

Profile

Student

Employment History

Xiao Po Dao "We Media" Assistant at Zhang Penghui, Singapore May 2020 — October 2021

During the Covid-19 lock-down period, I applied for a job as a little assistant of the "We Media" platform located in NTU. I stood out among over twenty interviewees and successfully got this position

Main tasks:

- 1. Patiently answer students' questions through WeChat as customer service staff, helping this company build a good image among NTU students.
- 2. Negotiate the price with customers who are willing to advertise on this "We Media" platform.
- 3. Participated in planning the company's activities for the NTU student community.

Xiao Po Dao Food Delivery Coodinator at Jason Zhang, Singapore June 2020 — September 2021

Xiao Po Dao delivery is a group-buying food delivery serving NTU student.

Main tasks:

- 1. Responsible for contacting the food delivery driver at everyday lunchtime and dinnertime to ensure that the driver arrives at each delivery point on time.
- 2. Should be ready to respond to all sorts of incidents occurs during the delivering, such as wrong food delivery, less food delivery and other problems. As the middleman of communication between students and Xiao Po Dao . Required to se strong social skills

Education

Bachelor of Electric & Electronic Engineering, Nanyang Technological University, Singapore

July 2020 — Present

Zhang Haoran is a full scholar (Senior Middle 2) who is a year 1 student from IEM(Information Engineering and Media).

Current GPA: 4.76.

Details

Hall14 Nanyang Technological University Singapore, 637634 Singapore 91328071 I200011@e.ntu.edu.sg

Date / Place of birth 27.9.2001 Tianjin, China

Nationality China

Skills

Computer Languages---C Language

Java

HTML&CSS

Python

Microsoft Office

Microsoft Excel

Microsoft PowerPoint

Adobe Premiere Pro

Fast Learner

Ability to Work in a Team

Communication Skills

Hobbies

Badminton Jogging Taekwondo