

Harmeet Singh

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97 Sonoma Valley Crescent ,Hamilton ,On

Skills

Flexibility

Able to manage a range of duties within a specific timeframe

Communication

Capable of communicating with colleagues and management regarding task updates and timelines.

Customer service

Capable of offering great customer service by successfully engaging with clients, determining their requirements, and exceeding their expectations.

Teamwork

Finish any task by working collaboratively.

Attention to details

Willing to follow the mentioned details in the job

Professional Experience

Tim Horton

10/2022 – 04/2023

Hamilton, Canada

- Competent in cash register operation, payment processing, and supplying customers with change, receipts, and other financial documentation as needed.
- Experienced in communicating with clients in a professional, courteous, and helpful manner, promptly and efficiently resolving issues and concerns.
- Capable of multitasking successfully, handling cash while conversing with customers, making product recommendations, and fostering brand loyalty.

Warehouse Worker, Ferrero Rocher

09/2022 – 10/2022

- Unloading trailer.
- High attention to damaged boxes.
- Operating basic hand tools.
- Execute all work in a safe manner by following organization's procedures .
- Physically fit and able to stand for long periods of time.

Education

Computer System Technician-Software Support, Mohawk College

09/2022 – present

Hamilton, Canada

Microsoft Word

Microsoft Excel

PowerPoint

Java

JavaScript

Higher secondary school, *D.R.S Convent School*

Mathematics

Computer

Physics/Chemistry

04/2018 – 05/2020

Sri Muktsar Sahib, India

Availability

Full Time