

**BURTON-CUM-WALDEN PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**TUESDAY, 2 APRIL 2024**

A Parish Council meeting was held in the Village Hall, West Burton on Tuesday, 2 April 2024

Present: Miss Jane Ritchie, Mr Andrew Landau, Mrs Sally Sahin, Mr David Dent and Mrs Victoria Whitehead, Councillors, and Mrs Susan Ryding, Clerk

Also present: PCSO Sharon Diamond and PCSO Heather Campbell

**1. Apologies**

There were no apologies, all the Councillors being present.

**2. Declarations of interest**

There were no declarations of interest

**3. Minutes**

The minutes of the Parish Council meeting held on 5 March 2024, having been circulated to all Members, were amended and then confirmed as a true copy, and duly signed by the Chairman.

**4. Clerk's Report**

The Clerk reported on the following matters:

- New archive cupboard in the Village Hall
- Hazeley View
- Best Kept Village Competition
- Council finances

**5. Winter gritting**

The Chairman reported that she had had a further conversation with Mr Edward Dent who said he wishes to check with North Yorkshire Council regarding the proposal for him to undertake gritting for the Parish Council.

**RESOLVED:** That this matter should be brought forward at the next meeting

**6. Renewal of the play area surfaces**

Councillor Victoria Whitehead reported that she had investigated play area surfaces further with three different companies, and had obtained quotes for a black surface. She confirmed that the costs would be in the region of £4,500, excluding VAT, but that a green surface would cost more.

**RESOLVED:** That the Clerk should investigate with County Councillor Yvonne Peacock if there were any funds that could be made available to assist with the costs of this work.

**7. Annual Report and Agenda for the Annual Parish Meeting**

The Council discussed the draft Annual Report and suggested amendments. The Agenda for the Annual Parish Meeting on 23 April was also considered.

**RESOLVED:** That, following the inclusion of the amendments, the Annual Report and the Agenda for the Annual Parish Meeting are approved and should now be published on the website

**8. End of year budget summary and bank reconciliation**

The Clerk acting as the Responsible Financial Officer tabled the end of year budget summary and the bank reconciliation, which had also been circulated to Councillors before the meeting.

**RESOLVED:** That the end of year budget summary and the bank reconciliation are accepted and approved

### **9. Portrait of HM The King**

Councillor Sally Sahin reported that approval had been obtained from the Village Hall Committee for the portrait to hang in the Village Hall. The Clerk confirmed that the portrait had been ordered.

**RESOLVED:** That the Council will await the arrival of the portrait and then confer with the Village Hall Committee as to where it should be sited

### **10. Appointment of an Assistant Clerk**

Councillors considered the appointment of Mr Richard Nolan as an Assistant Clerk who would in due course take over as Clerk to the Parish Council.

**RESOLVED:** That the Assistant Clerk should be employed on the basis of 110 hours initially and that the present Clerk should draw up proposals as to how this would work and present figures to the Council on the cost implications at the next meeting

### **11. Work on the plinth on the B6160**

The Clerk reported that work on the renovation of the existing plinth had begun and that a new sign had been ordered.

**RESOLVED:** That the Clerk should report on progress at the next meeting

### **12. Information on West Burton Primary School**

Councillors heard a brief report on the temporary suspension of teaching at West Burton Church of England Primary School from Mrs Sue Ryding, the Chair of Governors.

**RESOLVED:** That when further information is available, a public meeting should be arranged

### **13. Protection of the River Ure**

Councillors discussed an email from Ms Pip Pointen with information on a public meeting in Leyburn with a view to forming an organisation to campaign for the protection of the River Ure between Apperset and Masham. The meeting would be held in the Methodist Church Hall at 7.30 pm on Tuesday, 30 April.

**RESOLVED:** That the Clerk should forward this information to Mr Neil Smeaton to ask him if he would be interested in attending

### **14. Invoices**

Cheques in payment of the following invoices were signed.

- Yorkshire Local Councils Associations - £140.00
- J W Alderson & Sons - £25.00 (VAT £4.17)
- Village Hall rental - £24.00

### **15. Notice of meetings and reports of meeting attended**

Councillors noted the dates of future meetings and reports of meetings attended. In particular, the Council noted a meeting of the Upper Dales Health Watch on 4 June 2024, at 2.00 pm in West Burton Village Hall

### **18. Items for the next agenda**

**RESOLVED:** That in addition to any matters mentioned above, the following item should be brought forward:

- Parking on pavements in the Village

There being no further business, the meeting closed at 9.45 pm

Date of the next meeting, **Tuesday, 7 May 2024 at 8.00 pm** in the Village Hall.

Chairman: *J Other Ritchie*

Date: 7 May 2024