

Control Assessment Checklist:

| Control | Yes | No | Explanation |
|----------------------------------|-----|----|---|
| Least Privilege | | No | All employees have access to customer data; privileges need to be limited. |
| Disaster Recovery Plans | | No | No disaster recovery plans are in place. |
| Password Policies | | No | Employee password requirements are minimal. |
| Separation of Duties | | No | Needs to be implemented to reduce the possibility of fraud/access to critical data. |
| Firewall | Yes | | Existing firewall blocks traffic based on appropriately defined rules. |
| Intrusion Detection System (IDS) | | No | IDS needs to be implemented. |
| Backups | | No | Backups of critical data are not in place. |
| Antivirus Software | Yes | | Antivirus software is installed and monitored regularly. |

| Control | Yes | No | Explanation |
|---|-----|----|---|
| Manual Monitoring, Maintenance, and Intervention for Legacy Systems | | No | Legacy systems are not on a regular maintenance schedule. |
| Encryption | | No | Encryption is not currently used. |
| Password Management System | | No | No password management system is currently in place. |
| Locks (offices, storefront, warehouse) | Yes | | Physical locations have sufficient locks. |
| Closed-circuit Television (CCTV) Surveillance | Yes | | CCTV is installed and functioning. |
| Fire Detection/Prevention | Yes | | Fire detection and prevention systems are in place. |

Compliance Checklist (PCI DSS):

| Best Practice | Yes | No | Explanation |
|--|------------|-----------|--|
| Authorized users have access to customers' credit card information | | No | Currently, all employees have access to internal data. |
| Credit card information is accepted, processed, transmitted, and stored internally in a secure environment | | No | Credit card information is not encrypted and all employees currently have access to internal data. |
| Implement data encryption procedures to better secure credit card transaction touchpoints and data | | No | Data encryption procedures should be implemented. |
| Adopt secure password management policies | | No | Password policies are nominal, and no password management system is currently in place. |

Compliance Checklist (GDPR):

| Best Practice | Yes | No | Explanation |
|--|-----|----|---|
| E.U. customers' data is kept private/secured | | No | The company does not currently use encryption to ensure the confidentiality of customers' financial information. |
| There is a plan in place to notify E.U. customers within 72 hours if their data is compromised/there is a breach | Yes | | A plan is in place to notify E.U. customers within 72 hours of a data breach. |
| Enforce privacy policies, procedures, and processes to properly document and maintain data | Yes | | Privacy policies, procedures, and processes have been developed and enforced among IT team members and other employees as needed. |

Compliance Checklist (SOC Type 1, SOC Type 2):

| Best Practice | Yes | No | Explanation |
|--------------------------------------|-----|----|---|
| User access policies are established | | No | Controls of Least Privilege and separation of duties are not currently in place; all employees have access to internally stored data. |

| Best Practice | Yes | No | Explanation |
|---|-----|----|---|
| Sensitive data (PII/SPII) is confidential/private | | No | Encryption is not currently used to ensure the confidentiality of PII/SPII. |
| Data integrity ensures the data is consistent, complete, accurate, and has been validated | Yes | | Data integrity is in place. |
| Data is available to individuals authorized to access it | | No | While data is available to all employees, authorization needs to be limited to only the individuals who need access to do their jobs. |