Project Proposal

Student details

Initial studyroute : B/M/S/T/I

Stream : AD/Deeltijd/OVP/English/Voltijd NL

Graduation route : B/M/S/T/I/ADS/ICS/EDU/GDT/MS/OI/SM

Studentnumber : <fill in your answer>

First name + Family name : <fill in your answer>

Organisation details

Name : <fill in your answer>

Visiting address : <fill in your answer>

Zipcode + City + Country : <fill in your answer>

Phone : <fill in your answer>

Website : <fill in your answer>

Company mentor

(person who guides the student on a regular basis)

First name + Family name : <fill in your answer>

Department : <fill in your answer>

Position : <fill in your answer>

Background (highest education) : <fill in your answer>

Background URL : <fill in your answer>

Phone : <fill in your answer>

Email : <fill in your answer>

Duration

Start date : <fill in your answer>

    (note: official start date, documented in the studyguide, flexibility allowed for OvP)

End date : <fill in your answer>

    (note: official end date, documented in the studyguide, flexibility allowed for OvP)

ASAM Assignment : yes/no

If yes, link to assignment in ASAM : <fill in your answer>

Description of the project

Title (define a name for your assignment): <fill in your answer>

1. **Problem/opportunity analysis** Describe the company and the context they operate in. Who are the different stakeholders involved? Are there related projects? What problem(s) or opportunities are relevant for your assignment, and why? Describe the starting situation. Who is affected by the problems? Etc.

<fill in your answer>

2. **Assignment** Specify initial assignment, goals, scope, products to be delivered/realized, technology to be used

<fill in your answer>

3. **Relation to research** Which areas of the assignment are expected to require a research attitude? What could be related research questions?

<fill in your answer>

4. **Guidance** What kind of support does the company provide on personal and IT skills related to your domain? How will you be mentored? What background (Bachelor/Master/Phd) does your company mentor have and what expertise is available in the company? How many hours of guidance per week?

5. **Personal development goals** Which aspects on personal or professional development will you further develop? Select a realistic three to five aspects to work on. This can be aspects that you are already good at and you want to improve or skills that are not yet on an acceptable minimal level. Document how your plans fit in your assignment and how you will work on it in more detail. Use previous received feedback/ feedforward from others (e.g. semestercoach/mentor as input).

Personal development goal	How to work on this (in more detail, document this S.M.A.R.T. if possible)
<fill in your answer>	<fill in your answer>
<fill in your answer>	<fill in your answer>
<fill in your answer>	<fill in your answer>
<fill in your answer>	<fill in your answer>
<fill in your answer>	<fill in your answer>

6. **(Optional) other important remarks**