

**BURTON-CUM-WALDEN PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY, 4 FEBRUARY 2025**

A Parish Council meeting was held in the Village Hall, West Burton on Tuesday, 4 February 2025.

Present: Miss Jane Ritchie, Mr Andrew Landau, Mrs Sally Sahin and Mr David Dent, Councillors, Mrs Susan Ryding, Clerk, Mr Richard Nolan, Assistant Clerk

1. Apologies

Apologies were received and the reason accepted from Councillor Victoria Whitehead.

2. Declarations of interest

There were no declarations of interest.

3. Minutes

The minutes of the Parish Council meeting held on Tuesday 7 January 2025, having been circulated to all Members, were confirmed as a true copy, and duly signed by the Chairman.

4. Clerk's Report

The Clerk reported on the following matters:

- Tree planting
- Insurance cover
- Chairs and tables on the Village Green
- Funding for the GP Practice
- Council Finances.

RESOLVED: That the Clerk's Report be received and noted.

5. Planning Applications

The Council considered further the following planning applications to YDNPA for the erection of storage buildings and installation of 400 litre over-ground effluent tanks at two locations at Cote Bridge Riverside Park, Walden. The Council discussed the size of the effluent tank and the arrangements for emptying it, and the proposed numbers of caravans to be located on the site.

- Planning Application R/54/135F at north-west of Cote Bridge;
- Planning Application R/54/135G at east of Cote Bridge.

RESOLVED: That the Clerk should write to YDNPA indicating the Council's views on these applications.

6. Consultation on the YDNPA Local Plan Proposed Objectives 2025-30

The Council reviewed the consultation request from the Yorkshire Dales National Park Authority on its Local Plan Proposed Objectives 2025-30, and completed the questionnaire.

RESOLVED: That the Clerk should forward the completed questionnaire to the Yorkshire Dales National Park Authority

7. The Triangle of Parish Land by The Grange

RESOLVED: That this should be deferred to the next meeting.

8. Consideration of the new Clerk's Salary and Hours

The Assistant Clerk left the room for the duration of the discussion on this item. The Clerk tabled the up-to-date pay scales recommendations received from the National Association of Local Councils and explained which category was the relevant one for this Council (LC2 18-23). The Council then considered this and also what hours of work would be appropriate for the new Clerk.

RESOLVED:

- that the new Clerk's hours should be set at 260 annually with effect from 1 April 2025
- that the new Clerk should be paid at SCP18 (£15.84 per hour),
- that an employment contract, job speciation and person specification should be brought forward to the next meeting for consideration and approval
- that the Clerk should forward this information to Yorkshire Dales Accountancy

9. Best Kept Village Competition 2025

The Council considered the invitation to take part in the competition. The invitation and the new terms and conditions had been circulated before the meeting.

RESOLVED: That West Burton should take part in the competition and the Clerk should notify the organisers accordingly

10. Invoices

The following invoices were received, and cheques issued in settlement of them:

- Postage - £42.50
- Defibrillator pads - £81.54 (VAT £13.59).
- Hard drive - £40.00 (Vat £6.67)

11. Notice of meetings and reports of meeting attended

Councillors noted the dates of future meetings and reports of meetings attended.

12. Items for the next agenda

RESOLVED: That in addition to any matters mentioned above, the following item should be brought forward:

- Consideration of the arrangements for the Annual Parish Meeting

There being no further business, the meeting closed at 9.23 pm.

Date of the next meeting, **Tuesday, 4 March 2025 at 8.00 pm** in the Village Hall.

Chairman: *Jane O Ritchie*

Date: 4 March 2025