

**BURTON-CUM-WALDEN PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY, 7 OCTOBER 2025**

A Parish Council meeting was held in the Village Hall, West Burton, on Tuesday, 7 October 2025.

Present: Miss Jane Ritchie, Mr Andrew Landau, Mrs Sally Sahin, Mr David Dent and Mrs Victoria Whitehead, Councillors, and Mr Richard Nolan, Clerk

1. Apologies

There were no apologies, all the members being present.

2. Declarations of interest

There were no declarations of interest.

3. Minutes

The minutes of the Parish Council meeting held on Tuesday 2 September 2025, having been circulated to all Members, were confirmed as a true copy, and duly signed by the Chairman.

4. Clerk's Report

The Clerk reported on the following matters:

- Bonfire Night
- Christmas Lights
- Speed limits
- Bin by the Waterfall
- Parish website
- Council Finances.

5. Half-yearly Financial Report

Councillors considered the half-yearly budget summary, a bank reconciliation (both circulated before the meeting), internal control report and a verbal report from the Responsible Financial Officer.

RESOLVED: That these documents and reports are accepted and approved.

6. Precept

The Clerk reported that he had received a request from North Yorkshire Council to set the Precept for the 2026/27 financial year. Councillors discussed the possibility of raising the Precept, given the impact of continuing inflation on the Council's activities and the desirability of spreading any necessary increases more smoothly over the years.

RESOLVED: To bring to the next meeting of the Council a proposal to raise the Precept by £300.00, to a total of £7,700.00.

7. Succession Planning

The Council considered further the arrangements that might be made for a successor to the current Chairman when she stands down from that office, presently intended to be in May 2026 at the annual election of a new chairman.

RESOLVED: to bring this matter back to the Council's meeting in January 2026.

8. Proposed Closure of West Burton School

The Chairman reported on a meeting she had with an architect to begin to consider how the school building might be used, should West Burton School close at the end of March 2026. She

reported further that another Teams Meeting was scheduled for Thursday 9 October 2026 between her, the Clerk, and Jon Holden and Martin Kettlewell of North Yorkshire Council about the possible arrangements for hand back of the site and buildings of the School should it close. The Chairman also reported that she had scheduled a meeting on Thursday 16 October 2026 between herself, the Clerk and Yorkshire Dales National Parks Authority planning team, to begin discussions about the planning aspects of finding another use for the school building, should the School close.

9. IT Policy

The Council considered a draft IT Policy (previously circulated) for adoption.

RESOLVED: to adopt the draft IT Policy as the Council's new IT Policy, and to have the policy published on the Parish website.

10. Items of Interest or Concern from the NYC Parish Update, the YLCA White Rose Bulletin and the YLCA weekly News and Notifications

Councillors did not raise any items of interest or concern arising since the last meeting of the Council in any of (i) the NYC Parish Update, (ii) the YLCA White Rose Bulletin and (iii) the YLCA weekly news and notifications.

11. Invoices

There were no invoices for payment.

12. Notice of meetings and reports of meeting attended

Councillors noted the dates of future meetings and reports of meetings attended.

13. Items for the next agenda

RESOLVED: That in addition to any matters mentioned above, the following items should be brought forward:

- Consideration of Planning Application R/54/42G concerning property at Forelands, Walden, West Burton, Leyburn, DL8 4LD
- Review of the Bonfire Night celebrations to take place on Saturday 1 November 2026
- Signage at the Waterfall

There being no further business, the meeting closed at 9.00 pm

Date of the next meeting: **Tuesday, 4 November 2025 at 8.00 pm** in the Village Hall.

Chairman

Date: 4 November 2025