Minutes

1. Present

***Names:*** Dan, Huseyin, Jesse, Harrison

1. Absent  
   ***Names:*** -
2. Greetings

Agenda looked over

1. Look over previous meetings minutes  
   ***Acceptable and correct (y/n): -***
2. Look over Kanban Board

Introduction to trello

* 1. What have we done?  
      Hjm – team analysis

Team – complete requirements

* 1. What have we left?

Add chat module to trello board

Acceptance tests

Everyone else – team analysis  
Add issue tracker

* 1. Is anything blocked?  
     -

1. Glad, Sad, Mad
   1. Glad  
      requiremnts good, need to figure out when to do blood pressure
   2. Sad  
      Time management, reports lagging
   3. Mad  
      Nobody codes nicely, i.e. the way I do it
2. Actions
   1. Start  
      Keeping up with each week’s work
   2. Stop   
      -
   3. Keep  
      Doing meetings
3. Any other business (AOB)  
   Issue/bug/requirement development tracking, suss it out

Doxygen documentation

Next practical – making a tasks list, estimate time, pre-req, who’d doing what

Seperate acceptance tests, done per person per file per module

1. Next meeting  
   ***Date:***  18/10/2018, After FYP meeting

Chair: Huseyin

1. Goodbyes

*Goodbye!*