Minutes

1. Present Dan Steer, Huseyin Sert, Harry Marcks, Jesse Batt

***Names:***

1. Absent  
   ***Names:*** N/A
2. Greetings - Hello
3. Look over previous meetings minutes - not to hand  
   ***Acceptable and correct (y/n):***
4. Look over Kanban Board
   1. What have we done? Nothing
   2. What have we left?
      1. Port RTOS to board (possibly Dan)
      2. Tidy up A to D code used for demonstration (Dan)
      3. What we’re coding for the BPM.
      4. Create a proper task list based on the marking scheme. (Jesse)
   3. Is anything blocked?
      1. Wait for Laurence
5. Glad, Sad, Mad
   1. Glad -
      1. We have direction this term.
      2. We have a premade task list
   2. Sad
      1. Still worried about Laurence not finding Huseyin’s report to write.
      2. We didn’t find the ask list before.
      3. So much work left to do for ECG
   3. Mad
      1. A plague has befallen the group
      2. Not many mads :(
6. Actions
   1. Start
      1. Start doing the work
   2. Stop
      1. Too long discussing things
   3. Keep
      1. Having meetings
7. Any other business (AOB)
8. Next meeting  
   ***Date:*** 14/02/2018::13:00
9. Goodbyes - bye