
- ❖ **"Travel Management: A Handbook for Travel Managers"** by Alana D. Mohr: Discusses best practices for corporate travel.
- ❖ **"Corporate Travel Management"** by Eric S. Turner: Covers strategies for optimizing business travel.



# Conclusion :

- the team travel planning tool offers a streamlined solution for organizing group travel, ensuring efficiency, and minimizing logistical challenges.
- By centralizing booking, scheduling, and expense tracking, the tool enhances coordination among team members, reduces time spent on manual tasks, and provides valuable data insights for optimizing future trips.

# Reference:

- Online Tools:

- TripIt : An itinerary management tool that organizes travel plans in one place.

Website : [tripit.com](http://tripit.com)

- TravelPerk : A comprehensive travel management platform for businesses.

Website : [travelperk.com](http://travelperk.com)

```
import unittest

# Assuming you have the classes Team, TravelDetail, and Expense defined
# in app.py
from app import Team, TravelDetail, Expense

class TestTravelPlanning(unittest.TestCase):

    def setUp(self):
        self.team = Team("001", "Team A")
        self.travel = TravelDetail("T001", "Paris", "2024-09-01",
                                   "2024-09-10")
        self.expense = Expense("E001", 100, "Accommodation", "Hotel
stay in Paris")
        self.team.add_travel(self.travel)

    def test_add_travel(self):
        self.assertIn("T001", self.team.travels)
```

# Thank You

