Project Charter

Project	UCU Alumni Digital Platform
Start Date	26th September, 2025
End Date	7th November, 2025
Project Manager	Feta Jordan
Overview	The UCU Alumni Digital Platform project aims to provide a unified digital solution to strengthen alumni-student connections, promote career growth, and enhance the university community experience.
Scope	**In scope:** • Core modules, user authentication & access control, web-based platform accessible via mobile/desktop, testing, deployment, and documentation **Out of Scope:** • Mobile apps (Android/iOS) in this phase, payment/donation features, and full-scale international alumni integration
Budget and Resources	Development tools, internet connectivity & collaboration tools, team laptops/desktops, and stakeholder feedback sessions
Stakeholders	UCU Alumni and current students, faculty nad schools
Deliverables	• Requirements specification document • Wireframes & database design • MVP platform with 3–4 working modules • User manual & technical documentation • Final presentation and demo
Methodology	A digital platform
Approvals	• Project Sponsor: _____ • Project Manager: _____