

## 6200COMP Project

### Monthly Supervision Meeting Record

**Progress Report #3**  
**Month: January 2025**

This form should be completed in the first instance by the student based on the progress up to **24 January 2024**. The first draft should be sent by email to the supervisor by that date. The student should use the next progress meeting to discuss the points raised in this form with their supervisor. A final signed form should be uploaded to Canvas by **31 January 2025**.

**Note:** Timely adherence to monthly progress reporting schedule is part of the Project Management mark component. Failure to upload agreed and signed monthly report timely will affect your Project Management mark adversely.

**Student's Name: Harrison Kay**

**Supervisor's Name:**

<b>1. Main issues / Points of discussion / Progress made</b>
<i>Please enter here any progress you made and any problems you encountered. State whether you are on-track, ahead, or behind the agreed schedule.</i>
According to my Gannt chart I am behind with my design of artefact but ahead with my implementation. I am designing parts of my artefact and then implementing them as I've designed it. Overall, in terms of workload I would say I am on track. I have encountered problems with some of the sensors malfunctioning, but I have switched vendors, and I am now receiving accurate results
<b>2. List of actions for the next month</b>
<i>Please enter your plan for the next month. If you encounter problems, state how you plan to solve them. If you are behind schedule, state how you plan to catch up and/or adjust your plan.</i>
My plan for the next month is to finish my implementation and design sections of my report. If I encounter any problems, I can consult the documentation for my libraries and sensors used.
<b>3. List of deliverables for next time</b>
<i>Refer to your original or adjusted plan on what to produce and show next month. For example, research activities may produce literature review document, design activities may produce</i>

*design document (UML diagrams), coding activities may produce parts of your artefact, write-up activities may produce sections of your project dissertation/report*

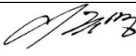
I should have 'fritzing' style circuit diagrams alongside my design section and a finished or near finished implementation to demo.

#### **4. Other comments**

*Use this box to inform and record anything else that does not fall into any of the above category. For example, if you plan to go be away for a few days due to emergency which will be affecting your progress.*

I am having to work my part time job more often than I was during the first semester so this may affect some progress, but I have been keeping up so far.

Last monthly report I said I would have my design section ready, but I have instead chosen to work on the design and implementation alongside one another.

Signature (student)	H. Kay	Date	30/01/25
Signature (supervisor)	Gyu Myoung Lee 	Date	30/01/25