

**BURTON-CUM-WALDEN PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**TUESDAY, 2 JULY 2024**

A Parish Council meeting was held in the Village Hall, West Burton on Tuesday, 2 July 2024

Present: Miss Jane Ritchie, Mr Andrew Landau, Mrs Sally Sahin and Mr David Dent, Councillors, Mrs Susan Ryding, Clerk

**1. Apologies**

Apologies were received and the reason accepted from Councillor Victoria Whitehead.

**2. Declarations of interest**

Councillor David Dent declared a pecuniary interest in Item 11.

**3. Minutes**

The minutes of the Parish Council meeting held on 4 June 2024, having been circulated to all Members, were confirmed as a true copy, and duly signed by the Chairman.

**4. Clerk's Report**

The Clerk reported on the following matters:

- Waterfall area
- Road repairs
- Welcome pack issued
- Council finances

**5. Renewal of the play area surfaces**

The Clerk reported that the grant application from the UK Shared Prosperity Fund/North Yorkshire Council had been unsuccessful. The grant from County Councillor Yvonne Peacock's Locality Fund of £500 was hopefully still available, but further funding would now need to be found elsewhere.

**RESOLVED:** That the Clerk should investigate other areas of funding and this matter should be brought back at the first meeting in 2025

**6. Management of the payroll**

The Chairman reported that she, the Clerk and the Assistant Clerk had attended an appointment with a representative of Barclays Bank at Thornborough Hall in Leyburn. As a result of the information received, successful online banking had been achieved. This could now be extended to include all PAYE payments due to HMRC. In the meantime, a P30 outlining the PAYE payments due to HMRC had been received from the payroll managers, Yorkshire Dales Accountancy for the sum of £219.40.

**RESOLVED:** That this online payment is approved and that, where possible or appropriate, other payments, once approved by the Council, should be paid online

**7. Internal Audit Report**

The Internal Audit Report from Mrs Joanna Reynolds, which had been circulated before the meeting, was considered.

**RESOLVED:** That the Report is noted and accepted, that no action arising from the Report is necessary and that Mrs Reynolds is thanked for her thorough internal audit of the Council's finances

**8. YLCA meeting, 13 June 2024**

Councillor David Dent and the Clerk reported on their attendance at the meeting in Colburn of the Richmondshire Branch of the Yorkshire Local Council Associations on 13 June 2024. The Clerk tabled a copied report produced by Councillor Denise Houghton of Redmire Parish Council on Health and Social Care Issues and Concerns in Wensleydale, a briefing paper which had been

discussed by Councillor Houghton at her meeting with the Chair of the Integrated Care Board. This report was discussed by the Members.

**RESOLVED:** That the Council did not consider the report to be an altogether accurate account of the situation in Wensleydale and the Clerk was asked to draft a response to be circulated to Councillors before the next meeting

#### **9. Correspondence with Yorkshire Water**

The Clerk reported that she had written a second letter to the CEO of Yorkshire Water requesting a response to a letter sent in October 2023 which had asked for an upgrade to the West Burton water treatment plant. A copy of the first letter had been enclosed. She also reported that copies of both letters had been sent to the Complaints Department of Yorkshire Water.

**RESOLVED:** That this matter should be brought back to the September meeting

#### **10. Street light outside The Bield**

The Clerk tabled email correspondence received from Ian Dawson, the Lighting Consultant for North Yorkshire Council, which had suggested that a solar powered street light could be installed near the original site of street light Number 7 which had been in the garden of The Bield. Mr Dawson also provided dates when he would be available to attend a site meeting.

**RESOLVED:** That the Clerk should contact Mr Dawson to ask if he would be available to attend a site meeting on Wednesday, 17 July, at 3.00 pm, and also to contact the occupants of The Bield and the neighbouring house, Hill View, to ask if they also wished to attend

#### **11. Removal of a wall at Low Wood**

Councillors considered a request from the owners of Low Wood, West Burton, for the temporary removal of a stone wall on their property to allow materials to be off-loaded for the planned building work, and access across the Green.

**RESOLVED:** That permission for this was granted provisionally, but that the Clerk should investigate with the builder to see if alternative routes to the property could be found that did not go over the Green

#### **12. Hourly rate for the Parish Caretaker**

Councillors considered a proposal to increase the hourly rate for the work of the Parish Caretaker to £15 per hour.

**RESOLVED:** That this is agreed, and the Parish Caretaker should be informed

#### **13. Parish Council notice board**

**RESOLVED:** That this matter should be considered again at the next meeting

#### **14. Invoices**

The following online payments were authorised

- J W Alderson & Sons - £50.00 (VAT £8.33)
- West Burton New Village Hall - £40

#### **15. Notice of meetings and reports of meeting attended**

Councillors noted the dates of future meetings and reports of meetings attended.

#### **16. Items for the next agenda**

**RESOLVED:** That in addition to any matters mentioned above, the following items should be brought forward:

- Parish Newsletter

There being no further business, the meeting closed at 9.10 pm

Date of the next meeting, **Tuesday, 3 September 2024 at 8.00 pm** in the Village Hall.

Chairman: *Jane O Ritchie*

Date: 3 September 2024