

# ACME Corp

123 Business St, London, EC1A 1BB

16 February 2026

**Jane Wilson**  
456 Client Road  
Manchester, M1 2AB

## **Re: Partnership Proposal**

Dear Jane Wilson,

Thank you for your interest in partnering with ACME Corp. We are delighted to present this proposal for your consideration.

Our team has extensive experience in delivering high-quality solutions that drive business value. We believe a partnership would be mutually beneficial.

Please find the detailed terms and conditions enclosed with this letter. We look forward to your response.

Kind regards,

**John Smith**  
Managing Director