

## CSC106

### Group Norms and Team Contract

Group Member Names: Gavin Doherty & Harold Aldana

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Decisions will be made by consensus between the two partners. If we do not agree we will decide on a coin flip whose idea will be implemented.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

We are going to meet every wednesday at 6 pm and as necessary to complete the assignment. Family obligations and work will be the accepted reasons for missing

these meetings. If meeting time is missed we will figure a new time that same week to reconvene and go over material.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Assignments will be made collaboratively and use pair programming to keep on track. Group members who do not complete assignments to standard will lose 3% of their participation grade for each assignment missed.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

We will communicate weekly at our meeting times and via mobile phones as needed. We will share information through gitHub as well as paired programming. Full participation will be ensured by having poor participation be reflected in their contribution to the assignment.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We decided on our meeting time by consensus by when we were both available. And all meetings will take place over Zoom.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

Harold will make the SCRUM note and they will be shared via google sheets

Promptness (What do you expect and how will you handle lateness?)

Full participation will be expected and lateness will be handled by having to sing "Sweet Home Alabama" during project presentation.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc )

Paired Programming will be used to ensure each partner has the opportunity to contribute and have the same amount of airtime.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

By being open and honest and providing the pros and cons of work done.

You may add additional norms here.