



PROFESSIONAL EXPERIENCE

LocAily, London, ON, October 2021 to Present

IT PROJECT IMPLEMENTATION SPECIALIST

- Founded LocAily to design and deploy on-premise AI assistants (similar in functionality to ChatGPT), enabling businesses to privately control their own AI tools, ensuring full data ownership, security, and operational customization without relying on third-party cloud models.
- Implemented AI workflows customized to business-specific data, improving operational efficiency by up to 30% and reducing administrative tasks by an average of 18 hours per week. Reduced client dependency on external SaaS providers by 40%, cutting annual software subscription costs by an average of \$25,000 per client.
- Delivered onboarding programs and technical support that accelerated client adoption rates to over 90% within the first 30 days of deployment.

Ivey Business School, London, ON, September 2022 to December 2023

DIGITAL PROJECT CONSULTANT

- Orchestrated a series of high-impact projects across multiple sectors, including healthcare and financial services. Led initiatives such as the integration of IoT devices and AI technologies at SickKids Hospital, which resulted in a 20% improvement in critical patient care response times and a 25% boost in communication efficiency through AI-powered chatbots.
- Spearheaded innovative solutions at Huron Perth Healthcare Alliance and St. John Ambulance, including the adoption of digital pathology and virtual therapy sessions. These initiatives led to a 25% reduction in patient wait times and a 30% increase in therapeutic engagement, respectively.
- Managed cross-functional teams to implement advanced technologies and optimize processes, such as integrating RFID and machine learning at Sysco Canada to improve inventory management, resulting in an 18% cost reduction and a 22% increase in operational efficiency. Facilitated skill development and virtual community-building at CIBC, enhancing team productivity by 10% and reducing turnover by 12%.

ReForest London, London, ON, June 2019 to August 2022

PROJECT COORDINATOR – REFORESTATION INITIATIVES

- Coordinated several reforestation projects planting over 5,000 trees, significantly contributing to local environmental conservation efforts.
- Managed project budgets totaling \$200,000 and ensured timely completion of all milestones.
- Engaged with 300+ volunteers and experts, enhancing project participation by 30%.
- Managed project timelines, budgets, and volunteer coordination, ensuring that all milestones were met on schedule. Provided regular updates to stakeholders and adjusted strategies based on field data and feedback.

EDUCATION AND CREDENTIALS

PROJECT MANAGEMENT PROFESSIONAL (PMP), ONGOING

Project Management Institute (PMI)

MASTER OF SCIENCE IN MANAGEMENT (MSc), DIGITAL MANAGEMENT, 2023

Ivey Business School, Western University, London, ON

BACHELOR OF SCIENCE HONORS (BSc), HONORS SPECIALIZATION IN BIOLOGY, 2022

Western University, London, ON

Dean's Honors List (2021, 2020, 2019)

TECHNICAL SKILLS

- **AI Development & Deployment:** LangChain, OpenAI APIs, Pandas, NumPy, Bash/Shell Scripting, YAML
- **Project Management Software:** Jira, Trello, Asana, Monday.com, Microsoft Project, Smartsheet
- **Microsoft Office Suite:** Word, Excel, PowerPoint, Project, Visio, Access, OneNote, Teams
- **Adobe Creative Cloud:** Photoshop, Illustrator, InDesign, Premiere Pro, After Effects, XD, Acrobat
- **Data Analysis & Visualization Tools:** Tableau, Power BI, Google Data Studio, Excel, R, Python, SAS, SPSS
- **Programming & Scripting Languages:** Python, SQL, R, JavaScript, HTML/CSS, VBA, MATLAB
- **Cloud & Server Platforms:** AWS, Azure, Google Cloud Platform, Microsoft 365, Docker, VMware
- **Collaboration Tools:** Slack, Microsoft Teams, Zoom, WebEx, Basecamp
- **Web Development & CMS Platforms:** WordPress, Drupal, Joomla, Wix, Squarespace
- **Database Management Systems:** MySQL, PostgreSQL, MongoDB, Oracle Database, Microsoft SQL Server